

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**

Tuesday, January 18, 2022 – 12:00 pm

Present: Sadie Normoyle, Marika Sitz, Caylin Barter, Dominic Carollo, Lindsay Thane, Jules Dellinger, Avalyn Taylor, Sara Ghafouri, Olivier Jamin, Maura Fahey, Megan Beshai, David Rosen, Mike Eliason, Stacy Owen (bar liaison), Cassie Roberts, John Mellgren, Laura Kerr (arrived 12:06), Ryan Shannon (arrived 12:30)

Excused: Chris Thomas

Unexcused:

Quorum (minimum of 8 of 15) – Quorum met.

Meeting commenced at 12:04 with quorum.

**1. Approval of Minutes (Dominic Carollo for Chris Thomas)**

Maura moved to approved November minutes, Cassie seconded. None opposed. Sara, Megan, Sadie, Marika, Jules, and Mike abstain. The motion to approve the minutes passed unanimously.

**2. Introductions**

EC members give self-introductions.

**3. Treasurer's Report (Dominic Carollo)**

Brief summary by Dominic and Caylin.

**4. Chair's Report (Caylin Barter)**

Caylin provides introductory report.

**5. Publications**

**a. ENR Deskbook (TBD)**

Caylin provides summary of program. Outreach needed to determine status. Caylin will follow up with past members.

**b. Case Notes (Chris Thomas)**

Chris not present. Caylin provides summary of program. Chris would like to hand this off. Megan volunteers. Caylin will connect Megan and Chris by email.

**c. E-Outlooks (Chris Thomas)**

Chris not present. Caylin provides summary of program. Chris could use some help.

## **6. Education/CLE**

### **a. Brownbags (John Mellgren/Olivier Jamin)**

John provides summary of program. Private forest accords brownbag tentatively slated for spring, 2022. Marika volunteers.

### **b. Field Trips (Avalyn Taylor)**

Avalyn provides summary of program. Megan volunteers to help.

### **c. Annual CLE (Ryan Shannon)**

Ryan provides summary of event. Sara, Cassie, Lindsay, Mike, Olivier, Laura, Avalyn volunteer. Caylin will send Ryan evaluation forms and planning materials for 2021 CLE.

### **d. Legislation**

Mike Eliason volunteers to take this program over. Laura volunteers to help.

## **7. Committees**

### **a. Pro Bono (Olivier Jamin/Dominic Carollo)**

Ryan provides summary of program. Moved from legal work to volunteer work opportunities like tree plantings and clean ups. Olivier and Dominic to take over program for 2022.

### **b. Diversity (Maura Fahey/Sara Ghafouri)**

Maura provides summary of program. Funding \$3,000 employer-matching grant for student in 2022. Sadie volunteers.

## **8. Bar Liaison Report (Stacy Owen)**

Stacy provides brief report. Natalie Batiste is taking new position and will no longer be point of contact.

## **9. Committees, cont.**

### **c. Executive Committee Membership (Sara Ghafouri/TBD/Non-EC Member)**

Sara provides summary of program. Maura volunteers to help.

### **d. Annual Award/Meeting (Dominic Carollo/Sara Ghafouri )**

Dominic presents subcommittee's recommendation for award winner. Sara moves to award annual award to Rick Glick. Laura seconds. None opposed. Olivier abstains. Motion carries. Olivier to reach out to Rick to coordinate regarding details for virtual award ceremony (date, photo, etc.)

**10. Other/New Business (Caylin Barter)**

Discussion of whether to move time of monthly meeting. Following discussion, meeting will stay at same time as last year, on third Tuesday at 12pm.

Meeting adjourned at 1:03 pm.

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending January 31, 2022 <small>Actual</small>	Year To Date January 31, 2022 <small>Actual</small>	Year Ending December 31, 2022 <small>Budget</small>	December 31, 2022 <small>% of Budget</small>	Month Ending January 31, 2021 <small>Current Month-PY</small>	Year To Date January 31, 2021 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	0	0	4,360	0.0 %	0	0
Membership Fees	11,400	11,400	12,375	92.1 %	11,250	11,250
Total Operating Revenue	\$ 11,400	\$ 11,400	\$ 16,735	68.1 %	\$ 11,250	\$ 11,250
<b>Expenditures</b>						
Conferences / Seminars	0	0	5,900	0.0 %	0	0
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	3,205	3,205	3,600	89.0 %	0	0
OSB Support Service Assessment	4,769	4,769	5,273	90.5 %	4,779	4,779
MCLE Sponsorship Applications Fee	0	0	300	0.0 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,500	0.0 %	0	0
Telephone - Conference Calls	20	20	200	10.0 %	0	0
Total Expenditures	\$ 7,994	\$ 7,994	\$ 21,273	37.6 %	\$ 4,779	\$ 4,779
<b>Change In Net Assets</b>	<b>\$ 3,406</b>	<b>\$ 3,406</b>	<b>\$ (4,538)</b>	<b>(75.1) %</b>	<b>\$ 6,472</b>	<b>\$ 6,472</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 14,176</b>	<b>\$ 14,176</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 13,751</b>	<b>\$ 13,751</b>
<b>Net Assets - Ending</b>	<b>\$ 17,582</b>	<b>\$ 17,582</b>	<b>\$ (4,538)</b>	<b>(387.5) %</b>	<b>\$ 20,223</b>	<b>\$ 20,223</b>
<b>Paid Headcount</b>	<b>456</b>	<b>456</b>	<b>0</b>	<b>0.0 %</b>	<b>450</b>	<b>450</b>
<b>Comp Headcount</b>	<b>46</b>	<b>46</b>	<b>0</b>	<b>0.0 %</b>	<b>53</b>	<b>53</b>
<b>Section Member Count</b>	<b>502</b>	<b>502</b>	<b>0</b>	<b>0.0 %</b>	<b>503</b>	<b>503</b>

**Oregon State Bar  
Section Detail Report  
For Current Month (01/01/2022 to 01/31/2022)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance Forward As of 01/01/2022)</b>											
01/18/2022	01/18/2022	1070	Orders	813	Section	Section	100	APTJ		4,225.00	(4,225.00)
01/26/2022	01/26/2022	1079	Orders	813	Section	Section	100	APTJ		1,625.00	(5,850.00)
01/31/2022	01/31/2022	1084	Orders	813	Section	Section	100	APTJ		1,975.00	(7,825.00)
01/31/2022	01/31/2022		Unearned Section Revenue	813	Section	Section	100	GJ		3,575.00	(11,400.00)
<b>Totals for 4405 - Membership Fees</b>									<b>0.00</b>	<b>11,400.00</b>	<b>(11,400.00)</b>
<b>Net Change for 4405 - Membership Fees</b>											<b>(11,400.00)</b>
<b>7395 - Gifts &amp; Awards (Balance Forward As of 01/01/2022)</b>											
01/27/2022	01/27/2022		2022 D&I Donation, ENR Section, ENR Section	813	100000	No Project	100	GJ	3,000.00		3,000.00
01/31/2022	02/01/2022		Dec'21 Expense, Chair Gift	813	100000	No Project	100	APJ	204.99		3,204.99
<b>Totals for 7395 - Gifts &amp; Awards</b>									<b>3,204.99</b>	<b>0.00</b>	<b>3,204.99</b>
<b>Net Change for 7395 - Gifts &amp; Awards</b>											<b>3,204.99</b>
<b>7745 - OSB Support Service Assessment (Balance Forward As of 01/01/2022)</b>											
01/31/2022	01/31/2022		Jan Sec Admn Fee	813	100000	No Project	100	GJ	4,769.00		4,769.00
<b>Totals for 7745 - OSB Support Service Assessment</b>									<b>4,769.00</b>	<b>0.00</b>	<b>4,769.00</b>
<b>Net Change for 7745 - OSB Support Service Assessment</b>											<b>4,769.00</b>
<b>7885 - Telephone - Conference Calls (Balance Forward As of 01/01/2022)</b>											
01/31/2022	01/31/2022		Jan 2022 Zoom Subsc Svcs	813	100000	No Project	100	GJ	20.00		20.00
<b>Totals for 7885 - Telephone - Conference Calls</b>									<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
<b>Net Change for 7885 - Telephone - Conference Calls</b>											<b>20.00</b>
<b>Grand Total</b>									<b>7,993.99</b>	<b>11,400.00</b>	<b>(3,406.01)</b>