

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**  
Tuesday, October 18, 2022 – 12:00 pm

Present: Caylin Barter, Chris Thomas, Megan Beshai, Avalyn Taylor, Stacy Owen (Bar Liaison), Sara Ghafouri, Hannah Clements, Marika Sitz, Lindsay Thane, Laura Kerr, Maura Fahey, Sadie Normoyle

Quorum (minimum of 9 of 16) – Quorum reached

Excused: Ryan Shannon, Cassie Roberts

Unexcused: Dominic Carollo, Olivier Jamin, Mike Eliason, David Rosen (BOG Liaison)

Section Members & General Public (non-EC): none

Meeting commenced at 12:03 with quorum.

**MINUTES**

**1. Approval of Minutes (Chris Thomas)**

Caylin moved to approve the minutes and Megan seconded. All present voted in favor. The motion to approve the minutes passed.

**2. Chair's Report (Caylin Barter)**

Caylin plans to attend the upcoming House of Delegates meeting where a proposal to increase OSB dues will be discussed, among other matters. Caylin also congratulated the Annual CLE Subcommittee for an excellent event.

**3. Bar Liaison Report (Stacy Owen)**

No updates.

**4. Treasurer's Report (Dominic Carollo)**

Dominic absent but Caylin informed the EC that the payment for the Annual CLE should be reflected in the account but the event generated some revenue so the Section's funding continues to increase.

**5. Publications**

**a. ENR Deskbook (Megan Beshai/Mark Strandberg (non-EC member)/Kirk Maag (non-EC member))**

Megan has not heard from the other contributors but plans to make progress on the Deskbook in the last quarter of the year.

**b. Case Notes (Megan Beshai)**

Megan informed the EC that the Case Notes have been added to the Section website so she will send the notification to the Section soon. Megan will begin on the next edition soon.

### **c. E-Outlooks (Chris Thomas)**

Chris explained that the newest E-Outlook recently issued and was well received. Chris hopes to publish a fourth edition this year and welcomes suggestions. Megan suggested sustainable energy regulations, Sara recommended a retrospective of Governor Brown's accomplishments, and Caylin proposed tribal co-management of aquatic resources.

## **6. Education/CLE**

### **a. Brownbags (Olivier Jamin/Marika Sitz)**

Marika and Olivier recently discussed potentially hosting a brown bag with the newest wildlife prosecutor, Marika plans to contact him soon. They also discussed a potential brownbag on sustainable energy but there are no updates on this subject at this time.

### **b. Field Trips (Avalyn Taylor/Megan Beshai/Caylin Barter)**

Avalyn is attempting to coordinate a field trip to the former Linnton Plywood facility and will provide additional updates when she has new information. Megan reported that the recent Whychus Creek field trip went very well and the participants reported enjoying it. Megan also communicated a potential pro bono opportunity with the Upper Deschutes Watershed Council—Caylin asked Megan to forward the opportunity to the Pro Bono Subcommittee.

### **c. Annual CLE (Ryan Shanno/Sara Ghafouri/Cassie Roberts/Lindsay Thane/Mike Eliason/Olivier Jamin/Laura Kerr/Avalyn Taylor)**

Ryan absent but sent an update to report that the Annual CLE was successful, there was good attendance and he plans to edit recording to make it available on the OSB website soon. Reviews were positive, though some suggested more diverse panels and a panel on tribal issues. Avalyn agreed that the event went well but suggested that the organizer delegate the technical responsibilities to another individual. Hannah suggested a follow up email to solicit reviews from attendees after the fact; Caylin unsure whether the OSB has that capability.

### **d. Legislation (Laura Kerr/Mike Eliason)**

No updates.

## **7. Committees**

### **a. Pro Bono (Olivier Jamin/Dominic Carollo)**

No updates.

### **b. Diversity (Maura Fahey/Sara Ghafouri/Sadie Normoyle)**

No updates at this time. The Subcommittee expects to have another meeting before the end of the year and hopes to put together an event at one of the law schools in early 2023. The Subcommittee expressed interest in having the diversity stipend included in the budget for the next year.

### **c. Executive Committee Membership (Sara Ghafouri/Maura Fahey/Non-EC Member)**

Maura reported that she sent out a call for statements of interest in joining the EC, the current deadline is Oct 28 but they are likely to extend to early November. Maura asked about whether there are any restrictions on appointing officers (i.e., Treasurer) from the EC members at large. Stacy asked Maura to email this question to her and she will investigate. Maura asked the EC to reach out to their networks and direct interested folks to contact her. The Subcommittee is aiming to finalize the slate by November 9<sup>th</sup>, will resend email to Section soon.

It was also noted that currently the EC officers for 2023 include Ryan as Chair, Dominic as Chair-Elect, and Laura as Secretary, but a Treasurer is still needed. The slate of officers must be voted on at the annual meeting. Sara expressed interested serving as Treasurer but would need to stop serving on Subcommittees.

Lastly, it was mentioned that there is currently a bylaw (Art VI, Section 8) that discourages but does not prohibit appointing two EC members from any one firm, which could limit the interest in joining the EC. Sara suggested amending the bylaw. No action on this suggestion taken at this time.

### **d. Annual Award/Meeting (Dominic Carollo/Sara Ghafouri/non-EC member)**

Sara reported that Dominic sent several notices but as of last week there were no nominations. There are old submissions from previous years that could be revisited if no nominations are received. A decision must be made by the November meeting. There are three options: (1) select from old nominations (should contact the folks that made those nominations), (2) extend the deadline and resend the nomination email, or (3) not issue an award this year. General consensus was to extend the deadline, resend the email, and contact individuals that made nominations previously.

The Annual Meeting will be Thursday, December 8<sup>th</sup> at Stoel Rives. Sara will coordinate with Laura to secure the time and issue a Save The Date to the Section.

### **8. Other/New Business (Caylin Barter)**

No other matters or new business to discuss.

Meeting adjourned at 12:57 pm.

**Oregon State Bar**  
**Statement of Activities - Actual vs Budget**

	Month Ending September 30, 2022 <small>Actual</small>	Year To Date September 30, 2022 <small>Actual</small>	Year Ending December 31, 2022 <small>Budget</small>	December 31, 2022 <small>% of Budget</small>	Month Ending September 30, 2021 <small>Current Month-PY</small>	Year To Date September 30, 2021 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	3,925	3,970	4,360	91.1 %	0	0
Membership Fees	150	12,275	12,375	99.2 %	50	11,975
Total Operating Revenue	\$ 4,075	\$ 16,245	\$ 16,735	97.1 %	\$ 50	\$ 11,975
<b>Expenditures</b>						
Conferences / Seminars	100	250	5,900	4.2 %	0	150
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	3,452	3,600	95.9 %	0	278
OSB Support Service Assessment	133	5,320	5,273	100.9 %	48	5,178
MCLE Sponsorship Applications Fee	0	40	300	13.3 %	0	40
Credit Card Fee	115	116	0	0.0 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	0	2,500	0.0 %	0	0
Telephone - Conference Calls	20	180	200	90.0 %	20	160
Total Expenditures	\$ 368	\$ 9,358	\$ 21,273	44.0 %	\$ 68	\$ 5,806
<b>Change In Net Assets</b>	<b>\$ 3,707</b>	<b>\$ 6,887</b>	<b>\$ (4,538)</b>	<b>(151.8) %</b>	<b>\$ (18)</b>	<b>\$ 6,169</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 17,356</b>	<b>\$ 14,176</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 19,938</b>	<b>\$ 13,751</b>
<b>Net Assets - Ending</b>	<b>\$ 21,063</b>	<b>\$ 21,063</b>	<b>\$ (4,538)</b>	<b>(464.2) %</b>	<b>\$ 19,921</b>	<b>\$ 19,921</b>
<b>Paid Headcount</b>	<b>491</b>	<b>491</b>	<b>0</b>	<b>0.0 %</b>	<b>479</b>	<b>479</b>
<b>Comp Headcount</b>	<b>69</b>	<b>69</b>	<b>0</b>	<b>0.0 %</b>	<b>66</b>	<b>66</b>
<b>Section Member Count</b>	<b>560</b>	<b>560</b>	<b>0</b>	<b>0.0 %</b>	<b>545</b>	<b>545</b>

**Oregon State Bar  
Section Detail Report  
For Current Month (09/01/2022 to 09/30/2022)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	Txn No	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance Forward As of 09/01/2022)</b>												
09/19/2022	09/19/2022		1229 Orders		813	Section	Section	100	405 APTJ		25.00	(25.00)
09/21/2022	09/21/2022		1233 Orders 09/21/2022		813	Section	Section	100	411 APTJ		50.00	(75.00)
09/29/2022	09/29/2022		1239 Aptify Orders Batch 1239-09292022		813	Section	Section	100	419 APTJ		75.00	(150.00)
<b>Totals for 4405 - Membership Fees</b>										<b>0.00</b>	<b>150.00</b>	<b>(150.00)</b>
<b>Net Change for 4405 - Membership Fees</b>												
												<b>(150.00)</b>
<b>4565 - Registrations (Balance Forward As of 09/01/2022)</b>												
09/19/2022	09/19/2022		1229 Orders		813	100000	No Project	100	405 APTJ		55.00	(55.00)
09/21/2022	09/21/2022		1233 Orders 09/21/2022		813	100000	No Project	100	411 APTJ		1,735.00	(1,790.00)
09/29/2022	09/29/2022		1239 Aptify Orders Batch 1239-09292022		813	100000	No Project	100	419 APTJ		1,920.00	(3,710.00)
09/30/2022	09/30/2022		1242 Aptify Orders Batch 1242 - 09302022		813	100000	No Project	100	422 APTJ		215.00	(3,925.00)
<b>Totals for 4565 - Registrations</b>										<b>0.00</b>	<b>3,925.00</b>	<b>(3,925.00)</b>
<b>Net Change for 4565 - Registrations</b>												
												<b>(3,925.00)</b>
<b>7245 - Conferences / Seminars (Balance Forward As of 09/01/2022)</b>												
09/30/2022	09/30/2022		9/23/2022 Environmental & Natural Resources- Field Trip: Whychus Creek		813	100000	No Project	100	1232 GJ	100.00		100.00
<b>Totals for 7245 - Conferences / Seminars</b>										<b>100.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Net Change for 7245 - Conferences / Seminars</b>												
												<b>100.00</b>
<b>7745 - OSB Support Service Assessment (Balance Forward As of 09/01/2022)</b>												
09/30/2022	09/30/2022		Sec Admn Fee Sep Sec Admn Fee		813	100000	No Project	100	1206 GJ	133.00		133.00
<b>Totals for 7745 - OSB Support Service Assessment</b>										<b>133.00</b>	<b>0.00</b>	<b>133.00</b>
<b>Net Change for 7745 - OSB Support Service Assessment</b>												
												<b>133.00</b>
<b>7747 - Credit Card Fee (Balance Forward As of 09/01/2022)</b>												
09/30/2022	09/30/2022		Sep\22 BPBill - BluePay - AP: Sep\22 BP CC CC TransTrans Fees		813	100000	No Project	100	4597 APJ	114.94		114.94
<b>Totals for 7747 - Credit Card Fee</b>										<b>114.94</b>	<b>0.00</b>	<b>114.94</b>
<b>Net Change for 7747 - Credit Card Fee</b>												
												<b>114.94</b>
<b>7885 - Telephone - Conference Calls (Balance Forward As of 09/01/2022)</b>												
09/30/2022	09/30/2022		Sep 2022 Sep 2022 Zoom Subsc Svcs Zoom Subsc Svcs		813	100000	No Project	100	1180 GJ	20.00		20.00
<b>Totals for 7885 - Telephone - Conference Calls</b>										<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
<b>Net Change for 7885 - Telephone - Conference Calls</b>												
												<b>20.00</b>
<b>Grand Total</b>										<b>367.94</b>	<b>4,075.00</b>	<b>(3,707.06)</b>