

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, January 19, 2021 – 12:00 pm

LOCATION – By Zoom meeting

Present: Stacy Owen (OSB Liason), Ryan Shannon, Mike Freese, Sara Ghafouri, Mark Strandberg, Chris Thomas, Avalyn Taylor, Ilene Munk, Caylin Barter, Maura Fahey, Dominic Carollo, Laura Kerr, John Mellgren, Cassie Roberts, Olivier Jamin, Sarah Lijefelt

Excused:

Unexcused:

Quorum (minimum of 8 of 15) reached.¹

MINUTES

1. Approval of Minutes (Dominic Carollo)

Ilene moved to approve the minutes. Ryan seconded. All present in favor. No one opposed. Mark Strandberg abstained. Minutes approved.

2. Chair's Report (Maura Fahey)

Chair asked for introductions. (written report provided by Chair Maura Fahey):

BOG Updates – Provide feedback to BOG by Feb. 1, 2021 for consideration at Feb. 21st meeting

- Meeting technology – OSB discontinuing conference call provider services. Zoom Pro now available through OSB for \$20/month.
 - Must record meetings; will be available for CLE presentations
- Diversity Action Plan – OSB Diversity Action Counsel is in process of developing new strategic plan and seeks input on Section activities, goals, and challenges
 - Review [current plan](#) for needed updates
- Section Bylaw Review – BOG seeking feedback on bylaw revisions
 - Some housekeeping, but proposed changes to term limits, annual meeting and election processes, communication and legislative policies, and subcommittee creation. [Memo and proposed changes](#).
 - Membership – considering whether to allow flexibility for which groups of members each section chooses to offer free membership to, or to create a set list (50-year members, students, new lawyers, etc.)

¹ A quorum of the ENR EC requires the attendance of a majority of its members (8 of the 15 members).

- o Annual Meeting/EC voting – will now be done fully by ballot, rather than at annual meeting, to increase accessibility; removes requirement to hold annual meeting; membership dues increases will be voted on by EC and approved by BOG; will allow virtual meetings to continue post-COVID
 - o ExComm term limit – amends 9-year term limit from consecutive to lifetime limit
 - o Committees – creation of new committees to be run through OSB CEO and require a charge that relates to mission
 - o Meeting notice – proposed change that would eliminate OSB meeting notices and shift responsibility to the section
- MCLE Rule Changes – BOG voted to recommend changes to Oregon Supreme Court
- o Restructures accreditation application fees and attendance reporting processes; authorize audits of CLE program sponsors
 - o Comments due by Jan. 11

Campaign for Equal Justice - donation request

- Section has for past few years had a general policy of not using Section funds for charitable donations, open to discussion.

Additional minutes: Maura explains that CEJ is an approved entity to donate to. Caylin suggests that new segment of Oregonians fall in the legal aid category with the pandemic and wildfires, latter of which has a relationship with environmental and natural resource law. Olivier concurs; he is on the CEJ committee. Mike Freese suggests the concept of a board pledge and fundraising effort instead of using membership fees. Sara Lijefelt explains past position was based on making sure to representing all members well. Is it budgeted? Does it need to be budgeted, formally? To what extent can we use our platform to fundraise? Limitations? Topic to be discussed again at future meeting(s).

3. Bar Liaison Report (Stacy Owen)

Stacy has nothing to add to what Maura provided (see written report above). Stacy providing training materials for treasurer to Ryan.

4. Treasurer's Report (VACANT)

Ilene moved to approve appointment of Ryan as Treasurer. Mark seconded. All present in favor. No one opposed. No one abstains. Motion carries.

Treasurer Report: \$14,500 carry over from last year into the budget. We are one of the most expensive² bar sections for bar dues.

5. Publications

a. ENR Deskbook (Mark Strandberg/Kirk Maag (non-EC member))

Mark: Mark and Kirk spent last year to help get this program kickstarted. Probably a series of e-books instead one large deskbook. Kirk is now off committee but still

² In the February, 2021 meeting Caylin followed up on this issue by reporting that the section's dues are about average among other sections.

helping. Mark will be on leave shortly. Need to line up the editors—most of the editing is with the publication folks at the Bar but they are booked a year or more. Could use one or two additional people to help close loop with the Bar. Ilene volunteers to help with program.

b. Case Notes (Chris Thomas)

Chris summarizes program. Got out 3 last year. Similar goal for this year, 3 or 4. John offers to help with getting volunteer law students. Olivier volunteers to help provide case notes as well.

c. E-Outlooks (Chris Thomas)

Chris summarizes program. Sara asks about informing about regulatory changes/reforms. Chris says they would warrant inclusion as they are brought up to his attention for E-Outlooks. Sara shares that summarizing big regulatory changes is one way E-Outlooks has been utilized in the past—people like articles. Discussion by Ryan, Ilene, and others about ways to address regulatory changes and related issues that are of interest to members.

6. Education/CLE

a. Brownbags (Ryan Shannon/John Mellgren)

Ryan summarizes program. Ryan is stepping off; John is staying on. Could use some more volunteers. No CLE currently planned. Good to have a Portland area attorney involved. John and Mike suggest potential topics and formats, including regarding upcoming legislative session. *Olivier volunteers to help with program.*

b. Field Trips (Caylin Barter)

Caylin summarizes program. No field trip last year due to pandemic. Usually 3 field trips a year. Caylin would like to hand it off.

c. Annual CLE (Caylin Barter + TBD)

Caylin, as Chair-elect, is planning annual CLE (fall). Asks for help and volunteers. *Avalyn volunteers for both field trip and annual CLE.*

d. Legislation (Michael Freese/Ilene Munk)

Mike to assist with a write up, as previously discussed.

7. Committees

a. Pro Bono (Ryan Shannon/Chris Thomas)

Ryan: tried to organize volunteer opportunities last year. Friends of Trees was first opportunity; since nixed. Volunteers needed.

b. Diversity (Maura Fahey/Sara Ghafouri)

Maura: Environmental Justice CLE was organized last year; would like to do another one. Sara asks if this committee should review and, potentially, provide input on the Bar's diversity plan.

c. Executive Committee Membership (Mark Strandberg/TBD/non-EC member)

Mark: we need another member, with Sara L. going off. Maura indicates we have two vacancies.

e. Annual Award/Meeting (Dominic Carollo/TBD)

Dominic: provides update; date is still TBD. Maura would also like to recognize Sara L. John indicates can help facilitate delivery to Susan Jane Brown. Can we invite non-Section members? Consensus is yes.

8. Other/New Business (Maura Fahey)

No new business.

Oregon State Bar
Statement of Activities - Actual vs Budget

	Month Ending December 31, 2020 <small>Actual</small>	Year To Date December 31, 2020 <small>Actual</small>	Year Ending December 31, 2020 <small>Budget</small>	December 31, 2020 <small>% of Budget</small>	Month Ending December 31, 2019 <small>Current Month-PY</small>	Year To Date December 31, 2019 <small>Prior Year</small>
Operating Revenue						
Registrations	0	110	5,325	2.1 %	0	4,360
Membership Fees	0	12,075	12,500	96.6 %	0	9,360
Total Operating Revenue	\$ 0	\$ 12,185	\$ 17,825	68.4 %	\$ 0	\$ 13,720
Expenditures						
Committee Expenses	0	0	300	0.0 %	0	0
Computer - Internet_Web	0	0	100	0.0 %	0	0
Conferences / Seminars	750	970	5,900	16.4 %	0	5,817
Education	0	0	1,000	0.0 %	0	616
Gifts & Awards	0	204	600	34.0 %	0	230
Newsletter	0	0	0	0.0 %	0	42
Case Law Summaries	0	0	400	0.0 %	0	0
OSB Support Service Assessment	0	5,121	5,938	86.2 %	0	4,488
MCLE Sponsorship Applications Fee	40	80	315	25.4 %	0	235
Credit Card Fee	0	5	0	0.0 %	0	115
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,300	0.0 %	1,823	1,984
Telephone - Conference Calls	0	106	200	53.0 %	11	159
Total Expenditures	\$ 790	\$ 6,486	\$ 17,553	37.0 %	\$ 1,834	\$ 13,686
Change In Net Assets	\$ (790)	\$ 5,699	\$ 273	2,091.4 %	\$ (1,834)	\$ 34
+ Net Assets - Beginning	\$ 14,541	\$ 8,052	\$ 0	0.0 %	\$ 9,886	\$ 8,018
Net Assets - Ending	\$ 13,751	\$ 13,751	\$ 273	5,046.4 %	\$ 8,052	\$ 8,052
Paid Comp	0	483	0	0.0 %	0	0
Comp Headcount	0	56	0	0.0 %	0	0
Section Member Count	0	539	0	0.0 %	0	0

**Oregon State Bar
 Section Detail Report
 For Current Month (12/01/2020 to 12/31/2020)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance Forward As of 12/01/2020)											
12/05/2020	12/05/2020	815	Aptify Entries	813	Section	Section	100	APTJ		25.00	0.00
12/08/2020	12/08/2020	816	Aptify Entries	813	Section	Section	100	APTJ	375.00		(25.00)
12/10/2020	12/10/2020	813	Aptify Entries	813	Section	Section	100	APTJ	125.00		(400.00)
12/10/2020	12/10/2020	814	Aptify Entries	813	Section	Section	100	APTJ	25.00		(525.00)
12/10/2020	12/10/2020	817	Aptify Entries	813	Section	Section	100	APTJ	275.00		(550.00)
12/11/2020	12/11/2020	818	Aptify Entries	813	Section	Section	100	APTJ	300.00		(825.00)
12/15/2020	12/15/2020	822	Aptify Entries	813	Section	Section	100	APTJ	125.00		(1,125.00)
12/17/2020	12/17/2020	826	Aptify Entries	813	Section	Section	100	APTJ	1,150.00		(2,400.00)
12/31/2020	12/31/2020	840	Orders	813	Section	Section	100	APTJ	1,650.00		(4,050.00)
12/31/2020	12/31/2020	841	Orders	813	Section	Section	100	APTJ	275.00		(4,325.00)
12/31/2020	12/31/2020		Unearned Section Revenue Dec Section revenue to unearned	813	Section	Section	100	GJ	4,325.00		0.00
Totals for 4405 - Membership Fees									4,325.00	4,325.00	0.00
Net Change for 4405 - Membership Fees											
											0.00
7245 - Conferences / Seminars (Balance Forward As of 12/01/2020)											
12/31/2020	12/31/2020		Dec 2020 Sec- ENR20 Subsidy	813	100000	No Project	100	GJ	600.00		600.00
12/31/2020	12/31/2020		Dec 2020 Sec- SENR320 RSVP	813	100000	No Project	100	GJ	150.00		750.00
Totals for 7245 - Conferences / Seminars									750.00	0.00	750.00
Net Change for 7245 - Conferences / Seminars											
											750.00
7746 - MCLE Sponsorship Applications Fee (Balance Forward As of 12/01/2020)											
12/31/2020	12/31/2020		Dec 2020 Funds12/09/20 MCLE Program	813	100000	No Project	100	GJ	40.00		40.00
Totals for 7746 - MCLE Sponsorship Applications Fee									40.00	0.00	40.00
Net Change for 7746 - MCLE Sponsorship Applications Fee											
											40.00
Grand Total									5,115.00	4,325.00	790.00