

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, October 19, 2021 – 12:00 pm

Present: Maura Fahey, Mark Strandberg, Caylin Barter, Stacy Owen (bar liaison), John Mellgren, Dominic Carollo, Sara Ghafouri, Olivier Jamin, Ryan Shannon, Mike Freese (joined 12:07); Cassie Roberts (joined 12:08)

Excused: Sarah Liljefelt, Avalyn Taylor, Ilene Munk, Laura Kerr

Unexcused: Chris Thomas

Quorum (minimum of 8 of 15) – Quorum met.

Meeting commenced at 12:04 with quorum.

1. Approval of Minutes (Dominic Carollo)

Mark moved to approved September minutes, John seconded. None opposed. Ryan abstains. The motion to approve the minutes passed unanimously.

2. Chair's Report (Maura Fahey)

Maura provides brief report. Explains that fiscal cap has been waived by Bar for next year. She will be participating on House of Delegates meeting Oct. 29.

3. Bar Liaison Report (Stacy Owen)

Stacy provides brief report. This week, Bar is starting a phase in for returning to in-person work, with everyone back in the office Dec. 6.

4. Treasurer's Report (Ryan Shannon)

Ryan explains that fiscal cap has been waived for next year, expect to be able to spend down funds on annual CLE, in-person events, etc.

5. Publications

a. ENR Deskbook (Mark Strandberg/Ilene Munk/Kirk Maag (non-EC member))

No update. Need to find someone else to take lead on this from the EC with Ilene and Mark stepping off.

b. Case Notes (Chris Thomas)

Chris not present.

c. E-Outlooks (Chris Thomas)

Chris not present.

6. Education/CLE

a. Brownbags (John Mellgren/Olivier Jamin)

With completion of annual CLE, subcommittee will work on new brownbags.

b. Field Trips (Avalyn Taylor)

Avalyn not present (excused).

c. Annual CLE (Caylin Barter, Avalyn Taylor, Ryan Shannon, Olivier Jamin, John Mellgren, Laura Kerr, Cassie Roberts)

Caylin provides recap of annual CLE. 135 registrants. Lots of positive initial feedback.

d. Legislation (Michael Freese/Ilene Munk)

Mike offers to draft year-end update.

7. Committees

a. Pro Bono (Ryan Shannon/Chris Thomas/Dominic Carollo)

No report.

b. Diversity (Maura Fahey/Sara Ghafouri)

Maura raises concept of funding a stipend to a student. Discussion follows.

c. Executive Committee Membership (Mark Strandberg/Sara Ghafouri/non-EC member)

Mark provides report. 7 total applicants. One withdrew. With Elene dropping off EC, that leaves 6 applicants for 6 positions.

d. Annual Award/Meeting (Dominic Carollo/Olivier Jamin/non-EC member)

Dominic provides update. Consensus to keep annual award meet virtual.

8. Other/New Business (Maura Fahey)

None.

Meeting adjourned at 12:45 pm.

Oregon State Bar
Statement of Activities - Actual vs Budget

	Month Ending October 31, 2021 <small>Actual</small>	Year To Date October 31, 2021 <small>Actual</small>	Year Ending December 31, 2021 <small>Budget</small>	December 31, 2021 <small>% of Budget</small>	Month Ending October 31, 2020 <small>Current Month-PY</small>	Year To Date October 31, 2020 <small>Prior Year</small>
Operating Revenue						
Registrations	0	0	5,325	0.0 %	0	110
Membership Fees	0	11,975	12,250	97.8 %	25	12,075
Total Operating Revenue	\$ 0	\$ 11,975	\$ 17,575	68.1 %	\$ 25	\$ 12,185
Expenditures						
Committee Expenses	0	0	300	0.0 %	0	0
Computer - Internet_Web	0	0	150	0.0 %	0	0
Conferences / Seminars	0	150	5,900	2.5 %	0	220
Education	0	0	1,000	0.0 %	0	0
Gifts & Awards	0	278	600	46.4 %	204	204
OSB Support Service Assessment	105	5,282	5,149	102.6 %	86	5,092
MCLE Sponsorship Applications Fee	0	40	300	13.3 %	0	40
Credit Card Fee	0	0	0	0.0 %	0	5
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,300	0.0 %	0	0
Telephone - Conference Calls	20	180	200	90.0 %	0	106
Total Expenditures	\$ 125	\$ 5,930	\$ 16,399	36.2 %	\$ 290	\$ 5,667
Change In Net Assets	\$ (125)	\$ 6,045	\$ 1,176	514.0 %	\$ (265)	\$ 6,518
+ Net Assets - Beginning	\$ 19,921	\$ 13,751	\$ 0	0.0 %	\$ 14,834	\$ 8,052
Net Assets - Ending	\$ 19,796	\$ 19,796	\$ 1,176	1,683.3 %	\$ 14,570	\$ 14,570
Paid Headcount	479	479	0	0.0 %	483	483
Comp Headcount	77	77	0	0.0 %	53	53
Section Member Count	556	556	0	0.0 %	536	536

**Oregon State Bar
Section Detail Report
For Current Month (10/01/2021 to 10/31/2021)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
7745 - OSB Support Service Assessment (Balance Forward As of 10/01/2021)											
10/31/2021	10/31/2021	Oct Sec Admin Fee	Oct Sec Admin Fee	813	100000	No Project	100	GJ	104.50		104.50
Totals for 7745 - OSB Support Service Assessment									104.50	0.00	104.50
Net Change for 7745 - OSB Support Service Assessment											104.50
7885 - Telephone - Conference Calls (Balance Forward As of 10/01/2021)											
10/31/2021	10/31/2021	Oct 2021 Zoom Subsc Svcs	Oct 2021 Zoom Subsc Svcs	813	100000	No Project	100	GJ	20.00		20.00
Totals for 7885 - Telephone - Conference Calls									20.00	0.00	20.00
Net Change for 7885 - Telephone - Conference Calls											20.00
Grand Total									124.50	0.00	124.50