

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**

Tuesday, April 20, 2021 – 12:00 pm

**LOCATION**

Present: Stacy Owen, Maura Fahey, Chris Thomas, Ryan Shannon, Laura Kerr, Caylin Barter, Mark Strandberg, Dominic Carollo, Mike Freese, Cassie Roberts, Kristen Adams (member guest), Sarah Liljefelt, Olivier Jamin, Ilene Munk, Avalyn Taylor

Excused: Sara Ghafouri, John Mellgren,

Unexcused:

Quorum (minimum of 8 of 15) reached.

Meeting commenced at 12:02

Ilene had to leave at 12:57

Ryan and Chris had to leave at 1:00pm

Meeting concluded at 1:05

**1. Approval of Minutes (Dominic Carollo)**

Changes to minutes to reflect additions to subcommittees and remove agenda heading. Caylin moves to approve minutes with those changes. Ilene seconds. Motion carries. Mark abstains. Discussion regarding format and substance of minutes, based on guidance received from Stacy Owens.

**2. Chair's Report (Maura Fahey)**

Maura explains bylaw changes coming up.

**3. Bar Liaison Report (Stacy Owen)**

Bar had an open forum (all staff meeting) about when Bar staff may go back to office. Governor's office has guidance for remote working until end of June. By September, people may be returning to the Bar Center. Bullet points from Stacy's update:

- The bar is not allowing any in person meetings until July 1, 2021, and no meetings greater than 25 persons until the end of September 2021. Of course, these timelines are subject to change depending on the course of the pandemic, and all meetings/events must comply with public health orders in effect at the time of the meeting. It is very unlikely that large scale social events will be permitted by public health authorities in 2021. The bar encourages sections to continue meeting remotely.
- General Counsel is asking that Sections and Committees that schedule in person events in 2021 always provide an option for remote participation for members or staff who wish to attend, in order to comply with the ADA. Remote participation can be via videoconferencing (e.g., Zoom or BlueJeans) or another platform that

allows for participation by individuals whose health or other concerns prevent them from attending in person.

- Sections who wish to contract with vendors to host in person CLE or meetings must have those contracts reviewed by General Counsel. The bar is requiring vendors to include flexible COVID-19 cancellation language in contracts for events held in 2021; not all vendors will agree to this language (or similar language), and for this reason, sections may need to find another location for a meeting if changes are rejected.

#### 4. Treasurer's Report (Ryan Shannon)

Ryan provides report and indicates that membership is still down 22 members from last year.

802-Alternative Dispute Resolution Section

##### Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending March 31, 2021 Actual	Year To Date March 31, 2021 Actual	Year Ending December 31, 2021 Budget	December 31, 2021 % of Budget	Month Ending March 31, 2020 Current Month-PY	Year To Date March 31, 2020 Prior Year
<b>Operating Revenue</b>						
Membership Fees	150	5,025	5,275	95.3 %	175	5,150
Total Operating Revenue	\$ 150	\$ 5,025	\$ 5,275	95.3 %	\$ 175	\$ 5,150
<b>Expenditures</b>						
Committee Expenses	0	0	300	0.0 %	0	0
Computer - Internet_Web	0	0	0	0.0 %	0	340
Conferences / Seminars	0	0	1,000	0.0 %	0	0
Contributions	0	1,000	1,750	57.1 %	0	0
Gifts & Awards	0	0	250	0.0 %	0	0
OSB Support Service Assessment	48	2,413	2,575	93.7 %	57	2,252
MCLE Sponsorship Applications Fee	0	0	80	0.0 %	0	0
Miscellaneous Expense	0	0	200	0.0 %	0	0
Annual Event	0	0	300	0.0 %	0	0
Telephone - Conference Calls	20	40	100	40.0 %	18	27
Total Expenditures	\$ 68	\$ 3,453	\$ 6,555	52.7 %	\$ 75	\$ 2,619
<b>Change In Net Assets</b>	\$ 83	\$ 1,572	\$ (1,280)	(122.9) %	\$ 100	\$ 2,531
<b>+ Net Assets - Beginning</b>	\$ 11,599	\$ 10,109	\$ 0	0.0 %	\$ 10,229	\$ 7,798
<b>Net Assets - Ending</b>	\$ 11,681	\$ 11,681	\$ (1,280)	(913.0) %	\$ 10,329	\$ 10,329
Paid Headcount	201	201	0	0.0 %	0	0
Comp Headcount	53	53	0	0.0 %	0	0
Section Member Count	254	254	0	0.0 %	0	0

#### 5. Publications

##### a. ENR Deskbook (Mark Strandberg/Ilene Munk/Kirk Maag (non-EC member))

Ilene provides update. Many ENR deskbooks are very outdated. Would like to provide opportunity to members with specific expertise to work on sections/chapters. Mark explains that last check with the Bar, the Bar was more interested in doing a series of eBooks.

##### b. Case Notes (Chris Thomas)

Chris provides update.

##### c. E-Outlooks (Chris Thomas)

Chris provides update.

#### 6. Education/CLE

**a. Brownbags (John Mellgren/Olivier Jamin)**

Ilene shares additional brownbag opportunity, potential for ENR as a co-sponsor. Stacy suggests a quick call to the Bar about concept of co-sponsorship. General support for concept, some concern is expressed about making sure commentary in CLE does not conflict with Bar policies/objectives.

**b. Field Trips (Avalyn Taylor)**

Avalyn proposed concept of a tribally-focused field trip in Columbia Gorge. Second concept re sea otters and Siletz Tribe. Maura suggests exploring co-hosting with Indian Law Section.

**c. Annual CLE (Caylin Barter, Avalyn Taylor, Ryan Shannon, Olivier**

**Jamin, John Mellgren, Laura Kerr, Cassie Roberts)**

Second planning meeting occurred. Will not work at Edgefield this year—they were not able to accommodate certain contractual terms required by the Bar. Stoel Rives may be an option. Bar will not co-sponsor with us if we plan an in-person event. Presents a crossroads of whether to try to have an in-person event or not. General support of trying to have an in person event. Discussion about whether to recommend that attendees be vaccinated.

**d. Legislation (Michael Freese/Ilene Munk)**

No update.

**7. Committees**

**a. Pro Bono (Ryan Shannon/Chris Thomas/Dominic Carollo)**

Ryan provides update.

**b. Diversity (Maura Fahey/Sara Ghafouri)**

Maura provides update; researching opportunities and programs.

**c. Executive Committee Membership (Mark Strandberg/Sara Ghafouri/non-EC member)**

Mark invites people to share any suggestions they might have to improve the process.

**e. Annual Award/Meeting (Dominic Carollo/Olivier Jamin/non-EC member)**

No update.

**8. Other/New Business (Maura Fahey)**

None.

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending April 30, 2021 <small>Actual</small>	Year To Date April 30, 2021 <small>Actual</small>	Year Ending December 31, 2021 <small>Budget</small>	December 31, 2021 <small>% of Budget</small>	Month Ending April 30, 2020 <small>Current Month-PY</small>	Year To Date April 30, 2020 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	0	0	5,325	0.0 %	0	0
Membership Fees	50	11,650	12,250	95.1 %	25	11,800
<b>Total Operating Revenue</b>	<b>\$ 50</b>	<b>\$ 11,650</b>	<b>\$ 17,575</b>	<b>66.3 %</b>	<b>\$ 25</b>	<b>\$ 11,800</b>
<b>Expenditures</b>						
Committee Expenses	0	0	300	0.0 %	0	0
Computer - Internet_Web	0	0	150	0.0 %	0	0
Conferences / Seminars	0	0	5,900	0.0 %	0	2,000
Education	0	0	1,000	0.0 %	0	0
Gifts & Awards	0	278	600	46.4 %	0	0
OSB Support Service Assessment	29	4,940	5,149	95.9 %	67	4,817
MCLE Sponsorship Applications Fee	0	0	300	0.0 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,300	0.0 %	0	0
Telephone - Conference Calls	20	60	200	30.0 %	34	73
<b>Total Expenditures</b>	<b>\$ 49</b>	<b>\$ 5,278</b>	<b>\$ 16,399</b>	<b>32.2 %</b>	<b>\$ 101</b>	<b>\$ 6,890</b>
<b>Change In Net Assets</b>	<b>\$ 2</b>	<b>\$ 6,372</b>	<b>\$ 1,176</b>	<b>541.8 %</b>	<b>\$ (76)</b>	<b>\$ 4,910</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 20,122</b>	<b>\$ 13,751</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 13,039</b>	<b>\$ 8,052</b>
<b>Net Assets - Ending</b>	<b>\$ 20,123</b>	<b>\$ 20,123</b>	<b>\$ 1,176</b>	<b>1,711.1 %</b>	<b>\$ 12,962</b>	<b>\$ 12,962</b>
<b>Paid Headcount</b>	<b>466</b>	<b>466</b>	<b>0</b>	<b>0.0 %</b>	<b>0</b>	<b>0</b>
<b>Comp Headcount</b>	<b>54</b>	<b>54</b>	<b>0</b>	<b>0.0 %</b>	<b>0</b>	<b>0</b>
<b>Section Member Count</b>	<b>520</b>	<b>520</b>	<b>0</b>	<b>0.0 %</b>	<b>0</b>	<b>0</b>

**Oregon State Bar  
Section Detail Report  
For Current Month (04/01/2021 to 04/30/2021)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance Forward As of 04/01/2021)</b>											
04/26/2021	04/26/2021	923	Orders	813	Section	Section	100	APTJ		50.00	0.00 (50.00)
<b>Totals for 4405 - Membership Fees</b>									<b>0.00</b>	<b>50.00</b>	<b>(50.00)</b>
<b>Net Change for 4405 - Membership Fees</b>											
<b>7745 - OSB Support Service Assessment (Balance Forward As of 04/01/2021)</b>											
04/30/2021	04/30/2021	Mar HC Adj	Apr OSB Admin Fee	813	100000	No Project	100	GJ	28.50		0.00 28.50
<b>Totals for 7745 - OSB Support Service Assessment</b>									<b>28.50</b>	<b>0.00</b>	<b>28.50</b>
<b>Net Change for 7745 - OSB Support Service Assessment</b>											
<b>7885 - Telephone - Conference Calls (Balance Forward As of 04/01/2021)</b>											
04/30/2021	04/30/2021	Mthly Zoom Svc	Mthly Zoom Svc Fee	813	100000	No Project	100	GJ	20.00		0.00 20.00
<b>Totals for 7885 - Telephone - Conference Calls</b>									<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
<b>Net Change for 7885 - Telephone - Conference Calls</b>											
<b>Grand Total</b>									<b>48.50</b>	<b>50.00</b>	<b>(1.50)</b>