

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**

Tuesday, February 21, 2023 – 12:00 p.m.

**LOCATION**

Present: Caylin Barter, Maureen Bayer, Dominic Carollo, Sage Ertman, Sara Ghafouri, Hannah Goldblatt, Laura Kerr, Sadie Normoyle, Ryan Shannon, Marika Sitz, Chris Thomas

Quorum (minimum of 9 of 17) – Quorum reached

Excused: Mike Eliason, Olivier Jamin, Avalyn Taylor and Lindsay Thane

Unexcused: Cassie Roberts

Section Members & General Public (non-EC): none

Meeting commenced at 12:02 p.m. with quorum

**MINUTES**

**1. Approval of Minutes (Laura Kerr)**

Sara moved to approve the minutes and Chris seconded. Hannah abstained. All others present voted in favor. The motion to approve the minutes passed.

**2. Chair's Report (Ryan Shannon)**

Ryan reported that Megan Beshai has stepped down from the Executive Committee. The Executive Committee will look to replace her.

**3. Bar Liaison Report (Stacy Owen)**

Stacy will provide the Executive Committee with guidance from the Oregon State Bar regarding notice requirements.

**4. Treasurer's Report (Sara Ghafouri)**

Sara provided the report on financials. Sara noted that the ENR Section went over budget on the Annual Award Event. The Annual Award Event subcommittee will consider revising the budget and requesting sponsorship in the future.

**5. Publications**

**a. ENR Deskbook (to be assigned/Mark Strandberg (non-EC member)/Kirk Maag (non-EC member))**

The Executive Committee will discuss the future of the ENR Deskbook at a future meeting.

**b. Case Notes (Hannah Goldblatt)**

Ryan requested that Executive Committee members join the Case Notes subcommittee. Hannah volunteered to take over the E-Outlooks subcommittee from Megan.

**c. E-Outlooks (Dominic Carollo and Chris Thomas)**

No update at this time.

**6. Education/CLE**

**a. Brownbags (Sage Ertman, Olivier Jamin and Marika Sitz)**

Marika reported that the January 24th Brownbag CLE event with Jay Hall, Oregon's first dedicated wildlife crimes resource prosecutor, was successful.

**b. Field Trips (Caylin Barter, Maureen Bayer, Laura Kerr and Avalyn Taylor)**

No update at this time.

**c. Annual CLE (Maureen Bayer, Dominic Carollo, Olivier Jamin, Laura Kerr, Cassie Roberts, Avalyn Taylor, Lindsay Thane and Chris Thomas)**

No update at this time.

**7. Committees**

**a. Pro Bono (Dominic Carollo and Olivier Jamin)**

No update at this time.

**b. Diversity (Sage Ertman, Sara Ghafouri and Sadie Normoyle)**

No update at this time.

**c. Executive Committee Membership (Sarah Ghafouri, Chris Thomas and non-EC member)**

Discussed above.

**d. Annual Award/Meeting (TBD and non-EC member)**

Discussed above.

**e. Legislation (Caylin Barter and Mike Eliason)**

Caylin reported that today is the "bill drop" deadline (all bills to be introduced will be introduced by today) and agency budgets have been published.

**8. Technology (Hannah Goldblatt and Maureen Bayer)**

Ryan clarified that best practice is for Executive Committee members to send the Technology subcommittee any information, including events, that should be posted on the ENR Section website.

**9. Other/New Business (Ryan Shannon)**

No update at this time.

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending February 28, 2023 <small>Actual</small>	Year To Date February 28, 2023 <small>Actual</small>	Year Ending December 31, 2023 <small>Budget</small>	December 31, 2023 <small>% of Budget</small>	Month Ending February 28, 2022 <small>Current Month-PY</small>	Year To Date February 28, 2022 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	0	0	6,500	0.0 %	0	0
Membership Fees	375	11,725	12,500	93.8 %	225	11,625
Total Operating Revenue	\$ 375	\$ 11,725	\$ 19,000	61.7 %	\$ 225	\$ 11,625
<b>Expenditures</b>						
Conferences / Seminars	150	150	6,500	2.3 %	0	0
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	0	3,800	0.0 %	0	3,205
OSB Support Service Assessment	124	4,912	5,500	89.3 %	38	4,807
MCLE Sponsorship Applications Fee	0	40	300	13.3 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	(647)	2,510	2,500	100.4 %	0	0
Telephone - Conference Calls	20	40	240	16.7 %	20	40
Total Expenditures	\$ (353)	\$ 7,652	\$ 22,340	34.3 %	\$ 58	\$ 8,052
<b>Change In Net Assets</b>	<b>\$ 728</b>	<b>\$ 4,073</b>	<b>\$ (3,340)</b>	<b>(122.0) %</b>	<b>\$ 167</b>	<b>\$ 3,573</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 20,100</b>	<b>\$ 16,755</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 17,582</b>	<b>\$ 14,176</b>
<b>Net Assets - Ending</b>	<b>\$ 20,828</b>	<b>\$ 20,828</b>	<b>\$ (3,340)</b>	<b>(623.6) %</b>	<b>\$ 17,749</b>	<b>\$ 17,749</b>
<b>Paid Headcount</b>	<b>469</b>	<b>469</b>	<b>0</b>	<b>0.0 %</b>	<b>465</b>	<b>465</b>
<b>Comp Headcount</b>	<b>48</b>	<b>48</b>	<b>0</b>	<b>0.0 %</b>	<b>41</b>	<b>41</b>
<b>Section Member Count</b>	<b>517</b>	<b>517</b>	<b>0</b>	<b>0.0 %</b>	<b>506</b>	<b>506</b>

**Oregon State Bar  
Section Detail Report  
For Current Month (02/01/2023 to 02/28/2023)**

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	Txn No	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance forward As of 02/01/2023)</b>												
02/17/2023	02/17/2023		1327 Aptify Orders Batch 1327-20230217		813	Section	Section	100	505 APTJ		325.00	0.00 (325.00)
02/28/2023	02/28/2023		1333 Aptify Orders Batch 1333-20230228		813	Section	Section	100	511 APTJ		50.00	(375.00)
<b>Totals for 4405 - Membership Fees</b>										<b>0.00</b>	<b>375.00</b>	<b>(375.00)</b>
<b>Net change for - Membership Fees</b>												
<b>7040 - Annual Event (Balance forward As of 02/01/2023)</b>												
02/15/2023	02/15/2023		ck 1187 Misc Checks Batch 1466 02/15/2023		813	100000	No Project	100	1466 GJ		646.89	0.00 (646.89)
<b>Totals for 7040 - Annual Event</b>										<b>0.00</b>	<b>646.89</b>	<b>(646.89)</b>
<b>Net change for - Annual Event</b>												
<b>7245 - Conferences / Seminars (Balance forward As of 02/01/2023)</b>												
02/01/2023	02/01/2023		Jan 2023 Sec-SEN23-Environmental & Natural Res: tion SpnsrshpA Conversation w/OR Wildlife Revenue		813	100000	No Project	100	1510 GJ	150.00		0.00 150.00
<b>Totals for 7245 - Conferences / Seminars</b>										<b>150.00</b>	<b>0.00</b>	<b>150.00</b>
<b>Net change for - Conferences / Seminars</b>												
<b>7745 - OSB Support Service Assessment (Balance forward As of 02/01/2023)</b>												
02/28/2023	02/28/2023		Sec Admn Fee Feb Sec Admn Fee		813	100000	No Project	100	1494 GJ	123.50		0.00 123.50
<b>Totals for 7745 - OSB Support Service Assessment</b>										<b>123.50</b>	<b>0.00</b>	<b>123.50</b>
<b>Net change for - OSB Support Service Assessment</b>												
<b>7885 - Telephone - Conference Calls (Balance forward As of 02/01/2023)</b>												
02/28/2023	02/28/2023		Feb 2023Feb 2023 Zoom Subsc Svcs		813	100000	No Project	100	1468 GJ	20.00		0.00 20.00
<b>Totals for 7885 - Telephone - Conference Calls</b>										<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
<b>Net change for - Telephone - Conference Calls</b>												
<b>Grand total</b>										<b>293.50</b>	<b>1,021.89</b>	<b>(728.39)</b>