

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**

Tuesday, July 19, 2022 – 12:00 pm

Present: Caylin Barter, Chris Thomas, John Mellgren, Megan Beshai, Ryan Shannon, Maura Fahey, Dominic Carollo, Mike Eliason, Sara Ghafouri, Marika Sitz, Sadie Normoyle, Lindsay Thane, Olivier Jamin, Stacy Owen (Bar Liaison)

Quorum (minimum of 9 of 17) – Quorum reached

Excused: Laura Kerr, Cassie Roberts

Unexcused: Jules Dellinger, Avalyn Taylor

Section Members & General Public (non-EC): none

Meeting commenced at 12:04 with quorum.

**MINUTES**

**1. Approval of Minutes (Chris Thomas)**

Ryan moved to approve the minutes and Caylin seconded. All present voted in favor. The motion to approve the minutes passed. Sadie, Maura, and Lindsay abstained.

**2. Chair's Report (Caylin Barter)**

Caylin informed the EC that Stacy sent updated Covid guidance from OSB. Caylin also thanked John for his service to the Section in light of his recent announcement that he would be resigning from the EC effective after this meeting.

**3. Bar Liaison Report (Caylin Barter on behalf of Stacy Owen)**

Stacy apologized for missing previous meeting and informed the EC that the OSB building in Tigard had reopened for visitors and meetings as of July 15, 2022. Stacy further explained that the OSB is requiring in-person attendees complete a vaccine attestation form for OSB events; the OSB is strongly encouraging but not requiring this attestation for section events. Stacy also announced that there is an open position within her office. Megan asked if it is a Portland-based position, Stacy responded that many folks are working remotely so it is likely a hybrid position.

**4. Treasurer's Report (Dominic Carollo)**

Dominic sent out June financials prior to meeting. He reports that there are not many changes at this time—the Edgefield deposit still has not posted to the account and there were two new members that joined in the past month. Dominic emailed some of the non-renewing Section members, he has gotten a few responses expressing surprise as the individuals thought they were still formal members of the ENR Section. Dominic will provide more updates about membership next month. Ryan also emailed Edgefield about the deposit, will report when he gets more information.

## **5. Publications**

### **a. ENR Deskbook (Megan Beshai/Mark Strandberg (non-EC member)/Kirk Maag (non-EC member))**

Megan had no updates about the Deskbook. She explained that the Deskbook is languishing some due to a lack of capacity. She had not heard from other volunteers and is still trying to connect with Linda.

### **b. Case Notes (Megan Beshai)**

Megan informed the EC that she sent out a volunteer request, but there three cases still needed volunteers. Megan expected to send a second call for volunteers in coming days.

### **c. E-Outlooks (Chris Thomas)**

Chris reported that the second issue of the 2022 E-Outlook was complete and would be sent out shortly. The third issue is also underway and should be ready to be released shortly after the Oregon Supreme Court decided whether to hear the appeal in the county timber revenue litigation. Caylin asked whether Chris needed help, he responded that he would welcome help if anyone was interested but it isn't necessary at this time.

## **6. Education/CLE**

### **a. Brownbags (John Mellgren/Olivier Jamin/Marika Sitz)**

Marika did not have any new updates but expressed gratitude for John's help. Olivier added that they will try to put a brownbag together in late summer that does not duplicate anything covered by CLEs. John committed to making sure that his connections are transferred to Marika and Olivier for future events. Caylin asked if Brownbags has sufficient support; Olivier responded they are fine but welcomes any suggestions for topics.

### **b. Field Trips (Avalyn Taylor/Megan Beshai/Caylin Barter)**

Megan informed the EC that she has been researching Whychus Creek background to plan topics for the field trip, which is tentatively scheduled for Friday, September 23<sup>rd</sup>. Some outreach has been ongoing to try to get some additional speakers from groups associated with the project. Caylin asked that a Save The Date be sent as soon as a date is locked down to make sure folks have plenty of notice to fit it into their schedule.

Caylin reported that there are no updates from Avalyn at this time.

### **c. Annual CLE (Ryan Shanno/Sara Ghafouri/Cassie Roberts/Lindsay Thane/Mike Eliason/Olivier Jamin/Laura Kerr/Avalyn Taylor)**

Ryan explained that planning for the Annual CLE is going well. The Subcommittee has been confirming speakers and expects to send a save the date once they get enough confirmations to tease a few panels. He also informed the EC that the Subcommittee may be reaching out to EC members to get assistance finding more speakers. There will be a panel on the Supreme Court's recent *West Virginia v. EPA* decision and the Subcommittee is looking for a speaker in favor of opinion to join the neutral and skeptical panelists. He also told the EC that the Subcommittee is still looking for an ethics panelist.

Ryan raised matter of annual CLE pricing and expressed a desire to come up with way to incentivize ENR Section membership. The Subcommittee continued contemplating options and plans to bring the matter to the full EC once they have a proposal.

Megan asked about the *West Virginia v. EPA* panel speaker, wondering whether they are looking for someone in state government. Ryan responded that he wasn't sure if an Oregon government panelist would be a good counterpoint since Oregon didn't participate in the litigation at all, instead the Subcommittee is hoping to find someone that can represent the position taken by West Virginia.

#### **d. Legislation (Laura Kerr/Mike Eliason)**

Mike has no updates to report at this time.

### **7. Committees**

#### **a. Pro Bono (Olivier Jamin/Dominic Carollo)**

Olivier emailed a volunteer opportunity to the Section. He received a lot of automatic replies, so he expects to send the email again later. He explained that both opportunities are with SOLVE Oregon, one is a litter pick-up in the Concordia neighborhood and the other is a Willamette River cleanup. The events are happening on August 6<sup>th</sup> and 20<sup>th</sup> and are about three hours long each.

#### **b. Diversity (Maura Fahey/Sara Ghafouri/Sadie Normoyle)**

Maura informed EC that the Subcommittee met to do some preliminary planning about a fall event at each of the Oregon law schools. These will not necessarily be CLEs but may be more networking events. Maura explained that the Subcommittee is hoping to have ENR practitioner panels at each event, but they are still coming up with plans for the panels and there is a potential overlap with brownbag events to encourage more attorneys to attend.

Megan suggested Sara Monkton at Best Best & Krieger for a panel in Eugene. Caylin encouraged Subcommittee to let the EC know if we can help at all.

#### **c. Executive Committee Membership (Sara Ghafouri/Maura Fahey/Non-EC Member)**

Sara reported that there are now two vacancies on EC and need a third non-EC member for this Subcommittee. She indicated that it might be best to include Lauren Maffei since Lauren has assisted with Section in the past.

A question was raised concerning the Annual Meeting and whether it would be at the Annual CLE. Megan also asked if the CLE would be hybrid. Maura responded that we have never recorded Annual CLE. Ryan offered to investigate any recording restrictions and get back to the EC, but explained that the event will be hybrid and will be streamed to those that cannot attend in-person.

The EC also inquired about potential changes to the future membership dues. Dominic expressed that he is not in favor of increasing dues. Ryan added that the Annual CLE attendance fees mostly cover the costs so the Section usually breaks even on the event. The EC was reminded that if there are no proposed increases to the membership fees then the EC slate gets sent out prior to the Annual Meeting, and the EC approves slate mid-December.

#### **d. Annual Award/Meeting (Dominic Carollo/Sara Ghafouri/non-EC member)**

Dominic reported that need to have kick-off meeting of the Subcommittee. Caylin reminded the EC that in prior years the Annual Meeting was at the Cleaners at the Ace Hotel and the Subcommittee needs to contact the venue for details if this is of interest.

#### **8. Other/New Business (Caylin Barter)**

Caylin mentioned some new business, specifically that there are two vacancies on the EC. In addition to John leaving, Jules sent resignation shortly before the meeting, citing competing demands on his time. Stacy helped Caylin to determine whether it is necessary to fill the vacancies—the EC does not have to fill the vacancies because there are a sufficient number of at-large EC members, but the EC could fill the vacancies sooner if desired. Caylin then asked for opinions on leaving vacancies or trying to fill them now. Maura questioned whether anyone knows people interested in joining the EC. Ryan responded that he knows someone interested but wondered whether an open solicitation would be required. Caylin explained that in past the EC has done targeted outreach and resigning members have suggested replacements, but she was not sure if there are any requirements. Stacy informed the EC that the OSB encourages but does not require general solicitation, but pointed out that such a solicitation can help to promote diversity. Caylin encouraged EC members to have anyone interested in joining send a letter of interest so that EC can consider them at future meetings.

Caylin reminded the EC there is typically not a meeting in August unless there a specific need exists. Maura pointed out that we may have a new EC that would need to be confirmed but if nothing pressing that can wait until September. Stacy confirmed that nothing needs to be done. The EC agreed to cancel the August meeting unless some justification arises.

No other matters or new business to discuss.

Meeting adjourned at 12:58 pm.

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending June 30, 2022 <small>Actual</small>	Year To Date June 30, 2022 <small>Actual</small>	Year Ending December 31, 2022 <small>Budget</small>	December 31, 2022 <small>% of Budget</small>	Month Ending June 30, 2021 <small>Current Month-PY</small>	Year To Date June 30, 2021 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	0	0	4,360	0.0 %	0	0
Membership Fees	50	11,975	12,375	96.8 %	25	11,875
Total Operating Revenue	\$ 50	\$ 11,975	\$ 16,735	71.6 %	\$ 25	\$ 11,875
<b>Expenditures</b>						
Conferences / Seminars	0	150	5,900	2.5 %	0	0
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	3,452	3,600	95.9 %	0	278
OSB Support Service Assessment	48	5,035	5,273	95.5 %	29	5,083
MCLE Sponsorship Applications Fee	0	40	300	13.3 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,500	0.0 %	0	0
Telephone - Conference Calls	20	120	200	60.0 %	0	80
Total Expenditures	\$ 68	\$ 8,797	\$ 21,273	41.4 %	\$ 29	\$ 5,441
<b>Change In Net Assets</b>	<b>\$ (18)</b>	<b>\$ 3,178</b>	<b>\$ (4,538)</b>	<b>(70.0) %</b>	<b>\$ (4)</b>	<b>\$ 6,434</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 17,371</b>	<b>\$ 14,176</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 20,189</b>	<b>\$ 13,751</b>
<b>Net Assets - Ending</b>	<b>\$ 17,354</b>	<b>\$ 17,354</b>	<b>\$ (4,538)</b>	<b>(382.5) %</b>	<b>\$ 20,186</b>	<b>\$ 20,186</b>
<b>Paid Headcount</b>	<b>479</b>	<b>479</b>	<b>0</b>	<b>0.0 %</b>	<b>475</b>	<b>475</b>
<b>Comp Headcount</b>	<b>51</b>	<b>51</b>	<b>0</b>	<b>0.0 %</b>	<b>60</b>	<b>60</b>
<b>Section Member Count</b>	<b>530</b>	<b>530</b>	<b>0</b>	<b>0.0 %</b>	<b>535</b>	<b>535</b>

**Oregon State Bar  
Section Detail Report  
For Current Month (06/01/2022 to 06/30/2022)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	Txn No	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance Forward As of 06/01/2022)</b>												
06/21/2022	06/21/2022		1181 Orders		813	Section	Section	100	342 APTJ		50.00	0.00
<b>Totals for 4405 - Membership Fees</b>										<b>0.00</b>	<b>50.00</b>	<b>(50.00)</b>
<b>Net Change for 4405 - Membership Fees</b>												<b>(50.00)</b>
<b>7745 - OSB Support Service Assessment (Balance Forward As of 06/01/2022)</b>												
06/30/2022	06/30/2022		Sec Admn Fee Jun Sec Admn Fee		813	100000	No Project	100	1066 GJ	47.50		47.50
<b>Totals for 7745 - OSB Support Service Assessment</b>										<b>47.50</b>	<b>0.00</b>	<b>47.50</b>
<b>Net Change for 7745 - OSB Support Service Assessment</b>												<b>47.50</b>
<b>7885 - Telephone - Conference Calls (Balance Forward As of 06/01/2022)</b>												
06/30/2022	06/30/2022		Jun 2022Jun 2022 Zoom Subsc Svcs		813	100000	No Project	100	1025 GJ	20.00		20.00
<b>Totals for 7885 - Telephone - Conference Calls</b>										<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
<b>Net Change for 7885 - Telephone - Conference Calls</b>												<b>20.00</b>
<b>Grand Total</b>										<b>67.50</b>	<b>50.00</b>	<b>17.50</b>