

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION**

**EXECUTIVE COMMITTEE MEETING**

**Friday, September 15, 2017**

**LOCATION**

In person: Dunn Carney  
851 SW Sixth Avenue, Suite 1500  
Portland, OR 97204

By phone: Dial 1-888-891-0496 and enter 150048

**MINUTES**

In person: Sarah Liljefelt, Caylin Barter, Dustin Till, Maura Fahey, Caroline Lobdell, Lawson Fite, Kate Moore, Karen Moynahan, Stacy Owen (Bar liaison)

By telephone: Tiffany Johnson, Dominic Carollo, Dave Becker, Laysan Unger, Diane Lloyd, Kirk Maag

Excused:

Guest: Lindsay Thane (Schroeder Law Offices, PC)

Quorum achieved (requires 9 of 17 members)

**Approval of Minutes:**

July minutes approved as edited.

**Chair's report (Dustin):**

No report.

**Bar Liaison Report (Stacy):**

In late September, Section Treasurers will receive the 2018 long range plan form and budget information from the OSB Accounting Department. The approved budget and long range plans are due back no later than October 15, if the Section has a dues change, or December 1, if there is no dues change. Sections can contact Michael Dunlap at [mdunlap@osbar.org](mailto:mdunlap@osbar.org) or call him at 503 431-6305 if they have any questions.

This year's fall swearing-in ceremony will be on Thursday, October 5 at Willamette University. If your section is interested in having print materials (brochure, postcard or one

page flyer) available to the new admittees during the ceremony please contact Michelle Lane at (503) 431-6384, or [mlane@osbar.org](mailto:mlane@osbar.org) by Friday, September 22. Michelle sent an email on Aug. 8<sup>th</sup> on this issue.

Sections must hold their annual meeting by October 15 if they want to change their dues for 2018. If there is no dues change, the annual meeting must occur by November 15. Also, 60 days before the section's annual meeting, the executive committee must appoint its nominating committee to make nominations for next year's positions.

### **Treasurer's Report (Kate):**

There is approximately \$16,000 in the bank for the Section. Kate confirmed that the McMenamin's deposit transaction was completed.

The Section has 519 members currently, with 506 paid members. This is a little down from the same time last year, but not much.

Kate will send out an email to the Budget Committee to schedule a meeting (current treasurer (Kate), incoming treasurer (Sarah), and incoming chair (Lawson)).

### **Publications:**

#### **ENR Deskbook (Kirk/Karen)**

No update.

#### **Casenotes (Diane)**

The last Casenotes issue came out last month. No update on status of next issue.

#### **E-Outlooks (Tiffany)**

Tiffany is currently looking for authors and topics for the next issue.

### **Education/CLE:**

#### **Brownbags (David R./Maura)**

Maura is considering a brownbag in November to avoid conflicting with the October annual CLE. She is considering a topic about fire, fire suppression, salvage logging, etc. Potential speakers were discussed at length.

A discussion was had about organization of brownbag CLEs, in general. Maura is able to coordinate speakers and location, but would like more assistance with RSVPs, potentially from someone with in-firm assistants. Maura will ask David Rabbino if Jordan Ramis can coordinate RSVPs.

The executive committee continued to discuss the opportunity for a brownbag focusing on diversity in environmental law. We previously discussed an environmental justice brownbag. Karen offered that there are Portland Harbor studies about affected communities.

### **Field Trips (Rose/Mike/Caylin)**

The previously discussed forest tour is not happening since fires are active in the area. A forest recovery tour may be a good idea in the spring.

Karen also suggested a Bull Run field trip for next year. The City of Portland takes groups up to the watershed already.

Rose was not at the meeting to give an update of the Portland Harbor tour, and others have not heard from her about that activity. There was consensus that the Section has most likely missed the window for the tour now that the rainy season is coming quickly. The committee will reconsider the trip for next year.

### **Annual CLE (Lawson)**

Lawson reported that the CLE committee is getting close to sending out the completed flyer, and they have scheduled Senator Betsy Johnson and Rep. Brad Witt to speak at the lunch hour.

Mark Strandberg is contacting speakers for their biographies. Lawson will send the list of speakers to Mark to facilitate that task. Dave may draft his panelists' biographies, and Kate will send Dave prior biographies as examples.

Lawson will send a final list of speakers to the OSB for complimentary registration. Sarah will provide Lawson with the correct contact person at the OSB.

### **Legislation (Mike/David R.)**

No update.

### **Committees:**

#### **Pro Bono (Caroline/Tiffany)**

Tiffany and Caroline still need to meet to discuss a pro bono committee strategy.

Kate suggested that we make an announcement at the annual CLE about the pro bono directory.

### **Technology (Kate/Sarah)**

The new ENR website is live, but it is not finished. Kate and Sarah are still working to get more photos included, and to post credit to our members for the photos selected. The executive committee will need to decide in the future whether to hire the OSB to make website edits, or whether we will do edits and updates ourselves. Kate will provide Sarah with administrator access to resume jointly updating the website.

### **Diversity (Dave B./Kate/Maura)**

Dave joined the Diversity Section of the OSB. He will have more time in the fall to consider outreach with that Section.

### **Executive Committee Membership (Dustin/Kate/Sarah)**

Sarah received responses from two members (Laysan and Caroline) that they do not wish to return next year, and Karen is “timed out” after this year. Caroline clarified at the meeting that she will stay on the executive committee, so we will have a total of two spots to fill.

Sarah recommended consideration of Devin Franklin for nomination since she has been very involved with the Section as a volunteer and expressed interest in joining the Section last year. Karen may have another suggested candidate, and she will follow up with the potential candidate before next meeting.

The membership committee will determine the procedure for nomination and voting at the annual meeting. Sarah suggested a ballot of nominees with a space for write in candidates.

### **Annual Award/Meeting (Kirk/Laysan)**

Kirk sent an email to extend the deadline for nominations. We will announce the award nomination deadline at the annual CLE.

### **Other/New Business:**

Sarah will send out a revised executive committee roster now that Mike has updated contact information.