

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Thursday, July 18, 2019 – 9:00 AM

LOCATION

In person: Dunn Carney
 851 SW 6th Ave, 15th Floor
 Portland, OR 97204

By phone: Dial 1-888-891-0496 and enter 150048

MINUTES

In person: Caylin Barter, Dave Becker, Maura Fahey, Kirk Maag, Kate Moore, Ryan Shannon, Mark Strandberg, Chris Thomas

By telephone: Dominic Carollo, Ashley Carter, Lawson Fite, Michael Freese, Sarah Liljefelt, Caroline Lobdell, John Mellgren, Alia Miles, Stacy Owen (Bar Liaison)

Quorum (9 minimum of 16) reached

Excused: N/A

1. Approval of Minutes (Caylin)

The draft June minutes were approved without revision. The vote was unanimous with the exception of Dave, who abstained having not attended the last meeting.

2. Chair's Report (Kate)

Kate was contacted via email by the OSB Quality of Life Committee, which is offering its resources to help members deal with stresses and to also assist with the Section helping its members meet the new MCLE requirements for mental health and substance abuse. We should keep this resource in mind for future CLE events, and for developing plans to improve the quality of life for Sections in general and also for individual members. Dave asked that Kate forward the Quality of Life Committee's email to the rest of the Executive Committee. Sarah and Ryan mentioned we are still working on filling a related slot for the October ENR CLE and someone from the Quality of Life Committee might be a good resource for that.

3. Bar Liaison Report (Stacy Owen)

No update.

4. Treasurer's Report (Dave)

The end of June balance was \$10,185, after deducting the \$2,000 check to McMenamins which the Bar has not yet expensed to our Section.

Two additional paid (and eight complimentary) members were added in June. Memberships at the end of June were 464 paid and 69 complimentary, for a total of 533. By comparison, memberships at the end of June 2018 were 501 paid and 10 complimentary, for a total of 511.

Overall, we remain about 7% below the paid membership at this time in 2018. Given the surge in complimentary memberships, we can hope that some of those will become paid members in 2020.

We need to vote on the Treasurer's recommended budget at our September 19 meeting in order to meet the deadline for the annual meeting at the October CLE, so Dave will circulate the budget at least seven days in advance (by September 12) for review and consideration.

5. Publications

a. ENR Deskbook (Kirk/Mark)

No update this month. Kirk and Mark will meet before the next EC meeting and will send a request to the listserv for editors.

b. Case Notes (Dave)

Dave has been in touch with editor Devin Franklin on a regular basis. He reports that she is waiting on two people for notes and aims to get the next edition out next week.

Chris is looking at taking over the editor role. He and Devin are in touch and are working on setting up a meeting. Chris will be gone in September and would need others to assist until then.

There has been a technical issue with Devin sending listserv announcements and emails to editors from her personal email but that has hopefully been resolved at this point.

c. E-Outlooks (Ashley/Chris)

Ashley and Chris are in process of taking this on. Ashley is reaching out to U of O and Chris is reaching out to Lewis & Clark to see if any writers would like to be published in our E-Outlook. Sarah will send Ashley the E-Outlook template.

Mike is doing a legislative E-Outlook to recap the 2019 session. The general guideline is to keep it under four pages, and Mike will refer to previous E-Outlooks on the ENR website. Stacy mentioned that Matt Shields at the Bar is a potential resource at well. Mike mentioned this edition might be a little different than previous years given the lower number of environmental bills that passed. Kate also reminded Mike that a Section member had volunteered to assist with the legislative edition, and Kate will send that member's information to Mike for potential co-authorship. Mike anticipates wrapping the legislative E-Outlook up next week and will send it to Ashley.

6. Education/CLE

a. Brownbags (Maura/Caroline/Ryan)

Nothing is currently in process, but the committee is looking for suggestions for topics.

The Eugene CLE previously scheduled for June has been rescheduled to September 20, to be hosted at the federal courthouse in Eugene. This CLE is still on the calendar, but the speaker is out on vacation and it is unclear if they will still want to do the CLE given the fate of cap-and-trade legislation, which was intended to be the focus of the brownbag.

b. Field Trips (Caylin/Alia)

One general CLE credit was approved for the Eagle Creek field trip. Yay!

Alia and Caylin will follow up offline to brainstorm ideas for another field trip before the year's end.

Dave mentioned that several attendees expressed interest in a day-long CLE featuring Brenna Bell (Bark general counsel), Lawson, Dave, and Scott Horngren (Western Resources Legal Center), all of whom were involved in the Jazz timber sale a few years back. An idea could be to visit a site and talk through USFS decision-making process, litigation, logging practices, etc. We could likely offer 5-6 CLE credits and visit a National Forest site. Dave and Lawson will keep it on the radar to see about hosting something around this time next year. Alia mentioned having it in a location where people could come for a shallow dive (1-2 hours) or a deep dive (all day), perhaps further south near Salem or Eugene.

c. Annual CLE (Sarah & Dave/Ashley/Ryan/John/Dominic/Alia/Maura)

Planning is proceeding, with the event approximately three months out. John set up the OSB registration services. The Save the Date notifications will be circulated soon. The committee is still finishing up a couple of panels, solidifying topics, and obtaining one final speaker for another topic. They may send out the Save the Date with an incomplete roster/agenda, as in previous years. They will follow up with a flyer and will then update the ENR website with the registration link.

Fees this year: \$85 government & NGOs/\$115 Section members/\$145 nonmembers. This is a slight increase from prior years. Students/organizers/volunteers: \$20 (unchanged).

They are working on setting up a Wellness panel. OAAP has been hosting CLEs on this topic. Ryan reached out and they are checking their schedule to see if the timing works; he is waiting on a call back. OAAP is currently scheduled for the lunchtime slot. Stacy mentioned that OSB's general counsel office has also done CLEs on this topic so he could reach out to them, too.

d. Legislation (Mike)

No update aside from the forthcoming E-Outlook.

7. Committees

a. Pro Bono (Ashley/Lawson/Chris/Ryan)

The committee is working on reaching out to local conservation groups for volunteer opportunities.

b. Diversity (Dave/Ashley/Maura/Caroline/Kate)

No update. They continue to work on getting in touch with law school contacts and will consider setting up another meeting in early September to maintain momentum.

c. Executive Committee Membership (Lawson/Mark – need two EC and one non-EC)

The committee held a telephone conference this week, identifying three open membership spots, and four candidates. They will work on narrowing down the candidates.

Deadlines: September 3 – committee recommendations are due to Kate, who will circulate those recommendations to the Executive Committee ASAP; September 12 – notice to entire Section of meeting, along with EC membership slate and annual report.

d. Annual Award/Meeting (Dave/Dominic/Ashley + past recipient + person connected to multiple subareas of overall Section membership)

Dave circulated a revised nomination form, received some revisions and comments, and incorporated those changes.

Nomination solicitations are to be sent out next week, followed by reminders of the September 20 deadline. The deadline will then be extended to a final deadline of October 11 with an additional opportunity to submit letters of support through October 24. Kirk suggested that decisions be made a month ahead of time, which would require recipients be selected by November 21.

Dave raised the idea of the EC delegating the selection decision to the award committee after giving the entire EC the full set of nominations and letters of support by the first week of November for review and feedback. Kirk supported delegating the selection decision to the committee, and suggested EC approving five members of the committee with an alternate should someone decline the invitation. Ideas for the non-EC committee members included Jan Neuman, Stephanie Parent, Scott Horngren, and Tiffany Johnson. Dave will circle back in mid-August with an update to the EC about the proposed committee membership.

Kirk moved to delegate decision-making authority to the committee for selection of the annual award recipient, and to have the Executive Committee approve the selection of the award committee at the September meeting. Mark seconded the motion. The motion passed unanimously.

8. Other/New Business (Kate)

No new business. No meeting in August. Enjoy summer – see everyone in September!

OREGON STATE BAR
Environmental & Natural Resources - 813
Statement of Revenue and Expense
For the Six Months Ending June 30, 2019

Description	June 2019	YTD 2019	Budget 2019	% of Budget	June Prior Year	YTD Prior Year
REVENUES						
Membership Fees	\$40	\$9,280	\$10,100	91.9%	\$100	\$10,020
Registrations - Conferences/Seminars	(125)	(105)	3,000	-3.5%		
Total Revenue	(85)	9,175	13,100	70.0%	100	10,020
EXPENSES						
Annual Meeting			2,200	0.0%		
Case Law Summaries			400	0.0%		155
Committee - Subcommittee			500	0.0%		
Computer - Internet / Web			100	0.0%		
Conferences / Seminars Expense		40	5,000	0.8%		
Education	80	616	1,000	61.6%	40	80
Gifts & Awards			600	0.0%		242
Telephone - Conference Calling	13	89	200	44.4%	16	78
OSB Support Services Assessment	80	4,264	4,240	100.6%	40	4,008
Miscellaneous Expense			1,000	0.0%		161
Total Expense	173	5,009	15,240	32.9%	96	4,724
Net Revenue (Expense)	(258)	4,166	(2,140)		4	5,296
Beginning Fund Balance		8,018				
Ending Fund Balance		12,185				
Section Member Count - Paid	2	464				501
Section Member Count -	8	69				10
Section Member Count - Total	10	533				511

E & NR Detail

Account Numbe	Account Description	Date	Vendor Reference	Debit Amount	Credit Amount
813-4405-000	Membership Fees	6/7/2019	Aptify BatchID = 470	\$0.00	\$20.00
813-4405-000	Membership Fees	6/20/2019	Aptify BatchID = 478	\$0.00	\$20.00
813-4565-000	Conferences / Seminars-Conf/Seminar Registrations	6/28/2019	Aptify BatchID = 484	\$125.00	\$0.00
813-7320-000	Education	6/30/2019	Jun 2019 Misc Funds Transfe	\$40.00	\$0.00
813-7320-000	Education	6/30/2019	Jun 2019 Misc Funds Transfe	\$40.00	\$0.00
813-7745-000	OSB Support Service Assessment	6/30/2019	Jun Sec Admn fee	\$80.00	\$0.00
813-7885-000	Telephone - Conference Calls	6/12/2019	Jun 2019 PGI Billing	\$13.27	\$0.00
813-U001-000	Environmental & Nat'l Resource Section Member Cc	6/30/2019	Section HC adj	2	0
813-U004-000	Environmental & Nat'l Resource Sect Comp Member	6/30/2019	Section HC adj	8	0