

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**

Tuesday, June 15, 2021 – 12:00 pm

**LOCATION**

Present: Stacy Owen, Maura Fahey, Ryan Shannon, Laura Kerr, Mark Strandberg, Dominic Carollo, Olivier Jamin, Ilene Munk (arrived at 12:15), Sarah Liljefelt, Caylin Barter, Cassie Roberts, Chris Thomas, Matthew Frederick (member)

Excused: Avalyn Taylor, Mike Freese ,

Unexcused: Sara Ghafouri, John Mellgren

Quorum (minimum of 8 of 15) reached.

Meeting commenced at 12:04

Meeting concluded at 12:48

**1. Approval of Minutes (Dominic Carollo)**

Ryan makes motion to approve May minutes. Ilene seconds. Chris abstains. Motion carries.

**2. Chair's Report (Maura Fahey)**

Maura received an inquiry from the Oregon Minority Lawyers Association – seeking donations for Bar Exam grants for upcoming bar exam takers. Maura proposes 500 donation. Discussion about proposal, including discussion about revisiting our overall policy on charitable donations.

**3. Bar Liaison Report (Stacy Owen)**

Stacy reports that discussions on return to work for Bar are still ongoing. Discussions on section bylaw changes are still ongoing. For now, fine to continue to operate business as usual until guidance on new bylaws issued.

**4. Treasurer's Report (Ryan Shannon)**

No report because May financials have not yet been distributed.

**5. Publications**

**a. ENR Deskbook (Mark Strandberg/Ilene Munk/Kirk Maag (non-EC member))**

Mark and Ilene provides report. Had a very productive call with Linda at Bar to get process started. Working toward trying to prioritize topics/issues to address.

**b. Case Notes (Chris Thomas)**

No updates at this time. Working on identifying cases.

**c. E-Outlooks (Chris Thomas)**

No updates at this time. Working on identifying articles.

**6. Education/CLE**

**a. Brownbags (John Mellgren/Olivier Jamin)**

Olivier provides update on planning late July brownbag on legislative issues.

**b. Field Trips (Avalyn Taylor)**

No report.

**c. Annual CLE (Caylin Barter, Avalyn Taylor, Ryan Shannon, Olivier Jamin, John Mellgren, Laura Kerr, Cassie Roberts)**

Caylin reports that panels are coming together and speakers are being recruited. Ilene make suggestion for keynote speaker.

**d. Legislation (Michael Freese/Ilene Munk)**

Dominic relays email report provided by Mike regarding summary of the legislative session.

**7. Committees**

**a. Pro Bono (Ryan Shannon/Chris Thomas/Dominic Carollo)**

Ryan provides brief report.

**b. Diversity (Maura Fahey/Sara Ghafouri)**

Maura provides brief update. Working on a formal proposal for a Section-specific stipend proposal, to be presented at next meeting.

**c. Executive Committee Membership (Mark Strandberg/Sara Ghafouri/non-EC member)**

No update.

**e. Annual Award/Meeting (Dominic Carollo/Olivier Jamin/non-EC member)**

No update.

**8. Other/New Business (Maura Fahey)**

Ilene shares upcoming inexpensive CLE opportunity.

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending June 30, 2021 <small>Actual</small>	Year To Date June 30, 2021 <small>Actual</small>	Year Ending December 31, 2021 <small>Budget</small>	December 31, 2021 <small>% of Budget</small>	Month Ending June 30, 2020 <small>Current Month-PY</small>	Year To Date June 30, 2020 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	0	0	5,325	0.0 %	110	110
Membership Fees	25	11,875	12,250	96.9 %	100	11,975
Total Operating Revenue	\$ 25	\$ 11,875	\$ 17,575	67.6 %	\$ 210	\$ 12,085
<b>Expenditures</b>						
Committee Expenses	0	0	300	0.0 %	0	0
Computer - Internet_Web	0	0	150	0.0 %	0	0
Conferences / Seminars	0	0	5,900	0.0 %	(2,000)	0
Education	0	0	1,000	0.0 %	0	0
Gifts & Awards	0	278	600	46.4 %	0	0
OSB Support Service Assessment	29	5,083	5,149	98.7 %	57	4,893
MCLE Sponsorship Applications Fee	0	0	300	0.0 %	0	0
Credit Card Fee	0	0	0	0.0 %	3	3
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,300	0.0 %	0	0
Telephone - Conference Calls	0	80	200	40.0 %	0	105
Total Expenditures	\$ 29	\$ 5,441	\$ 16,399	33.2 %	\$ (1,940)	\$ 5,001
<b>Change In Net Assets</b>	<b>\$ (4)</b>	<b>\$ 6,434</b>	<b>\$ 1,176</b>	<b>547.1 %</b>	<b>\$ 2,150</b>	<b>\$ 7,084</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 20,189</b>	<b>\$ 13,751</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 12,987</b>	<b>\$ 8,052</b>
<b>Net Assets - Ending</b>	<b>\$ 20,186</b>	<b>\$ 20,186</b>	<b>\$ 1,176</b>	<b>1,716.5 %</b>	<b>\$ 15,137</b>	<b>\$ 15,137</b>
<b>Paid Headcount</b>	<b>475</b>	<b>475</b>	<b>0</b>	<b>0.0 %</b>	<b>0</b>	<b>0</b>
<b>Comp Headcount</b>	<b>60</b>	<b>60</b>	<b>0</b>	<b>0.0 %</b>	<b>0</b>	<b>0</b>
<b>Section Member Count</b>	<b>535</b>	<b>535</b>	<b>0</b>	<b>0.0 %</b>	<b>0</b>	<b>0</b>

**Oregon State Bar  
Section Detail Report  
For Current Month (06/01/2021 to 06/30/2021)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance Forward As of 06/01/2021)</b>											
06/16/2021	06/16/2021	955	Orders	813	Section	Section	100	APTJ		25.00	0.00
<b>Totals for 4405 - Membership Fees</b>											<b>(25.00)</b>
<b>Net Change for 4405 - Membership Fees</b>											<b>(25.00)</b>
<b>7745 - OSB Support Service Assessment (Balance Forward As of 06/01/2021)</b>											
06/30/2021	06/30/2021	May HC Adj	Jun OSB Admin Fee	813	100000	No Project	100	GJ	28.50		0.00
<b>Totals for 7745 - OSB Support Service Assessment</b>											<b>28.50</b>
<b>Net Change for 7745 - OSB Support Service Assessment</b>											<b>28.50</b>
<b>Grand Total</b>									<b>28.50</b>	<b>25.00</b>	<b>3.50</b>