

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION**  
**EXECUTIVE COMMITTEE MEETING**  
Tuesday, March 15, 2022 – 12:00 pm

Present: Caylin Barter, Chris Thomas, Ryan Shannon, David Rosen (BOG Contact), Stacy Owen (Bar liaison), Marika Sitz, Dominic Carollo, Sadie Normoyle, Maura Fahey, Lindsay Thane, Megan Beshai, Cassie Roberts, Sara Ghafouri, John Mellgren, Mike Eliason, Jules Dellinger, Avalyn Taylor,

Quorum (minimum of 9 of 17) – Quorum reached

Excused: Laura Kerr, Olivier Jamin

Unexcused: None

Section Members & General Public (non-EC): Jenna Ayers

Meeting commenced at 12:02 with quorum.

**MINUTES**

**1. Approval of Minutes (Chris Thomas)**

Ryan moved to approve the minutes and Maura seconded. Megan, Dominic, Cassie, and Sadie abstained, all others present voted in favor. The motion to approve the minutes passed.

**2. Chair's Report (Caylin Barter)**

Caylin informed EC that a guest would be joining as part of the Diversity agenda item. Maura reported that the individual would join when able and suggested that we may need to reorder agenda items to accommodate depending on the timing.

Caylin next reminded the EC that the Section's committees are subject to the public meetings law, which requires that public notice be provided in advance. This requirement applies to the EC meetings as well as subcommittee meetings, which is understood as any meeting of two or more EC members intending to discuss ENR Section matters. This notice can be provided by contacting the member services division of the Bar at [memberservices@osbar.org](mailto:memberservices@osbar.org).

John questioned whether anything on the Agenda would be considered a subcommittee meeting and inquired about the specific requirements. The EC was informed that the standard notice requirement is 20 days, for subcommittees the rule is as soon as possible.<sup>1</sup> Dominic asked about specific requirements and John pointed out that subcommittees are not referenced in the documents. Stacey responded that previously the Bar called for 72 hours notice but that there have been a number of changes due to litigation. Stacey will investigate further and report back.

---

<sup>1</sup> <https://www.osbar.org/docs/rulesregs/stsecbylaws.pdf>

Megan brought EC's attention to a recent Attorney General opinion on the Oregon Public Meetings Law: <https://www.doj.state.or.us/wp-content/uploads/2017/06/op2014-2.pdf>

### **3. Bar Liaison Report (Stacy Owen)**

Stacey informed the EC that last week the OSB conveyed plans to have OSB employees transition to hybrid work routine—two days in office, the rest of the week from home. She further explained that, while it is not certain at this time, the expectation is that in June the OSB will issue further guidance and may allow more in-person events at OSB offices. She also mentioned that there is an exception to the in-person meeting rules for regulatory groups like the Board of Governors but it is unclear when outside groups will be able to use the OSB premises.

Stacy also mentioned that OSB is still looking for a litigator to work in the disciplinary section.

### **4. Treasurer's Report (Dominic Carollo)**

Dominic discussed February financial report, noting that the membership income is about the same as last year but the ENR Section membership is a little lower than past year. Caylin responded that in past years we have asked for a membership list from OSB so that EC members could contact non-renewing members. She suggested that we request the list and discuss the best approach for contacting non-renewing members at future meeting. Caylin also pointed out that we often get a few members just prior to the annual CLE.

### **5. Publications**

#### **a. ENR Deskbook (Megan Beshai/Mark Strandberg (non-EC member)/ Kirk Maag (non-EC member))**

Megan reported that there isn't an update at this time. Needs to connect with Mark and Kirk to discuss direction.

#### **b. Case Notes (Megan Beshai)**

Megan informed the EC that she is working on the Case Notes now and is doing some of the writing and editing with aim of finishing this week and getting to the OSB for review soon. She reported a lower response rate than hoped. Chris responded that Megan's experience is not uncommon and encouraged all EC members to communicate the opportunity to volunteer for the Case Notes to any students, junior attorneys, or others that may be interested.

#### **c. E-Outlooks (Chris Thomas/Jules Dellinger)**

Chris provided overview of the publication and reported that he and Jules have not yet had a chance to meet and confer about the future of the E-Outlook but are aiming to connect soon. Chris explained that the hope is to get the E-Outlook back on a more regular publication schedule, ideally quarterly. Caylin asked about publishing an issue on the recent legislative session and Chris responded that there is interest in such an edition, but it would require the assistance of someone with more intimate knowledge of the legislature's recent actions. Chris and Jules will connect with Mike Eliason on this matter.

## **6. Education/CLE**

### **a. Brownbags (John Mellgren/Olivier Jamin/Marika Sitz)**

John reported that they met last week and are working on planning the several upcoming CLEs, with the next one likely covering the Timber Accords and occurring in late April.

John also mentioned the potential for an additional CLE dealing with the Klamath Basin issues and another featuring Oregon's new wildlife prosecutor. Dominic offered to help with Klamath Basin CLE. Caylin asked about direction of the Klamath Basin CLE and Marika responded that it is still being discussed but they are considering some discrete issues rather than taking a more general approach.

Marika added that they are interested in the Columbia Basin Treaty negotiations as a potential CLE. However, those negotiations are largely confidential, making it difficult to secure speakers.

### **b. Field Trips (Avalyn Taylor/Megan Beshai)**

Avalyn reported that there is no update at this time as she and Megan have not yet had a chance to meet. Avalyn did express that they are optimistic about the potential for a field trip in the near future. Caylin mentioned that in the past there was some interest in Linton Plywood facility restoration. Megan also raised the prospect of a Portland Harbor field trip and Avalyn mentioned possible trip into the Columbia River Gorge.

## **7. Committees**

### **b. Diversity (Maura Fahey/Sara Ghafouri)**

#### ***\*Agenda Order Altered to Accommodate Guest\****

Maura introduced Jenna Ayers, a 1L at Willamette Law and the recipient of D&I Department employer matching stipend that the ENR Section is funding this year. Jenna introduced herself, explaining that she is passionate about tribal, environmental, and climate change issues and is interested in any summer positions dealing with these types of matters. Maura encouraged EC to direct any potential internship opportunities to Jenna by emailing her [jmayers@willamette.edu](mailto:jmayers@willamette.edu).

Maura also reported that the Section's Diversity Subcommittee met with the Energy, Telecom, and Utilities Section's Diversity Committee to discuss potentially organizing some joint programming/CLEs focused on diversity, equity, and inclusion. Maura noted that the Subcommittee will work on this in the coming weeks and months and will bring a more detailed proposal to the EC in the future, which may include cost sharing to pay for presenters.

Sara informed the EC that JB Kim, the OSB Director of Diversity & Inclusion, will present at the April meeting on the updated Diversity Action Plan.

*\*Following this item the meeting continued with the regular agenda order\**

## **6. Education/CLE**

### **c. Annual CLE (Ryan Shannon)**

Ryan informed the EC that the Annual CLE is scheduled for October 6, 2022. Ryan is in contact with McMenamins Edgefield to get event space contract and run it through the OSB. The hope is to have the event in-person again. Ryan is going to start contacting potential speakers soon and has asked for volunteers to help organize the event. To date, Sara, Cassie, Laura, Lindsay, Olivier, and Avalyn have offered to help. Caylin suggested sending calendar hold to EC soon to make sure people don't schedule over it.

### **d. Legislation (Laura Kerr/Mike Eliason)**

Mike reported that he has some draft materials on the recent legislative session and asked about the typical approach for getting information on the legislative session to the Section. Chris explained past approach of providing high-level summary and offered to send past examples. Mike explained that he is most knowledgeable about timber accords and related measures but reported that there were some other significant measures like an environmental justice council bill, an environmental mapping, an agricultural overtime measure, the Elliot State forest bill, and funding for climate resilience that can be summarized for the Section as well.

## **7. Committees**

### **a. Pro Bono (Olivier Jamin/Dominic Carollo)**

Dominic reported that there are no updates now but that he will connect with Olivier soon to try to get some opportunities on the calendar. Caylin suggested possibly getting out for something for Earth Day in April.

### **b. Diversity (Maura Fahey/Sara Ghafouri)**

*\*Occurred out of the original agenda order to accommodate guest, summary offered above\**

### **c. Executive Committee Membership (Sara Ghafouri/Maura Fahey/Non-EC Member)**

Sara had no updates to report.

### **d. Annual Award/Meeting (Dominic Carollo/Sara Ghafouri)**

No updates to report at this time.

## **8. Other/New Business (Caylin Barter)**

No other matters or new business to discuss.

Meeting adjourned at 12:58 pm.

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending February 28, 2022 <small>Actual</small>	Year To Date February 28, 2022 <small>Actual</small>	Year Ending December 31, 2022 <small>Budget</small>	December 31, 2022 <small>% of Budget</small>	Month Ending February 28, 2021 <small>Current Month-PY</small>	Year To Date February 28, 2021 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	0	0	4,360	0.0 %	0	0
Membership Fees	225	11,625	12,375	93.9 %	250	11,500
Total Operating Revenue	\$ 225	\$ 11,625	\$ 16,735	69.5 %	\$ 250	\$ 11,500
<b>Expenditures</b>						
Conferences / Seminars	0	0	5,900	0.0 %	0	0
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	3,205	3,600	89.0 %	278	278
OSB Support Service Assessment	38	4,807	5,273	91.2 %	86	4,864
MCLE Sponsorship Applications Fee	0	0	300	0.0 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,500	0.0 %	0	0
Telephone - Conference Calls	20	40	200	20.0 %	20	20
Total Expenditures	\$ 58	\$ 8,052	\$ 21,273	37.9 %	\$ 384	\$ 5,162
<b>Change In Net Assets</b>	<b>\$ 167</b>	<b>\$ 3,573</b>	<b>\$ (4,538)</b>	<b>(78.7) %</b>	<b>\$ (134)</b>	<b>\$ 6,338</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 17,582</b>	<b>\$ 14,176</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 20,223</b>	<b>\$ 13,751</b>
<b>Net Assets - Ending</b>	<b>\$ 17,749</b>	<b>\$ 17,749</b>	<b>\$ (4,538)</b>	<b>(391.2) %</b>	<b>\$ 20,089</b>	<b>\$ 20,089</b>
<b>Paid Headcount</b>	<b>465</b>	<b>465</b>	<b>0</b>	<b>0.0 %</b>	<b>460</b>	<b>460</b>
<b>Comp Headcount</b>	<b>41</b>	<b>41</b>	<b>0</b>	<b>0.0 %</b>	<b>52</b>	<b>52</b>
<b>Section Member Count</b>	<b>506</b>	<b>506</b>	<b>0</b>	<b>0.0 %</b>	<b>512</b>	<b>512</b>

**Oregon State Bar  
Section Detail Report  
For Current Month (02/01/2022 to 02/28/2022)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance Forward As of 02/01/2022)</b>											
02/10/2022	02/10/2022	1097	Orders	813	Section	Section	100	APTJ		150.00	(150.00)
02/14/2022	02/14/2022	1099	Orders	813	Section	Section	100	APTJ		25.00	(175.00)
02/25/2022	02/25/2022	1113	Orders	813	Section	Section	100	APTJ		50.00	(225.00)
<b>Totals for 4405 - Membership Fees</b>									<b>0.00</b>	<b>225.00</b>	<b>(225.00)</b>
<b>Net Change for 4405 - Membership Fees</b>											
											<b>(225.00)</b>
<b>7745 - OSB Support Service Assessment (Balance Forward As of 02/01/2022)</b>											
02/28/2022	02/28/2022	Jan Sec Admn	Feb Sec Admn Fee	813	100000	No Project	100	GJ	38.00		38.00
<b>Totals for 7745 - OSB Support Service Assessment</b>									<b>38.00</b>	<b>0.00</b>	<b>38.00</b>
<b>Net Change for 7745 - OSB Support Service Assessment</b>											
											<b>38.00</b>
<b>7885 - Telephone - Conference Calls (Balance Forward As of 02/01/2022)</b>											
02/28/2022	02/28/2022	Feb 2022 Zoom	Feb 2022 Zoom Subsc Svcs	813	100000	No Project	100	GJ	20.00		20.00
<b>Totals for 7885 - Telephone - Conference Calls</b>									<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
<b>Net Change for 7885 - Telephone - Conference Calls</b>											
											<b>20.00</b>
<b>Grand Total</b>									<b>58.00</b>	<b>225.00</b>	<b>(167.00)</b>