

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, May 17, 2022 – 12:00 pm

Present: Caylin Barter, Chris Thomas, Megan Beshai, Sara Ghafouri, Ryan Shannon, Sadie Normoyle, John Mellgren, Cassie Roberts, Maura Fahey, Mike Eliason, Lindsay Thane, Laura Kerr, Avalyn Taylor, Marika Sitz, Olivier Jamin, Stacy Owen (Bar Liaison), David Rosen (Bar Contact)

Quorum (minimum of 9 of 17) – Quorum reached

Excused: Dominic Carollo

Unexcused: Jules Dellinger

Section Members & General Public (non-EC): none

Meeting commenced at 12:02 with quorum.

MINUTES

1. Approval of Minutes (Chris Thomas)

Maura moved to approve the minutes and Megan seconded. Sara and Ryan abstained. All others present voted in favor. The motion to approve the minutes passed.

2. Chair's Report (Caylin Barter)

Caylin informed the EC that she sent an updated call for nominations for the OSB's Edwin J. Peterson Professionalism Award and encouraged members to make nominations.

The EC received updated guidance from the OSB about the need to designate a physical meeting location—it is not required, a phone number or videoconference meeting location is sufficient. Caylin inquired about whether the OSB has any additional guidance about in-person meetings. Stacy responded that the guidance they have is that the OSB building will be open to public beginning on June 6th; in-person meetings allowed but there are a number of requirements that apply. Stacy will inform Section if anything changes.

Caylin asked the Section whether there are strong feelings about remaining remote or going to a hybrid approach. John responds that it is helpful doing it online since he is not in Portland and telephone approach was problematic in the past. Mike and Sadie also responded that they like virtual meeting. Avalyn also supports continued virtual meeting format. In response to consistent feedback that virtual meetings are preferred the EC will continue meeting remotely but will revisit the matter in a few months and may offer a hybrid approach. Caylin encouraged folks to follow up if they have other feelings to share about the matter.

3. Bar Liaison Report (Stacy Owen)

Stacy does not have anything else to add at this time.

4. Treasurer's Report (Caylin Barter on behalf of Dominic Carollo)

Dominic was unable to join but sent financials for Caylin to present. The financials discussed March financial report and reported that there have not been any significant changes. The current balance is \$17,610—reflects small change in assets related to member fees and some expenses.

5. Publications

a. ENR Deskbook (Megan Beshai/Mark Strandberg (non-EC member)/Kirk Maag (non-EC member))

Megan has some inquiries out to Linda but has not been able to meet, she hopes to have more information soon.

b. Case Notes (Megan Beshai)

Megan informed the EC that she is currently gathering cases for the Case Notes, will send out request for volunteers in the near-future.

c. E-Outlooks (Chris Thomas/Jules Dellinger)

Chris reported that the first E-Outlook of 2022 was recently published, which provided an overview of the aspects of the recent legislative session relevant to the Section members. Chris expressed his gratitude to Mike for drafting this edition of the E-Outlook. Chris also informed the EC that the next edition of E-Outlook is in process and the goal is to get it published in the second quarter of the year.

6. Education/CLE

a. Brownbags (John Mellgren/Olivier Jamin/Marika Sitz)

Marika began by congratulating Olivier and John for a great session and Olivier specifically for excellent moderation. Olivier agreed the session went great as they had an engaging audience and speakers, solid questions, and a lot of interest. John responded that we had over 50 registrants to the CLE. John also added that Jason Miner with the Governor's office reached out after the event to offer to speak at a future CLE, possibly a retrospective on the results of the Brown Administration.

The Subcommittee will be meeting soon to discuss subjects for the next CLE.

b. Field Trips (Avalyn Taylor/Megan Beshai/Caylin Barter)

Avalyn has been in touch with Linnton Water Credits Association, the company generating environmental credits on the Linnton property. Avalyn asked whether field trips are only open to the ENR Section members or the whole Bar. Caylin responded that either way is fine, it is up to the EC. Avalyn explained to the EC that Linnton is open to hosting field trip but there is limited parking. The possible dates for the field trip are in late June or early July, Avalyn explained that she is leaning towards third week of June or second week of July. Avalyn will coordinate timing and get a save the date out to the Section soon.

Megan informed the EC that she has been in contact with Deschutes Land Trust for a field trip to a restoration project site and is tentatively aiming for September. Megan plans to meet with staff from the Land Trust soon to start working out some details. Megan is considering trying to get CLE credits for such a field trip and has been investigating the requirements of that. Caylin offered to assist with the CLE requirements. A future Subcommittee meeting about this planning may be necessary.

c. Annual CLE (Ryan Shanno/Sara Ghafouri/Cassie Roberts/Lindsay Thane/Mike Eliason/Olivier Jamin/Laura Kerr/Avalyn Taylor)

Ryan reported that they have reached contractual agreement with Edgefield to host the Annual CLE on Thursday October 6th and are only waiting for invoice to process payment. The Subcommittee plans to meet soon to start identifying subjects and speakers. Ryan asked for additional EC members to assist with planning as they usually have two EC members for each of the topics.

d. Legislation (Laura Kerr/Mike Eliason)

Mike informed the EC that there are no new updates at this time because the legislature is not in session and there are not yet any agendas for the upcoming legislative days.

7. Committees

a. Pro Bono (Olivier Jamin/Dominic Carollo)

Olivier and Dominic reported that they have been trying to meet and will notice that meeting once a date is set. They hope to have some opportunities to announce at the next meeting.

b. Diversity (Maura Fahey/Sara Ghafouri/Sadie Normoyle)

Maura reported that there are no major updates at this time. She followed up with the Energy & Telecom Committee about possible joint programming but has not heard anything back yet. The Subcommittee intends to meet soon to discuss potential opportunities for the fall.

Sadie explained that the stipend recipient started this week.

c. Executive Committee Membership (Sara Ghafouri/Maura Fahey/Non-EC Member)

No updates to report at this time.

d. Annual Award/Meeting (Dominic Carollo/Sara Ghafouri/non-EC member)

No updates to report at this time. Sara will follow up with Dominic and get the process started soon.

8. Other/New Business (Caylin Barter)

No other matters or new business to discuss.

Meeting adjourned at 12:35 pm.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending April 30, 2022 <small>Actual</small>	Year To Date April 30, 2022 <small>Actual</small>	Year Ending December 31, 2022 <small>Budget</small>	December 31, 2022 <small>% of Budget</small>	Month Ending April 30, 2021 <small>Current Month-PY</small>	Year To Date April 30, 2021 <small>Prior Year</small>
Operating Revenue						
Registrations	0	0	4,360	0.0 %	0	0
Membership Fees	200	11,925	12,375	96.4 %	50	11,650
Total Operating Revenue	\$ 200	\$ 11,925	\$ 16,735	71.3 %	\$ 50	\$ 11,650
Expenditures						
Conferences / Seminars	0	0	5,900	0.0 %	0	0
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	247	3,452	3,600	95.9 %	0	278
OSB Support Service Assessment	86	4,959	5,273	94.1 %	29	4,940
MCLE Sponsorship Applications Fee	0	0	300	0.0 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,500	0.0 %	0	0
Telephone - Conference Calls	20	80	200	40.0 %	20	60
Total Expenditures	\$ 353	\$ 8,491	\$ 21,273	39.9 %	\$ 49	\$ 5,278
Change In Net Assets	\$ (153)	\$ 3,434	\$ (4,538)	(75.7) %	\$ 2	\$ 6,372
+ Net Assets - Beginning	\$ 17,763	\$ 14,176	\$ 0	0.0 %	\$ 20,122	\$ 13,751
Net Assets - Ending	\$ 17,610	\$ 17,610	\$ (4,538)	(388.1) %	\$ 20,123	\$ 20,123
Paid Headcount	477	477	0	0.0 %	466	466
Comp Headcount	45	45	0	0.0 %	54	54
Section Member Count	522	522	0	0.0 %	520	520

**Oregon State Bar
Section Detail Report
For Current Month (04/01/2022 to 04/30/2022)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance Forward As of 04/01/2022)											
04/18/2022	04/18/2022	1147	Orders	813	Section	Section	100	APTJ		100.00	(100.00)
04/29/2022	04/29/2022	1152	Orders	813	Section	Section	100	APTJ		100.00	(200.00)
Totals for 4405 - Membership Fees									0.00	200.00	(200.00)
Net Change for 4405 - Membership Fees											(200.00)
7395 - Gifts & Awards (Balance Forward As of 04/01/2022)											
04/12/2022	04/12/2022	Gift, ENR An- nual Meeting	Bill - Jamin, Olivier: Gift, ENR Annual Meeting	813	100000	No Project	100	APJ	247.09		247.09
Totals for 7395 - Gifts & Awards									247.09	0.00	247.09
Net Change for 7395 - Gifts & Awards											247.09
7745 - OSB Support Service Assessment (Balance Forward As of 04/01/2022)											
04/29/2022	04/29/2022	Sec Admn Fee	Apr Sec Admn Fee	813	100000	No Project	100	GJ	85.50		85.50
Totals for 7745 - OSB Support Service Assessment									85.50	0.00	85.50
Net Change for 7745 - OSB Support Service Assessment											85.50
7885 - Telephone - Conference Calls (Balance Forward As of 04/01/2022)											
04/30/2022	04/30/2022	Apr 2022 Zoom	Apr 2022 Zoom Subsc Svcs	813	100000	No Project	100	GJ	20.00		20.00
Totals for 7885 - Telephone - Conference Calls									20.00	0.00	20.00
Net Change for 7885 - Telephone - Conference Calls											20.00
Grand Total									352.59	200.00	152.59