

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**

Tuesday, July 18, 2023 – 12:00 p.m.

ENR Executive Committee Members: Dominic Carollo, Chris Thomas, Sara Ghafouri, Sage Ertman, Caylin Barter, Marika Sitz, Avalyn Taylor, Lindsay Thane, Sadie Normoyle, Hannah Goldblatt, Laura Kerr, Ryan Shannon, Maureen Bayer, Jessica Bernardini, Mike Eliason, Olivier Jamin, Cassie Roberts

Present: Dominic Carollo, Chris Thomas, Sara Ghafouri, Sage Ertman, Caylin Barter, Marika Sitz, Avalyn Taylor, Lindsay Thane, Sadie Normoyle, Hannah Goldblatt, Mike Eliason, Maureen Bayer, Olivier Jamin

Quorum (minimum of 9 of 17) – Quorum reached

Excused: Laura Kerr, Ryan Shannon, Jessica Bernardini

Unexcused: Cassie Roberts

Section Members & General Public (non-EC): Stacy Owen (OSB)

Meeting commenced at 12:02 with quorum

**MINUTES**

**1. Approval of Minutes (Chris Thomas on behalf of Laura Kerr)**

Minutes should be updated to reflect that Lindsay's absence should be excused and to fix the numbering of sections 7(d) & (e). Sarah moved to approve the minutes as revised, Sage seconded. None abstained; all others present voted in favor. The motion to approve the minutes passed.

**2. Chair's Report (Ryan Shannon)**

Nothing to report.

**3. Bar Liaison Report (Stacy Owen)**

Stacy reported that OSB working with outside vendor to solve issue of listserv emails getting caught by spam filters, expect to have more to report at next meeting.

**4. Treasurer's Report (Sara Ghafouri)**

Sara reported on the financials. There have not been any material changes with the section's financials

**5. Publications**

**a. ENR Deskbook (Ryan Shannon, Sara Ghafouri, Avalyn Taylor)**

Nothing to report.

**b. Case Notes (Hannah Goldblatt and Jessica Bernardini)**

Hannah reported that Case Notes are being prepared, a request for volunteers will go out soon.

**c. E-Outlooks (Chris Thomas)**

Chris reported that have an article lined up for September but still looking for material to publish in the interim.

**6. Education/CLE**

**a. Brownbags (Sage Ertman, Olivier Jamin and Marika Sitz)**

Sage reported that the date for the legislative update CLE is August 10<sup>th</sup>, have confirmed two speakers, looking for two more. Mike noted that he is working to get speakers from the different caucuses in order to have balanced panel. Marika added that Olivier will be sending save the date soon.

**b. Field Trips (Caylin Barter, Maureen Bayer, Laura Kerr and Avalyn Taylor)**

Caylin reported that they are working to arrange a field trip to the Scappoose area on a Thursday in September. Section would cover kayak rental costs. Avalyn has been coordinating with Stacy in an effort to get a speaker that would enable the event to have an ethics credit. Avalyn is coordinating with the OSB on logistics.

**c. Annual CLE (Maureen Bayer, Dominic Carollo, Olivier Jamin, Laura Kerr, Cassie Roberts, Avalyn Taylor, Lindsay Thane, Chris Thomas)**

Dominic reported that the program has been largely set and some of the speakers have been identified, just need to do additional outreach to secure additional speakers that represent a variety of perspectives. Dominic asked for thoughts on a keynote speaker. Scheduled for October 20<sup>th</sup>

**7. Committees**

**a. Pro Bono (Dominic Carollo and Olivier Jamin)**

Nothing to report.

**b. Diversity (Sage Ertman, Sara Ghafouri and Sadie Normoyle)**

Sage reported that they are working on the career panel at Oregon law schools.

**c. Executive Committee Membership (Sarah Ghafouri, Chris Thomas and non-EC member)**

Nothing to report.

**d. Annual Award/Meeting (TBD and non-EC member)**

Avalyn offered to help with handling this, Dominic will assist to transition this responsibility.

**e. Legislation (Caylin Barter and Mike Eliason)**

Mike reported that the session is over, offered to help compile a summary of the legislative session for the members. Chris responded that it would be good to push that out as an E-Outlook. Chris and Mike will coordinate to get something together soon.

**8. Technology (Maureen Bayer and Hannah Goldblatt)**

Nothing to report.

## **9. Other/New Business (Ryan Shannon)**

Dominic reported that Section typically does not meet in August, asked for input on skipping August meeting from the EC. Sage moved to cancel the August meeting, Sadie seconded, all present voted in favor.

Meeting concluded at 12:34

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending July 31, 2023 <small>Actual</small>	Year To Date July 31, 2023 <small>Actual</small>	Year Ending December 31, 2023 <small>Budget</small>	December 31, 2023 <small>% of Budget</small>	Month Ending July 31, 2022 <small>Current Month-PY</small>	Year To Date July 31, 2022 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	0	0	6,500	0.0 %	0	0
Membership Fees	25	12,175	12,500	97.4 %	150	12,125
Total Operating Revenue	\$ 25	\$ 12,175	\$ 19,000	64.1 %	\$ 150	\$ 12,125
<b>Expenditures</b>						
Conferences / Seminars	0	150	6,500	2.3 %	0	150
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	0	3,800	0.0 %	0	3,452
OSB Support Service Assessment	29	5,225	5,500	95.0 %	76	5,111
MCLE Sponsorship Applications Fee	25	65	300	21.7 %	0	40
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	3,510	2,500	140.4 %	0	0
Telephone - Conference Calls	20	140	240	58.3 %	20	140
Total Expenditures	\$ 74	\$ 9,090	\$ 22,340	40.7 %	\$ 96	\$ 8,893
<b>Change In Net Assets</b>	<b>\$ (49)</b>	<b>\$ 3,085</b>	<b>\$ (3,340)</b>	<b>(92.4) %</b>	<b>\$ 54</b>	<b>\$ 3,232</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 19,888</b>	<b>\$ 16,755</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 17,354</b>	<b>\$ 14,176</b>
<b>Net Assets - Ending</b>	<b>\$ 19,840</b>	<b>\$ 19,840</b>	<b>\$ (3,340)</b>	<b>(594.0) %</b>	<b>\$ 17,408</b>	<b>\$ 17,408</b>
<b>Paid Headcount</b>	<b>487</b>	<b>487</b>	<b>0</b>	<b>0.0 %</b>	<b>485</b>	<b>485</b>
<b>Comp Headcount</b>	<b>63</b>	<b>63</b>	<b>0</b>	<b>0.0 %</b>	<b>53</b>	<b>53</b>
<b>Section Member Count</b>	<b>550</b>	<b>550</b>	<b>0</b>	<b>0.0 %</b>	<b>538</b>	<b>538</b>

**Oregon State Bar**  
**Section Detail Report**  
 For Current Month (07/01/2023 to 07/31/2023)

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance forward As of 07/01/2023)</b>											
07/27/2023	07/27/2023		1405 Aptify Entries		813	Section	Section	100 APTJ		25.00	0.00 (25.00)
<b>Totals for 4405 - Membership Fees</b>									<b>0.00</b>	<b>25.00</b>	<b>(25.00)</b>
<b>Net change for - Membership Fees</b>											
<b>7745 - OSB Support Service Assessment (Balance forward As of 07/01/2023)</b>											
07/31/2023	07/31/2023		Sec Admn Fee Jul Sec Admn Fee		813	100000	No Project	100 GJ	28.50		0.00 28.50
<b>Totals for 7745 - OSB Support Service Assessment</b>									<b>28.50</b>	<b>0.00</b>	<b>28.50</b>
<b>Net change for - OSB Support Service Assessment</b>											
<b>7746 - MCLE Sponsorship Applications Fee (Balance forward As of 07/01/2023)</b>											
07/31/2023	07/31/2023		July 2023 July 2023 MCLE Funds Tx MCLE Funds Tx		813	100000	No Project	100 GJ	25.00		0.00 25.00
<b>Totals for 7746 - MCLE Sponsorship Applications Fee</b>									<b>25.00</b>	<b>0.00</b>	<b>25.00</b>
<b>Net change for - MCLE Sponsorship Applications Fee</b>											
<b>7885 - Telephone - Conference Calls (Balance forward As of 07/01/2023)</b>											
07/31/2023	07/31/2023		Jul 2023 Zoom Jul 2023 Zoom Subsc Svcs Subsc Svcs		813	100000	No Project	100 GJ	20.00		0.00 20.00
<b>Totals for 7885 - Telephone - Conference Calls</b>									<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
<b>Net change for - Telephone - Conference Calls</b>											
<b>Grand total</b>									<b>73.50</b>	<b>25.00</b>	<b>48.50</b>