

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, September 21, 2021 – 12:00 pm

Present: Maura Fahey, Sarah Liljefelt, Mark Strandberg, Caylin Barter, Cassie Roberts, Stacy Owen (bar liaison), Laura Kerr, John Mellgren, Dominic Carollo, Sara Ghafouri, Olivier Jamin, Chris Thomas, Avalyn Taylor

Excused: Mike Freese, Ryan Shannon, Ilene Munk

Unexcused:

Quorum (minimum of 8 of 15) – Quorum met.

Meeting commenced at 12:04 with quorum.

1. Approval of Minutes (Dominic Carollo)

Ilene took minutes for July meeting. Caylin moved to approved July minutes with two changes to reflect that Maura oversaw the treasurer report and approval of minutes agenda items, Mark seconded. Chris abstains, Avalyn abstains, Olivier abstains. The motion to approve the minutes passed unanimously.

2. Chair's Report (Maura Fahey)

Maura provides update on Bar's covid guidelines. Recommends we forgo a end of year social gathering.

Maura provides update on public meeting requirements for subcommittees.

3. Bar Liaison Report (Stacy Owen)

Stacy reports that new General Counsel is starting at OSB.

4. Treasurer's Report (Ryan Shannon)

Ryan is absent. Maura reports that section received notice for planning 2022 budget, due Dec. 3.

5. Publications

a. ENR Deskbook (Mark Strandberg/Ilene Munk/Kirk Maag (non-EC member))

Mark provides brief report.

b. Case Notes (Chris Thomas)

Chris has no update. He would like to handoff case notes to another individual.

c. E-Outlooks (Chris Thomas)

Chris has no update.

6. Education/CLE

a. Brownbags (John Mellgren/Olivier Jamin)

John reports that subcommittee will pick this back up after finishing planning for October annual CLE.

b. Field Trips (Avalyn Taylor)

Avalyn reports that field trip planning has been delayed, primarily due to social gathering restrictions and concerns.

c. Annual CLE (Caylin Barter, Avalyn Taylor, Ryan Shannon, Olivier

Jamin, John Mellgren, Laura Kerr, Cassie Roberts)

Caylin provides report on status of Annual CLE. Planning is done; primarily focused on getting word out and promoting event. So far, 68 registrations.

d. Legislation (Michael Freese/Ilene Munk)

No update – both Mike and Ilene are absent.

7. Committees

a. Pro Bono (Ryan Shannon/Chris Thomas/Dominic Carollo)

No update. Need to hold another meeting.

b. Diversity (Maura Fahey/Sara Ghafouri)

No update. Need to hold another meeting. Maura mentions intent to consider diversity scholarship stipend as a budget issue to be addressed.

c. Executive Committee Membership (Mark Strandberg/Sara Ghafouri/non-EC member)

4 applications for 5 seats thus far. Need at least one more application.

d. Annual Award/Meeting (Dominic Carollo/Olivier Jamin/non-EC member)

Dominic provides update – to get solicitation out for nominations. Need to give more consideration to type of event for annual award.

8. Other/New Business (Maura Fahey)

No new business.

Meeting adjourned at 12:41pm.

Oregon State Bar
Statement of Activities - Actual vs Budget

	Month Ending September 30, 2021 <small>Actual</small>	Year To Date September 30, 2021 <small>Actual</small>	Year Ending December 31, 2021 <small>Budget</small>	December 31, 2021 <small>% of Budget</small>	Month Ending September 30, 2020 <small>Current Month-PY</small>	Year To Date September 30, 2020 <small>Prior Year</small>
Operating Revenue						
Registrations	0	0	5,325	0.0 %	0	110
Membership Fees	50	11,975	12,250	97.8 %	0	12,050
Total Operating Revenue	\$ 50	\$ 11,975	\$ 17,575	68.1 %	\$ 0	\$ 12,160
Expenditures						
Committee Expenses	0	0	300	0.0 %	0	0
Computer - Internet_Web	0	0	150	0.0 %	0	0
Conferences / Seminars	0	150	5,900	2.5 %	0	220
Education	0	0	1,000	0.0 %	0	0
Gifts & Awards	0	278	600	46.4 %	0	0
OSB Support Service Assessment	48	5,178	5,149	100.6 %	57	5,007
MCLE Sponsorship Applications Fee	0	40	300	13.3 %	0	40
Credit Card Fee	0	0	0	0.0 %	0	5
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,300	0.0 %	0	0
Telephone - Conference Calls	20	160	200	80.0 %	0	106
Total Expenditures	\$ 68	\$ 5,806	\$ 16,399	35.4 %	\$ 57	\$ 5,378
Change In Net Assets	\$ (18)	\$ 6,169	\$ 1,176	524.6 %	\$ (57)	\$ 6,782
+ Net Assets - Beginning	\$ 19,938	\$ 13,751	\$ 0	0.0 %	\$ 14,891	\$ 8,052
Net Assets - Ending	\$ 19,921	\$ 19,921	\$ 1,176	1,693.9 %	\$ 14,834	\$ 14,834
Paid Headcount	479	479	0	0.0 %	0	0
Comp Headcount	66	66	0	0.0 %	0	0
Section Member Count	545	545	0	0.0 %	0	0

**Oregon State Bar
Section Detail Report
For Current Month (09/01/2021 to 09/30/2021)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance Forward As of 09/01/2021)											
09/30/2021	09/30/2021	1001	Orders	813	Section	Section	100	APTJ		50.00	0.00 (50.00)
Totals for 4405 - Membership Fees									0.00	50.00	(50.00)
Net Change for 4405 - Membership Fees											(50.00)
7745 - OSB Support Service Assessment (Balance Forward As of 09/01/2021)											
09/30/2021	09/30/2021	HC Adj	Sep OSB Admin Fee	813	100000	No Project	100	GJ	47.50		0.00 47.50
Totals for 7745 - OSB Support Service Assessment									47.50	0.00	47.50
Net Change for 7745 - OSB Support Service Assessment											47.50
7885 - Telephone - Conference Calls (Balance Forward As of 09/01/2021)											
09/30/2021	09/30/2021	Sep 2021 Zoom Subsc Svcs	Sep 2021 Zoom Subsc Svcs	813	100000	No Project	100	GJ	20.00		0.00 20.00
Totals for 7885 - Telephone - Conference Calls									20.00	0.00	20.00
Net Change for 7885 - Telephone - Conference Calls											20.00
Grand Total									67.50	50.00	17.50