

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**

Tuesday, July 20, 2021 – 12:00 pm

Present: Maura Fahey, Ilene Munk, Sarah Liljefelt, Mark Strandberg, Caylin Barter, Cassie Roberts, Stacy Owen (bar liaison), Laura Kerr, John Mellgren, and Mike Freese (joined 12:10–12:48).

Excused: Dominic Carollo, Sara Ghafouri

Unexcused: Ryan Shannon, Olivier Jamin, Chris Thomas, Avalyn Taylor

Quorum (minimum of 8 of 15) – Quorum met.

Meeting commenced at 12:07 with quorum.

**1. Approval of Minutes (Maura Fahey)**

John Mellgren moved to approved, Mark Strandberg seconded. The motion to approve the minutes passed unanimously.

**2. Chair's Report (Maura Fahey)**

Maura gave update on OSB Reopening Guidelines for in person events and continuing remote/virtual meetings through Jan. 2022. Question came up about whether sub-committee meetings needed to be publicized in advance and recorded - Stacy Owen will follow up and ask.

The October Bar Bulletin had a request to see if the Section wanted to place an ad to sponsor an event celebrating Oregon attorneys.

Discussion of charitable contribution policy. Maura addressed comments received from EC and Section members. Laura raised questions about case-by-case consideration being more ENR-focused and looking at how other sections evaluate requests. Mike suggested we should focus on providing/improving services to members before considering donations. Caylin said the one opportunity continually presented to us year after year is the Campaign for Equal Justice – perhaps that group would be a good recipient of funds. No consensus reached on revising policy, will continue discussion when more members are present.

**3. Bar Liaison Report (Stacy Owen)**

There is an opening for a OSB general counsel. Also, OSB and Section bylaw updates are final, email sent to Sections (Maura will circulate to EC). The Bar encourages members to review them.

**4. Treasurer's Report (Maura Fahey)**

We added three new members between May and June. We currently have about \$20,000 in our operating account.

## **5. Publications**

### **a. ENR Deskbook (Mark Strandberg/Ilene Munk/Kirk Maag (non-EC member))**

It is going well; we will focus on updating the oldest sections first and will reach out to Linda Kruschke at OSB to schedule a meeting soon to break down tasks and responsibilities.

### **b. Case Notes (Chris Thomas)**

Chris not present.

### **c. E-Outlooks (Chris Thomas)**

Chris not present.

## **6. Education/CLE**

### **a. Brownbags (John Mellgren/Olivier Jamin)**

Upcoming Brownbag including legislators and lobbyists, **Thursday, July 29<sup>th</sup> from 12:00 to 1:15pm**. The announcements are out. Fall CLE prep is underway. More Brownbags will happen this Fall.

### **b. Field Trips (Avalyn Taylor)**

Avalyn not present.

### **c. Annual CLE (Caylin Barter, Avalyn Taylor, Ryan Shannon, Olivier Jamin, John Mellgren, Laura Kerr, Cassie Roberts)**

Caylin said Fall CLE will be held on October 14, 2021. Congressman Blumenauer will be the lunchtime keynote with lunchtime dialogue with the attendees. Panels will be: Brownfields, Climate Change, Biden Administration, Tribal law, Klamath Water Issues, and Ethics. Subsidies will be available for new lawyers and students, as well as significant subsidies for members of the Section.

### **d. Legislation (Michael Freese/Ilene Munk)**

No update.

## **7. Committees**

### **a. Pro Bono (Ryan Shannon/Chris Thomas/Dominic Carollo)**

Not present for update.

### **b. Diversity (Maura Fahey/Sara Ghafouri)**

Through the review of the by-laws changes they learned the section can't administer its own scholarships. They must ensure compliance with applicable education and access to justice requirements. The D&I department can facilitate an E&NR focus stipend so we can contribute to summer clerk stipend. Will bring back for further discussion later.

**c. Executive Committee Membership (Mark Strandberg/Sara Ghafouri/non-EC member)**

There will be at least five (5) open positions. They will send a solicitation out.

**d. Annual Award/Meeting (Dominic Carollo/Olivier Jamin/non-EC member)**

No update.

**8. Other/New Business (Maura Fahey)**

Decided to cancel August meeting.

Meeting adjourned at 12:55pm.

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending July 31, 2021 <small>Actual</small>	Year To Date July 31, 2021 <small>Actual</small>	Year Ending December 31, 2021 <small>Budget</small>	December 31, 2021 <small>% of Budget</small>	Month Ending July 31, 2020 <small>Current Month-PY</small>	Year To Date July 31, 2020 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	0	0	5,325	0.0 %	0	110
Membership Fees	50	11,925	12,250	97.3 %	50	12,025
Total Operating Revenue	\$ 50	\$ 11,925	\$ 17,575	67.9 %	\$ 50	\$ 12,135
<b>Expenditures</b>						
Committee Expenses	0	0	300	0.0 %	0	0
Computer - Internet_Web	0	0	150	0.0 %	0	0
Conferences / Seminars	150	150	5,900	2.5 %	220	220
Education	0	0	1,000	0.0 %	0	0
Gifts & Awards	0	278	600	46.4 %	0	0
OSB Support Service Assessment	38	5,121	5,149	99.4 %	48	4,940
MCLE Sponsorship Applications Fee	40	40	300	13.3 %	40	40
Credit Card Fee	0	0	0	0.0 %	2	5
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,300	0.0 %	0	0
Telephone - Conference Calls	40	120	200	60.0 %	1	106
Total Expenditures	\$ 268	\$ 5,709	\$ 16,399	34.8 %	\$ 311	\$ 5,311
<b>Change In Net Assets</b>	<b>\$ (218)</b>	<b>\$ 6,216</b>	<b>\$ 1,176</b>	<b>528.6 %</b>	<b>\$ (261)</b>	<b>\$ 6,824</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 20,186</b>	<b>\$ 13,751</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 15,137</b>	<b>\$ 8,052</b>
<b>Net Assets - Ending</b>	<b>\$ 19,968</b>	<b>\$ 19,968</b>	<b>\$ 1,176</b>	<b>1,697.9 %</b>	<b>\$ 14,876</b>	<b>\$ 14,876</b>
<b>Paid Headcount</b>	<b>477</b>	<b>477</b>	<b>0</b>	<b>0.0 %</b>	<b>0</b>	<b>0</b>
<b>Comp Headcount</b>	<b>62</b>	<b>62</b>	<b>0</b>	<b>0.0 %</b>	<b>0</b>	<b>0</b>
<b>Section Member Count</b>	<b>539</b>	<b>539</b>	<b>0</b>	<b>0.0 %</b>	<b>0</b>	<b>0</b>

**Oregon State Bar  
Section Detail Report  
For Current Month (07/01/2021 to 07/31/2021)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance Forward As of 07/01/2021)</b>											
07/30/2021	07/30/2021	971	Orders	813	Section	Section	100	APTJ		50.00	0.00
<b>Totals for 4405 - Membership Fees</b>										<b>50.00</b>	<b>(50.00)</b>
<b>Net Change for 4405 - Membership Fees</b>											<b>(50.00)</b>
<b>7245 - Conferences / Seminars (Balance Forward As of 07/01/2021)</b>											
07/31/2021	07/31/2021	7/29/2021	Environmental and Natural Resources	813	100000	No Project	100	GJ	150.00		0.00
<b>Totals for 7245 - Conferences / Seminars</b>										<b>150.00</b>	<b>0.00</b>
<b>Net Change for 7245 - Conferences / Seminars</b>											<b>150.00</b>
<b>7745 - OSB Support Service Assessment (Balance Forward As of 07/01/2021)</b>											
07/31/2021	07/31/2021	May HC Adj	Jul OSB Admin Fee	813	100000	No Project	100	GJ	38.00		0.00
<b>Totals for 7745 - OSB Support Service Assessment</b>										<b>38.00</b>	<b>0.00</b>
<b>Net Change for 7745 - OSB Support Service Assessment</b>											<b>38.00</b>
<b>7746 - MCLE Sponsorship Applications Fee (Balance Forward As of 07/01/2021)</b>											
07/31/2021	07/31/2021	July 2021 MCLE Funds Tx	07/29/2021 2021 OR Legislative Session	813	100000	No Project	100	GJ	40.00		0.00
<b>Totals for 7746 - MCLE Sponsorship Applications Fee</b>										<b>40.00</b>	<b>0.00</b>
<b>Net Change for 7746 - MCLE Sponsorship Applications Fee</b>											<b>40.00</b>
<b>7885 - Telephone - Conference Calls (Balance Forward As of 07/01/2021)</b>											
07/01/2021	07/01/2021	Jun 2021 Zoom Subsc Svcs	Jun 2021 Zoom Subsc Svcs	813	100000	No Project	100	GJ	20.00		0.00
07/31/2021	07/31/2021	Jul 2021 Zoom Subsc Svcs	Jul 2021 Zoom Subsc Svcs	813	100000	No Project	100	GJ	20.00		40.00
<b>Totals for 7885 - Telephone - Conference Calls</b>										<b>40.00</b>	<b>0.00</b>
<b>Net Change for 7885 - Telephone - Conference Calls</b>											<b>40.00</b>
<b>Grand Total</b>									<b>268.00</b>	<b>50.00</b>	<b>218.00</b>