

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, January 17, 2023 – 12:00 p.m.

Present: Caylin Barter, Chris Thomas, Ryan Shannon, Sage Ertman, Maureen Bayer, Sadie Normoyle, Sara Ghafouri, Marika Sitz, Dominic Carollo, Lindsay Thane, Olivier Jamin, Laura Kerr

Quorum (minimum of 9 of 17) – Quorum reached

Excused: Avalyn Taylor, Megan Beshai, Cassie Roberts, Mike Eliason, Hannah Goldblatt

Unexcused: None

Section Members & General Public (non-EC): none

Meeting commenced at 12:02 with quorum

MINUTES

1. Approval of Minutes (Chris Thomas)

Ryan moved to approve the minutes with revision to bylaw discussion and Dominic seconded. Marika, Sara, Maureen and Sage abstained; all others present voted in favor. The motion to approve the minutes passed.

2. Chair’s Report (Ryan Shannon)

Ryan explained that there were no updates. Ryan requested that each subcommittee provide a description of its work and that members volunteer to participate.

3. Bar Liaison Report (Stacy Owen)

Stacy was unable to attend and did not provide a report.

4. Treasurer’s Report (Sara Ghafouri)

Sara reported on the financials. Committee was close to budget for FY 2022. Ryan noted that the Committee will want to revisit annual fees when the Committee obtains membership information.

5. Publications

a. ENR Deskbook (Megan Beshai/Mark Strandberg (non-EC member)/Kirk Maag (non-EC member))

Ryan reported no update. Ryan requested that the Committee discuss whether it will continue pursuing the publication of an ENR Deskbook.

b. Case Notes (Megan Beshai)

Chris provided an overview of the Case Notes Subcommittee.

c. E-Outlooks (Chris Thomas)

Chris provided an overview of the E-Outlooks Subcommittee. Ryan requested that Committee members provide ideas for Case Notes and E-Outlooks. Dominic volunteered to join the E-Outlooks Subcommittee.

6. Education/CLE

a. Brownbags (Olivier Jamin/Marika Sitz)

Olivier provided an overview of the Brownbags CLE. Sage volunteered to join the Brownbags Subcommittee. Olivier and Marika volunteered to remain on the Brownbags Subcommittee.

b. Field Trips (Avalyn Taylor/Megan Beshai/Caylin Barter)

Caylin provided an overview of the Field Trips Subcommittee. Laura and Maureen volunteered to join the Field Trips Subcommittee.

c. Annual CLE (Ryan Shannon, Cassie Roberts, Lindsay Thane, Mike Eliason, Olivier Jamin, Laura Kerr, Avalyn Taylor)

Ryan provided an overview of the Annual CLE Subcommittee. Maureen and Chris volunteered to join the Annual CLE Subcommittee. Olivier and Lindsay volunteered to remain on the Annual CLE Subcommittee.

d. Legislation (Mike Eliason/Laura Kerr)

Laura provided an overview of the Legislation Subcommittee. Caylin suggested that Mike continue to draft updates. Mike volunteered to remain on the Legislation Subcommittee. Caylin volunteered to join the Legislation Subcommittee.

7. Subcommittees

a. Pro Bono (Olivier Jamin/Dominic Carollo)

Olivier provided an overview of the Pro Bono (Volunteer) Subcommittee. Ryan provided additional information about the formation of the Pro Bono Subcommittee, which stemmed from the Oregon wildfire events. Olivier and Dominic volunteered to remain on the Pro Bono Subcommittee. Laura suggested the focus of the Pro Bono Subcommittee shift to Pro Bono and Volunteer Subcommittee work. Discussion of the importance of identifying what constituted “viewpoint neutral” pro bono work ensued. Ryan suggested the Pro Bono Subcommittee focus on compiling a list of pro bono opportunities.

b. Diversity (Sara Ghafouri/Sadie Normoyle)

Sara provided an overview of the Diversity Subcommittee. Sara and Sadie will remain on the Diversity Subcommittee. Sage will join.

c. Executive Committee Membership (Sara Ghafouri/non-EC member)

Ryan provided an overview of the application process for the Executive Committee. The Committee will revisit this subcommittee’s membership in the fall.

e. Annual Award/Meeting (Dominic Carollo/Sara Ghafouri/non-EC member)

Annual Award provided to Caroline Lobdell. Event will be next week at Stoel Rives. 65 people have RSVPed for the event. The Committee will revisit Annual Award Subcommittee membership in the fall.

8. Technology (Hannah Goldblatt)

Maureen volunteered to join.

9. Other/New Business (Ryan Shannon)

a. Olivier brought up a proposal to make a donation to the Classroom Law Project.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending January 31, 2023 <small>Actual</small>	Year To Date January 31, 2023 <small>Actual</small>	Year Ending December 31, 2023 <small>Budget</small>	December 31, 2023 <small>% of Budget</small>	Month Ending January 31, 2022 <small>Current Month-PY</small>	Year To Date January 31, 2022 <small>Prior Year</small>
Operating Revenue						
Registrations	0	0	6,500	0.0 %	0	0
Membership Fees	11,350	11,350	12,500	90.8 %	11,400	11,400
Total Operating Revenue	\$ 11,350	\$ 11,350	\$ 19,000	59.7 %	\$ 11,400	\$ 11,400
Expenditures						
Conferences / Seminars	0	0	6,500	0.0 %	0	0
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	0	3,800	0.0 %	3,205	3,205
OSB Support Service Assessment	4,788	4,788	5,500	87.1 %	4,769	4,769
MCLE Sponsorship Applications Fee	40	40	300	13.3 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	3,157	3,157	2,500	126.3 %	0	0
Telephone - Conference Calls	20	20	240	8.3 %	20	20
Total Expenditures	\$ 8,005	\$ 8,005	\$ 22,340	35.8 %	\$ 7,994	\$ 7,994
Change In Net Assets	\$ 3,345	\$ 3,345	\$ (3,340)	(100.2) %	\$ 3,406	\$ 3,406
+ Net Assets - Beginning	\$ 16,755	\$ 16,755	\$ 0	0.0 %	\$ 14,176	\$ 14,176
Net Assets - Ending	\$ 20,100	\$ 20,100	\$ (3,340)	(601.8) %	\$ 17,582	\$ 17,582
Paid Headcount	454	454	0	0.0 %	456	456
Comp Headcount	50	50	0	0.0 %	46	46
Section Member Count	504	504	0	0.0 %	502	502

**Oregon State Bar
Section Detail Report
For Current Month (01/01/2023 to 01/31/2023)**

Posted Dt.	Doc Dt.	Doc	Memo / Description	Department	Project	Project Name	Location	Txn No	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance Forward As of 01/01/2023)												
01/24/2023	01/24/2023		1305 Aptify Orders Batch 1305 - 20230124		813	Section	Section	100	484 APTJ		4,900.00	0.00 (4,900.00)
01/31/2023	01/31/2023		1313 Aptify Orders Batch 1313-20230131		813	Section	Section	100	492 APTJ		2,450.00	(7,350.00)
01/31/2023	01/31/2023		1314 Aptify Orders Batch 1314-20230131		813	Section	Section	100	493 APTJ		25.00	(7,375.00)
01/31/2023	01/31/2023		Unearned2023 Section revenue to earned		813	Section	Section	100	1440 GJ		3,975.00	(11,350.00)
			Section Revenue									
Totals for 4405 - Membership Fees										0.00	11,350.00	(11,350.00)
Net Change for 4405 - Membership Fees												(11,350.00)
7040 - Annual Event (Balance Forward As of 01/01/2023)												
01/26/2023	01/26/2023		Jan'23 ENRBill - Elephants Catering & Events: Award Event Jan'23 ENR Award Event		813	100000	No Project	100	5422 APJ	3,156.98		0.00 3,156.98
Totals for 7040 - Annual Event										3,156.98	0.00	3,156.98
Net Change for 7040 - Annual Event												3,156.98
7745 - OSB Support Service Assessment (Balance Forward As of 01/01/2023)												
01/31/2023	01/31/2023		Sec Admn Fee Jan Sec Admn Fee		813	100000	No Project	100	1457 GJ	4,788.00		0.00 4,788.00
Totals for 7745 - OSB Support Service Assessment										4,788.00	0.00	4,788.00
Net Change for 7745 - OSB Support Service Assessment												4,788.00
7746 - MCLE Sponsorship Applications Fee (Balance Forward As of 01/01/2023)												
01/31/2023	01/31/2023		Jan 202301/24/2023 - Environmental Nat. Re-MCLE Fundssource - Conversation w/OR's Wildlife Tx Prosecutor		813	100000	No Project	100	1462 GJ	40.00		0.00 40.00
Totals for 7746 - MCLE Sponsorship Applications Fee										40.00	0.00	40.00
Net Change for 7746 - MCLE Sponsorship Applications Fee												40.00
7885 - Telephone - Conference Calls (Balance Forward As of 01/01/2023)												
01/31/2023	01/31/2023		Jan 2023Jan 2023 Zoom Subsc Svcs		813	100000	No Project	100	1412 GJ	20.00		0.00 20.00
Totals for 7885 - Telephone - Conference Calls										20.00	0.00	20.00
Net Change for 7885 - Telephone - Conference Calls												20.00
Grand Total										8,004.98	11,350.00	(3,345.02)