

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, June 20, 2023 – 12:00 p.m.

ENR Executive Committee Members: Caylin Barter, Maureen Bayer, Jessica Bernardini, Dominic Carollo, Mike Eliason, Sage Ertman, Sara Ghafouri, Hannah Goldblatt, Olivier Jamin, Laura Kerr, Sadie Normoyle, Cassie Roberts, Ryan Shannon, Marika Sitz, Avalyn Taylor, Lindsay Thane, Chris Thomas

Present: Caylin Barter, Maureen Bayer, Jessica Bernardini, Sage Ertman, Sara Ghafouri, Olivier Jamin, Laura Kerr, Sadie Normoyle, Cassie Roberts, Ryan Shannon, Marika Sitz, Avalyn Taylor, Chris Thomas

Quorum (minimum of 9 of 17) – Quorum reached.

Excused: Dominic Carollo, Mike Eliason and Lindsay Thane

Unexcused: Hannah Goldblatt,

Section Members & General Public (non-EC): Stacy Owen (OSB)

Meeting commenced at 12:02 pm with quorum

MINUTES

1. Approval of Minutes (Laura Kerr)

Caylin Barter moved to approve the minutes and Marika Sitz seconded. Chris Thomas abstained; all others present voted in favor. The motion to approve the minutes passed.

2. Chair's Report (Ryan Shannon)

Ryan reported he would provide his updates within the discussion topics below.

3. Bar Liaison Report (Stacy Owen)

Stacy asked for guidance on ensuring section emails do not go to members' spam. She is awaiting a report.

4. Treasurer's Report (Sara Ghafouri)

Ryan reported that there have not been any material changes with the section's financials. There was discussion regarding spending money on field trips with CLE component.

5. Publications

a. ENR Deskbook (Ryan Shannon, Sara Ghafouri, Avalyn Taylor)

Ryan reported that he spoke with the Director of Legal Publications at the Oregon State Bar, Linda Kruschke, about avenues for updating the ENR Deskbook. Ryan anticipates coming forward with a proposal next month regarding hiring paid editors to assist with effort to update the ENR Deskbook.

b. Case Notes (Hannah Goldblatt and Jessica Bernardini)

Jessica reported that Case Notes went out and were positively received.

c. E-Outlooks (Chris Thomas)

Nothing to report.

6. Education/CLE

a. Brownbags (Sage Ertman, Olivier Jamin and Marika Sitz)

Marika reported that the PFAS CLE has been rescheduled to the fall. The immediate plan is to put together a legislative update CLE.

b. Field Trips (Caylin Barter, Maureen Bayer, Laura Kerr and Avalyn Taylor)

Laura reported that the Field Trip Committee is putting together two potential field trips: a tour of RestorCap's Linton site and a kayak tour of Scappoose Bay. Caylin reported on the logistics related to accessibility at the kayak tour.

c. Annual CLE (Maureen Bayer, Dominic Carollo, Olivier Jamin, Laura Kerr, Cassie Roberts, Avalyn Taylor, Lindsay Thane, Chris Thomas)

Laura reported that there is a tentative agenda for the CLE and the Annual CLE committee will be finalizing details over the next month and may request volunteers.

7. Subcommittees

a. Pro Bono (Dominic Carollo and Olivier Jamin)

Nothing to report.

b. Diversity (Sage Ertman, Sara Ghafouri and Sadie Normoyle)

Sage reported that there will be a virtual career panel for students at Oregon law schools. The proposed dates are August 22nd, 23rd, 24th or 25th. Sage requested assistance on managing breakout rooms.

c. Executive Committee Membership (Sarah Ghafouri, Chris Thomas and non-EC member)

Nothing to report.

e. Annual Award/Meeting (TBD and non-EC member)

Nothing to report.

f. Legislation (Caylin Barter and Mike Eliason)

Caylin reported that the walkout has ended, bills are moving, and it is a full on sprint through sine die on June 25, 2023. Caylin provided a link summarizing the 2023 Regular Session Joint Subcommittee On Capital Construction, which may be of particular interest to OSB ENR members:

<https://olis.oregonlegislature.gov/liz/2023R1/Committees/JWMCC/2023-06-20-09-00/MeetingMaterials>

8. Technology (Maureen Bayer and Hannah Goldblatt)

Nothing to report.

9. Other/New Business (Ryan Shannon)

Nothing to report.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending June 30, 2023 <small>Actual</small>	Year To Date June 30, 2023 <small>Actual</small>	Year Ending December 31, 2023 <small>Budget</small>	December 31, 2023 <small>% of Budget</small>	Month Ending June 30, 2022 <small>Current Month-PY</small>	Year To Date June 30, 2022 <small>Prior Year</small>
Operating Revenue						
Registrations	0	0	6,500	0.0 %	0	0
Membership Fees	25	12,150	12,500	97.2 %	50	11,975
Total Operating Revenue	\$ 25	\$ 12,150	\$ 19,000	63.9 %	\$ 50	\$ 11,975
Expenditures						
Conferences / Seminars	0	150	6,500	2.3 %	0	150
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	0	3,800	0.0 %	0	3,452
OSB Support Service Assessment	38	5,197	5,500	94.5 %	48	5,035
MCLE Sponsorship Applications Fee	0	40	300	13.3 %	0	40
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	1,000	3,510	2,500	140.4 %	0	0
Telephone - Conference Calls	20	120	240	50.0 %	20	120
Total Expenditures	\$ 1,058	\$ 9,017	\$ 22,340	40.4 %	\$ 68	\$ 8,797
Change In Net Assets	\$ (1,033)	\$ 3,133	\$ (3,340)	(93.8) %	\$ (18)	\$ 3,178
+ Net Assets - Beginning	\$ 20,921	\$ 16,755	\$ 0	0.0 %	\$ 17,371	\$ 14,176
Net Assets - Ending	\$ 19,888	\$ 19,888	\$ (3,340)	(595.5) %	\$ 17,354	\$ 17,354
Paid Headcount	486	486	0	0.0 %	479	479
Comp Headcount	61	61	0	0.0 %	51	51
Section Member Count	547	547	0	0.0 %	530	530

**Oregon State Bar
Section Detail Report
For Current Month (06/01/2023 to 06/30/2023)**

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance forward As of 06/01/2023)											
06/21/2023	06/21/2023		1393 Aptify Orders Batch 1393-20230621		813	Section	Section	100 APTJ		25.00	(25.00)
Totals for 4405 - Membership Fees									0.00	25.00	(25.00)
Net change for - Membership Fees (25.00)											
7040 - Annual Event (Balance forward As of 06/01/2023)											
06/13/2023	06/13/2023		Oct\23 EventBill - McMenamins - Edgefield: Oct'23 deposit, ENREvent deposit, ENR CLE CLE		813	100000	No Project	100 APJ	1,000.00		1,000.00
Totals for 7040 - Annual Event									1,000.00	0.00	1,000.00
Net change for - Annual Event (1,000.00)											
7745 - OSB Support Service Assessment (Balance forward As of 06/01/2023)											
06/30/2023	06/30/2023		Sec Admn Fee Jun Sec Admn Fee		813	100000	No Project	100 GJ	38.00		38.00
Totals for 7745 - OSB Support Service Assessment									38.00	0.00	38.00
Net change for - OSB Support Service Assessment (38.00)											
7885 - Telephone - Conference Calls (Balance forward As of 06/01/2023)											
06/30/2023	06/30/2023		Jun 2023Jun 2023 Zoom Subsc Svcs Zoom Subsc Svcs		813	100000	No Project	100 GJ	20.00		20.00
Totals for 7885 - Telephone - Conference Calls									20.00	0.00	20.00
Net change for - Telephone - Conference Calls (20.00)											
Grand total									1,058.00	25.00	1,033.00