

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, November 15, 2022 – 12:00 pm

Present: Caylin Barter, Chris Thomas, Ryan Shannon, Megan Beshai, Avalyn Taylor, Hannah Clements, Maura Fahey, Sadie Normoyle, Olivier Jamin, Lindsay Thane, Laura Kerr, Mike Eliason, Dominic Carollo, David Rosen (BOG Liaison), Stacy Owen (Bar Liaison)

Quorum (minimum of 9 of 16) – Quorum reached

Excused: Marika Sitz, Sara Ghafouri, Cassie Roberts

Unexcused: none

Section Members & General Public (non-EC): none

Meeting commenced at 12:03 with quorum.

Ryan, Chris, Laura, Maureen, Sage, Sara, Lindsay, Marika, Olivier, Caylin, Sadie, Dominic

MINUTES

1. Approval of Minutes (Laura Kerr)

Caylin moved to approve the minutes with revision to bylaw discussion and Maura seconded. Olivier and Dominic abstained; all others present voted in favor. The motion to approve the minutes passed.

2. Chair's Report (Caylin Barter)

Caylin informed the EC that the Board of Governors recently met. Dave Rosen summarized the outcomes of that meeting. These outcomes included the passage of all the proposals, such as an increase in Oregon State Bar dues and additional funding for the judicial branch and public defenders. The Board of Governors also discussed amending the Oregon Rules of Professional Conduct Rule 1.8(e) to allow lawyers providing pro bono representation to provide nominal gifts to their clients, but this proposal was sent back to the committee for further consideration.

Caylin next covered the annual report on the ENR Section's activities, which is due at the end of the year. She will be contacting the subcommittees to provide short summaries of their activities.

3. Bar Liaison Report (Stacy Owen)

Stacy had no updates.

4. Treasurer's Report (Dominic Carollo)

Dominic reported that the Section's bank account now reflected all of the recent expenditures. The Section is slightly over budget, but Dominic made clear that this is not a concern due to the financial reserves. He also provided a proposed budget for 2023, which largely aligns with the current 2022 budget. In response to question from Caylin, Dominic confirmed that the proposed budget includes the

diversity internship stipend for 2023 at the same level. Ryan mentioned that the Annual CLE had no meaningful impact on the Section's funds. Laura suggested potentially subsidizing the costs of field trips in order to use available funds for the benefit of the Section, a suggestion that Megan voiced support for.

Ryan moved to approve 2023 budget with minor revisions to address end of year expenses, Chris seconded the motion. The motion passed unanimously.

5. Publications

a. ENR Deskbook (Megan Beshai/Mark Strandberg (non-EC member)/Kirk Maag (non-EC member))

Megan communicated that she has not been able to connect with Linda at the OSB about the approach to revising the Deskbook. She will continue working on this and report back with any progress.

b. Case Notes (Megan Beshai)

Megan told the EC that she currently working on a case list for the next edition and has no further updates at this time.

c. E-Outlooks (Chris Thomas)

Chris has no updates.

6. Education/CLE

a. Brownbags (Olivier Jamin/Marika Sitz)

Olivier informed the EC that the new wildlife prosecutor had tentatively agreed to do a brownbag on January 24th and he will have more information about this event soon. He also mentioned that the Subcommittee has been talking to the Technology Law Section about a joint session on subjects like the data centers in Eastern Oregon and wildfires and technology.

b. Field Trips (Avalyn Taylor/Megan Beshai/Caylin Barter)

Avalyn reported that she has not been able to connect with the Linnton Plywood folks and is not optimistic that this field trip will happen in 2022. She also expressed interest in the potential to host a field trip on a boat at some point in the coming year. Megan also communicated that she has been brainstorming field trip options in Eastern or Southern Oregon and welcomes any suggestions.

c. Annual CLE (Ryan Shanno/Sara Ghafouri/Cassie Roberts/Lindsay Thane/Mike Eliason/Olivier Jamin/Laura Kerr/Avalyn Taylor)

Ryan explained that everything related to the Annual CLE is complete. The attendance has been reported and the video is available online, with the exception of the ethics presentation, which will not be made available because the speaker refused to sign the release. Ryan noted that because the event was not cosponsored by the OSB, people cannot register and watch the entire session after the fact.

d. Legislation (Laura Kerr/Mike Eliason)

Mike provided a recap of recent state election results. He informed the EC that the Legislature will convene for last series of interim days next month, which will be the first time that the Legislative session will be hybrid and many portions of the capital building will be closed due to construction. Olivier asked about the hybrid approach rules, Mike responded that many questions about the approach haven't been resolved yet but are expected to be worked out soon. Olivier mentioned that there may be a number of proposals related to water in the next session. Mike explained that there should be more clarity in the next month or so when the committee assignments are announced.

7. Committees

a. Pro Bono (Olivier Jamin/Dominic Carollo)

Olivier reported that he is investigating environmental pro bono prospects and will communicate such opportunities in the future.

b. Diversity (Maura Fahey/Sara Ghafouri/Sadie Normoyle)

Maura explained that there were no updates. The Subcommittee has not been able to meet recently but intends to meet again before end of year. Maura offered to stay involved with the D&I Stipend since she helped arrange that stipend in 2022.

Hannah mentioned that the D&I Stipend is somewhat buried in the About Us portion of the Section's website and asked about whether we should add a dedicated page to the website to make it more visible. Laura added that this may be part of larger need to improve outreach efforts, possibly a new dedicated Outreach Subcommittee. She suggested that this is something that the EC should consider in the new year.

c. Executive Committee Membership (Sara Ghafouri/Maura Fahey/Non-EC Member)

Maura provided a recap of the proposed slate that was sent to EC recently. The Subcommittee felt that the statements from Maureen and Sage stood out, as did their backgrounds and involvement in the ENR Section and community. The other candidates didn't have same amount of experience, though the Subcommittee will encourage those individuals to stay involved in the Section and apply when future positions become available.

Dominic moved to approve the slate, Ryan seconded, all present voted in favor. Sara and Maura will contact the individuals. Stacy will communicate that information to the OSB in her liaison report.

d. Annual Award/Meeting (Dominic Carollo/Sara Ghafouri/non-EC member)

Dominic explained that the annual award deadline was extended as only one new nomination was received in addition to the two nominations from last year. The Subcommittee decided on Caroline Lobdell as the recipient.

Dominic next discussed the need to improve outreach efforts, which may increase the number of nominees in the future. He expressed a general sentiment that there needs to be better, more intentional efforts to reach out to folks, both as a Section and individually.

Dominic then reported that the annual award event needs to be rescheduled because the tentative December 8th meeting does not work with Caroline's schedule. He suggested pushing into January because Stoel Rives does not have any availability in December. Avalyn moved to nominate Carolyn Lobdell, Caylin seconded, all present voted in favor. The motion passed unanimously.

8. Technology (Hannah Clements)

Hannah has no updates.

9. Other/New Business (Caylin Barter)

Olivier mentioned that he plans to circulate a request to restart conversation about the policy against making charitable donations.

Caylin asked whether the EC would like a December meeting. No one expressed a strong desire for that meeting or identified reasons the meeting should be held, so Caylin cancelled the December meeting.

Meeting adjourned at 12:57 pm.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending October 31, 2022 <small>Actual</small>	Year To Date October 31, 2022 <small>Actual</small>	Year Ending December 31, 2022 <small>Budget</small>	December 31, 2022 <small>% of Budget</small>	Month Ending October 31, 2021 <small>Current Month-PY</small>	Year To Date October 31, 2021 <small>Prior Year</small>
Operating Revenue						
Registrations	2,405	6,375	4,360	146.2 %	0	0
Membership Fees	0	12,275	12,375	99.2 %	0	11,975
Total Operating Revenue	\$ 2,405	\$ 18,650	\$ 16,735	111.4 %	\$ 0	\$ 11,975
Expenditures						
Conferences / Seminars	6,177	6,427	5,900	108.9 %	0	150
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	3,453	3,600	95.9 %	0	278
OSB Support Service Assessment	143	5,462	5,273	103.6 %	105	5,282
MCLE Sponsorship Applications Fee	75	115	300	38.3 %	0	40
Credit Card Fee	63	179	0	0.0 %	0	0
Miscellaneous Expense	60	60	500	12.0 %	0	0
Annual Event	0	0	2,500	0.0 %	0	0
Telephone - Conference Calls	20	200	200	100.0 %	20	180
Total Expenditures	\$ 6,538	\$ 15,896	\$ 21,273	74.7 %	\$ 125	\$ 5,930
Change In Net Assets	\$ (4,133)	\$ 2,754	\$ (4,538)	(60.7) %	\$ (125)	\$ 6,045
+ Net Assets - Beginning	\$ 21,063	\$ 14,176	\$ 0	0.0 %	\$ 19,921	\$ 13,751
Net Assets - Ending	\$ 16,930	\$ 16,930	\$ (4,538)	(373.1) %	\$ 19,796	\$ 19,796
Paid Headcount	491	491	0	0.0 %	479	479
Comp Headcount	84	84	0	0.0 %	77	77
Section Member Count	575	575	0	0.0 %	556	556

**Oregon State Bar
Section Detail Report
For Current Month (10/01/2022 to 10/31/2022)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	Txn No	JNL	Debit	Credit	Balance
4565 - Registrations (Balance Forward As of 10/01/2022)												
10/31/2022	10/31/2022		1256 Aptify Orders Batch 1256 - 20221031		813	100000	No Project	100	436 APTJ		2,405.00	0.00
Totals for 4565 - Registrations										0.00	2,405.00	(2,405.00)
Net Change for 4565 - Registrations												(2,405.00)
7245 - Conferences / Seminars (Balance Forward As of 10/01/2022)												
10/06/2022	10/06/2022		Oct\22 EventBill - McMenamins - Edgefield: Oct'22 Catering Svcs Event Catering Svcs		813	100000	No Project	100	4634 APJ	3,347.44		3,347.44
10/31/2022	10/31/2022		Oct 2022 Pre-Oct 2022 McMenamins Edgefield - CLE paid - Deposits		813	100000	No Project	100	1241 GJ	1,750.00		5,097.44
10/31/2022	10/31/2022		Oct 2022 Sec-SENRC22 - Reg Serv - Environmental & tion Registra-Natura Resources Sec tions Serv		813	100000	No Project	100	1279 GJ	1,080.00		6,177.44
Totals for 7245 - Conferences / Seminars										6,177.44	0.00	6,177.44
Net Change for 7245 - Conferences / Seminars												6,177.44
7745 - OSB Support Service Assessment (Balance Forward As of 10/01/2022)												
10/31/2022	10/31/2022		Sec Admn Fee Oct Sec Admn Fee		813	100000	No Project	100	1274 GJ	142.50		142.50
Totals for 7745 - OSB Support Service Assessment										142.50	0.00	142.50
Net Change for 7745 - OSB Support Service Assessment												142.50
7746 - MCLE Sponsorship Applications Fee (Balance Forward As of 10/01/2022)												
10/31/2022	10/31/2022		Oct 202210/06/2022 - 2022 Environmental & Nat-MCLE Fundsural Resources Law: Year in Review Transfer		813	100000	No Project	100	1287 GJ	75.00		75.00
Totals for 7746 - MCLE Sponsorship Applications Fee										75.00	0.00	75.00
Net Change for 7746 - MCLE Sponsorship Applications Fee												75.00
7747 - Credit Card Fee (Balance Forward As of 10/01/2022)												
10/31/2022	10/31/2022		Oct\22 BP CCBill - BluePay - AP: Oct'22 BP CC Trans Trans Fees Fees		813	100000	No Project	100	4802 APJ	62.76		62.76
Totals for 7747 - Credit Card Fee										62.76	0.00	62.76
Net Change for 7747 - Credit Card Fee												62.76
7885 - Telephone - Conference Calls (Balance Forward As of 10/01/2022)												
10/31/2022	10/31/2022		Oct 2022Oct 2022 Zoom Subsc Svcs Zoom Subsc Svcs		813	100000	No Project	100	1236 GJ	20.00		20.00
Totals for 7885 - Telephone - Conference Calls										20.00	0.00	20.00
Net Change for 7885 - Telephone - Conference Calls												20.00
7999 - Miscellaneous Expense (Balance Forward As of 10/01/2022)												
10/31/2022	10/31/2022		Contribution toContribution to Swearing in Ceremony Swearing in Ceremony		813	100000	No Project	100	1237 GJ	60.00		60.00
Totals for 7999 - Miscellaneous Expense										60.00	0.00	60.00
Net Change for 7999 - Miscellaneous Expense												60.00
Grand Total										6,537.70	2,405.00	4,132.70