

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, February 16, 2021 – 12:00 pm

LOCATION

Present: Stacy Owens (OSB Liason), Ryan Shannon, Sara Ghafouri, Chris Thomas, Caylin Barter, Maura Fahey, Dominic Carollo, John Mellgren, Cassie Roberts, Olivier Jamin, Ilene Munk,

Excused: Avalyn Taylor, Mark Strandberg, Laura Kerr

Unexcused: Mike Freese, Sarah Liljefelt

Quorum (minimum of 8 of 15) reached.

AGENDA¹

1. Approval of Minutes (Dominic Carollo)

Caylin explains that section dues are about average, suggests adding footnote correcting this in last month's minute regarding Ryan's comment about bar dues. Ryan says due increase probably not warranted due to surplus balance. Mentions we increased dues last year. Maura moves to approve with edits and footnote, Chris seconds. Motion passes; none opposed.

2. Chair's Report (Maura Fahey)

CEJ donation. Maura confirmed with bar that we can donate funds. Chris suggests sticking with section policy of not using section funds for donations, does not directly advance objective/interest of section. Maura will send email to Section list serve encouraging individual donations.

3. Bar Liaison Report (Stacy Owen)

Stacy has nothing to add.

4. Treasurer's Report (Ryan Shannon)

Ryan reports December financial report.

5. Publications

¹ A quorum of the ENR EC requires the attendance of a majority of its members (8 of the 15 members).

a. ENR Deskbook (Mark Strandberg/Ilene Munk/Kirk Maag (non-EC member))

Making a plan to meet.

b. Case Notes (Chris Thomas)

No news at this time. Need to ID cases for next case notes and send out request for volunteers in the next week.

c. E-Outlooks (Chris Thomas)

Last publication went out on a legislative issue. Otherwise, no other news at this time.

6. Education/CLE

a. Brownbags (John Mellgren/Olivier Jamin)

Not much new to report. Needs to talk Olivier and Mike. Considering potential legislation CLE re timber taxation.

b. Field Trips (Avalyn Taylor)

Avalyn not present.

c. Annual CLE (Caylin Barter + Avalyn Taylor, *TBD*)

Caylin says need for volunteer; duties include one monthly call, outreach to presenters, and introducing presenters. Maura adds that 4-5 volunteers would be beneficial for each to take on a panel as their own. Ryan and Olivier and John volunteer. Cassie previously volunteered.

d. Legislation (Michael Freese/Ilene Munk)

Mike not present and no update. Maura received outreach from bar on resources available regarding legislation.

7. Committees

a. Pro Bono (Ryan Shannon/Chris Thomas)

No news. Chris explains program difficult at this time. Could use volunteers for committee. Dominic volunteers.

b. Diversity (Maura Fahey/Sara Ghafouri)

Planning to meet next week re action items. Could use some additional members/volunteers as well.

c. Executive Committee Membership (Mark Strandberg/Sara Ghafouri/non-EC member)

No update.

e. Annual Award/Meeting (Dominic Carollo/TBD)

Dominic asks for a volunteer for committee; needs to recruit a third member; would like to meet earlier to talk about the process; Sara asks about lengthening window to make nominations; Olivier volunteers; Maura summarizes the award ceremony held last week.

8. Other/New Business (Maura Fahey)

Maura has nothing to add. Caylin indicates we need website updates. Chris offers to help with it.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending January 31, 2021 <small>Actual</small>	Year To Date January 31, 2021 <small>Actual</small>	Year Ending December 31, 2021 <small>Budget</small>	December 31, 2021 <small>% of Budget</small>	Month Ending January 31, 2020 <small>Current Month-PY</small>	Year To Date January 31, 2020 <small>Prior Year</small>
Operating Revenue						
Registrations	0	0	5,325	0.0 %	0	0
Membership Fees	11,250	11,250	12,250	91.8 %	11,050	11,050
Total Operating Revenue	\$ 11,250	\$ 11,250	\$ 17,575	64.0 %	\$ 11,050	\$ 11,050
Expenditures						
Committee Expenses	0	0	300	0.0 %	0	0
Computer - Internet_Web	0	0	150	0.0 %	0	0
Conferences / Seminars	0	0	5,900	0.0 %	0	0
Education	0	0	1,000	0.0 %	0	0
Gifts & Awards	0	0	600	0.0 %	0	0
OSB Support Service Assessment	4,779	4,779	5,149	92.8 %	4,446	4,446
MCLE Sponsorship Applications Fee	0	0	300	0.0 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,300	0.0 %	0	0
Telephone - Conference Calls	0	0	200	0.0 %	0	0
Total Expenditures	\$ 4,779	\$ 4,779	\$ 16,399	29.1 %	\$ 4,446	\$ 4,446
Change In Net Assets	\$ 6,472	\$ 6,472	\$ 1,176	550.3 %	\$ 6,604	\$ 6,604
+ Net Assets - Beginning	\$ 13,751	\$ 13,751	\$ 0	0.0 %	\$ 8,052	\$ 8,052
Net Assets - Ending	\$ 20,223	\$ 20,223	\$ 1,176	1,719.6 %	\$ 14,656	\$ 14,656
Paid Headcount	450	450	0	0.0 %	0	0
Comp Headcount	53	53	0	0.0 %	0	0
Section Member Count	503	503	0	0.0 %	0	0

**Oregon State Bar
 Section Detail Report
 For Current Month (01/01/2021 to 01/31/2021)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance Forward As of 01/01/2021)											
01/12/2021	01/12/2021	849	Orders	813	Section	Section	100	APTJ		2,550.00	(2,550.00)
01/29/2021	01/29/2021	874	Orders	813	Section	Section	100	APTJ	4,175.00		(6,725.00)
01/31/2021	01/31/2021	877	Orders	813	Section	Section	100	APTJ	150.00		(6,875.00)
01/31/2021	01/31/2021	879	Orders	813	Section	Section	100	APTJ	50.00		(6,925.00)
01/31/2021	01/31/2021	Gen Unearned Rev	2021 Section Fee Rev paid Dec	813	Section	Section	100	GJ		4,325.00	(11,250.00)
Totals for 4405 - Membership Fees									0.00	11,250.00	(11,250.00)
Net Change for 4405 - Membership Fees											
											(11,250.00)
7745 - OSB Support Service Assessment (Balance Forward As of 01/01/2021)											
01/31/2021	01/31/2021	Jan HC Adj	Jan OSB Admin Fee	813	100000	No Project	100	GJ	4,778.50		4,778.50
Totals for 7745 - OSB Support Service Assessment									4,778.50	0.00	4,778.50
Net Change for 7745 - OSB Support Service Assessment											
											4,778.50
Grand Total									4,778.50	11,250.00	(6,471.50)