

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, May 18, 2021 – 12:00 pm

LOCATION

Present: Stacy Owen, Maura Fahey, Ryan Shannon, Laura Kerr, Mark Strandberg, Dominic Carollo, Mike Freese, Olivier Jamin, Ilene Munk, John Mellgren, Sarah Liljefelt (arrived at 12:07), Avalyn Taylor (arrived at 12:17), Caylin Barter (arrived at 12:23), Sara Ghafouri (arrived at 12:26), Maria Hristova (member, arrived at 12:32)

Excused: Chris Thomas, Cassie Roberts,

Unexcused:

Quorum (minimum of 8 of 15) reached.

Meeting commenced at 12:03

Meeting concluded at 12:47

**1. Approval of Minutes (Dominic Carollo) **

Ilene moves to approve minutes. Mark seconds. All in favor. None opposed. John abstains.

2. Chair's Report (Maura Fahey)

Maura discusses public meetings requirements, regarding application to subcommittees. Bar is developing guidance on definition for subcommittees. For now, proceed as normal and past practice.

Opens discussion about in-person ENR EC meetings. Maura is inclined to keep zoom meetings. No opposition.

3. Bar Liaison Report (Stacy Owen)

No update on in-person gatherings at this point from the Bar. Bar is waiting for more information from OHA.

Discussed updated bylaws, which include a lot of changes. Taking minutes would also be required for subcommittees that require public meeting notice.

4. Treasurer's Report (Ryan Shannon)

No new updates other than the Section picked up a few more paid members.

Oregon State Bar
Statement of Activities - Actual vs Budget

	Month Ending April 30, 2021 Actual	Year To Date April 30, 2021 Actual	Year Ending December 31, 2021 Budget	December 31, 2021 % of Budget	Month Ending April 30, 2020 Current Month-PY	Year To Date April 30, 2020 Prior Year
Operating Revenue						
Registrations	0	0	5,325	0.0 %	0	0
Membership Fees	50	11,650	12,250	95.1 %	25	11,800
Total Operating Revenue	\$ 50	\$ 11,650	\$ 17,575	66.3 %	\$ 25	\$ 11,800
Expenditures						
Committee Expenses	0	0	300	0.0 %	0	0
Computer - Internet_Web	0	0	150	0.0 %	0	0
Conferences / Seminars	0	0	5,900	0.0 %	0	2,000
Education	0	0	1,000	0.0 %	0	0
Gifts & Awards	0	278	600	46.4 %	0	0
OSB Support Service Assessment	29	4,940	5,149	95.9 %	67	4,817
MACLE Sponsorship Applications Fee	0	0	300	0.0 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,300	0.0 %	0	0
Telephone - Conference Calls	20	60	200	30.0 %	34	73
Total Expenditures	\$ 49	\$ 5,278	\$ 16,399	32.2 %	\$ 101	\$ 6,890
Change In Net Assets	\$ 2	\$ 6,372	\$ 1,176	541.8 %	\$ (76)	\$ 4,910
+ Net Assets - Beginning	\$ 20,122	\$ 13,751	\$ 0	0.0 %	\$ 13,039	\$ 8,052
Net Assets - Ending	\$ 20,123	\$ 20,123	\$ 1,176	1,711.1 %	\$ 12,962	\$ 12,962
Paid Headcount	466	466	0	0.0 %	0	0
Comp Headcount	54	54	0	0.0 %	0	0
Section Member Count	520	520	0	0.0 %	0	0

5. Publications

a. ENR Deskbook (Mark Strandberg/Ilene Munk/Kirk Maag (non-EC member))

Have a call scheduled with the Bar.

b. Case Notes (Chris Thomas)

No update.

c. E-Outlooks (Chris Thomas)

No update.

6. Education/CLE

a. Brownbags (John Mellgren/Olivier Jamin)

John's panel is being rescheduled. The next brown bag will be the legislative update. Some ideas for brownbags may be added to Annual CLE.

b. Field Trips (Avalyn Taylor)

Update on potential tribal-themed field trip to the Gorge. Second idea for a field trip to the coast.

c. Annual CLE (Caylin Barter, Avalyn Taylor, Ryan Shannon, Olivier Jamin, John Mellgren, Laura Kerr, Cassie Roberts)

Consensus of subcommittee is that a planned virtual event is the best option (as opposed to trying to plan contingent in-person event). Co-sponsorship with Bar still an option for a virtual event. Recommendation is to plan a virtual event in co-sponsorship with the

Bar. Planning is progressing well on topics and panels for the CLE. Discussion about having a companion or separate social event to try to connect with people in person.

d. Legislation (Michael Freese/Ilene Munk)

Mike provides report. Mike asks for input for specific bills to be addressed in brownbag. Discussion about ways to better track bills during session in future sessions.

7. Committees

a. Pro Bono (Ryan Shannon/Chris Thomas/Dominic Carollo)

Ryan provides report. Exploring opportunities.

b. Diversity (Maura Fahey/Sara Ghafouri)

Maura provides report. Emphasizes seeking out diverse speakers at annual CLE. Explains diversity stipend/scholarship concept. Needs to be checked with bylaws. Maura attended Washington networking event focused on environmental justice.

c. Executive Committee Membership (Mark Strandberg/Sara Ghafouri/non-EC member)

No update.

e. Annual Award/Meeting (Dominic Carollo/Olivier Jamin/non-EC member)

Dominic provides update.

8. Other/New Business (Maura Fahey)

None.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending May 31, 2021 <small>Actual</small>	Year To Date May 31, 2021 <small>Actual</small>	Year Ending December 31, 2021 <small>Budget</small>	December 31, 2021 <small>% of Budget</small>	Month Ending May 31, 2020 <small>Current Month-PY</small>	Year To Date May 31, 2020 <small>Prior Year</small>
Operating Revenue						
Registrations	0	0	5,325	0.0 %	0	0
Membership Fees	200	11,850	12,250	96.7 %	75	11,875
Total Operating Revenue	\$ 200	\$ 11,850	\$ 17,575	67.4 %	\$ 75	\$ 11,875
Expenditures						
Committee Expenses	0	0	300	0.0 %	0	0
Computer - Internet_Web	0	0	150	0.0 %	0	0
Conferences / Seminars	0	0	5,900	0.0 %	0	2,000
Education	0	0	1,000	0.0 %	0	0
Gifts & Awards	0	278	600	46.4 %	0	0
OSB Support Service Assessment	114	5,054	5,149	98.2 %	19	4,836
MCLE Sponsorship Applications Fee	0	0	300	0.0 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,300	0.0 %	0	0
Telephone - Conference Calls	20	80	200	40.0 %	32	104
Total Expenditures	\$ 134	\$ 5,412	\$ 16,399	33.0 %	\$ 51	\$ 6,940
Change In Net Assets	\$ 66	\$ 6,438	\$ 1,176	547.4 %	\$ 24	\$ 4,935
+ Net Assets - Beginning	\$ 20,123	\$ 13,751	\$ 0	0.0 %	\$ 12,962	\$ 8,052
Net Assets - Ending	\$ 20,189	\$ 20,189	\$ 1,176	1,716.8 %	\$ 12,987	\$ 12,987
Paid Headcount	474	474	0	0.0 %	0	0
Comp Headcount	58	58	0	0.0 %	0	0
Section Member Count	532	532	0	0.0 %	0	0

**Oregon State Bar
Section Detail Report
For Current Month (05/01/2021 to 05/31/2021)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance Forward As of 05/01/2021)											
05/31/2021	05/31/2021	945	Orders	813	Section	Section	100	APTJ		200.00	0.00 (200.00)
Totals for 4405 - Membership Fees									0.00	200.00	(200.00)
Net Change for 4405 - Membership Fees											(200.00)
7745 - OSB Support Service Assessment (Balance Forward As of 05/01/2021)											
05/31/2021	05/31/2021	May HC Adj	May OSB Admin Fee	813	100000	No Project	100	GJ	114.00		0.00 114.00
Totals for 7745 - OSB Support Service Assessment									114.00	0.00	114.00
Net Change for 7745 - OSB Support Service Assessment											114.00
7885 - Telephone - Conference Calls (Balance Forward As of 05/01/2021)											
05/31/2021	05/31/2021	May 2021 Zoom	May 2021 Zoom Subsc Svcs	813	100000	No Project	100	GJ	20.00		0.00 20.00
Totals for 7885 - Telephone - Conference Calls									20.00	0.00	20.00
Net Change for 7885 - Telephone - Conference Calls											20.00
Grand Total									134.00	200.00	(66.00)