

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, March 21, 2023 – 12:00 p.m.

ENR Executive Committee Members: Caylin Barter, Maureen Bayer, Jessica Bernardini, Mike Eliason, Sage Ertman, Sara Ghafouri, Hannah Goldblatt, Olivier Jamin, Laura Kerr, Sadie Normoyle, Cassie Roberts, Ryan Shannon, Marika Sitz, Avalyn Taylor, Lindsay Thane, Chris Thomas

Present: Caylin Barter, Maureen Bayer, Jessica Bernardini, Sage Ertman, Sara Ghafouri, Hannah Goldblatt, Olivier Jamin, Laura Kerr, Sadie Normoyle, Cassie Roberts, Ryan Shannon, Marika Sitz, Avalyn Taylor, Lindsay Thane.

Quorum (minimum of 9 of 17) – Quorum reached

Excused: Dominic Carollo, Mike Eliason, Chris Thomas

Unexcused: None.

Section Members & General Public (non-EC): none

Meeting commenced at 12:02 pm with quorum

MINUTES

Introduction: Introduction to, and vote on, Jessica Bernardini, ENR Executive Committee Candidate (Ryan Shannon)

Cassie moved to approve Jessica’s membership on the ENR Executive Committee and Sarah seconded; all others present voted in favor. The motion carried.

1. Approval of Minutes (Laura Kerr)

Maureen moved to approve the minutes and Sage seconded. Cassie, Olivier, Lindsay and Jessica abstained; all others present voted in favor. The motion to approve the minutes passed.

2. Chair’s Report (Ryan Shannon)

Bar Association has told the section that the public meeting laws apply to subcommittee. Subcommittees should determine whether acting in informational gathering capacity or acting to provide recommendations to Executive Committee to determine if subcommittee meetings must be noticed. If subcommittee will be making a recommendation to the Executive Committee, the subcommittee must provide notice of meeting under the Public Meetings law.

3. Bar Liaison Report (Stacy Owen)

Stacy reported that the OSB is requesting that committees to provide online option for in-person events for Americans with Disabilities Act (ADA) compliance reasons.

4. Treasurer’s Report (Sara Ghafouri)

Sara reported on the financials available here: <https://www.osbar.org/sections/financials.html>

5. Publications

a. ENR Deskbook (to be assigned/Mark Strandberg (non-EC member)/Kirk Maag (non-EC member))

Ryan discussed ENR Deskbook with current non-EC members, Mark and Kirk. The group concluded there was value in continuing the ENR Deskbook. Mark and Kirk are happy to assist in an advisory capacity but do not have capacity to take on the project. Ryan will come to the Executive Committee next month with a proposal to fund a position to assist with the ENR Deskbook. Sara and Avalyn volunteered to assist Ryan with developing this proposal.

b. Case Notes (Hannah Goldblatt)

No update.

c. E-Outlooks (Chris Thomas)

No update.

6. Education/CLE

a. Brownbags (Sage Ertman, Olivier Jamin and Marika Sitz)

Olivier reported that the subcommittee met last week and discussed brownbags. On May 24th (lunchtime) there will be a PFAS talk and July 26th (lunchtime) there will be a legislative session update.

b. Field Trips (Caylin Barter, Maureen Bayer, Laura Kerr and Avalyn Taylor)

Caylin reported that the subcommittee will be meeting soon.

c. Annual CLE (Maureen Bayer, Dominic Carollo, Olivier Jamin, Laura Kerr, Cassie Roberts, Avalyn Taylor, Lindsay Thane, Chris Thomas)

Ryan reported that the subcommittee will be meeting soon.

7. Subcommittees

a. Pro Bono (Dominic Carollo and Olivier Jamin)

Olivier reported that the subcommittee is planning to send an email to members regarding volunteer and pro bono opportunities.

b. Diversity (Sage Ertman, Sara Ghafouri and Sadie Normoyle)

Sara reported that the subcommittee is planning a virtual career panel for law school students regarding careers in the environmental, natural resource field. Next subcommittee meeting will be a year-long planning meeting.

c. Executive Committee Membership (Sara Ghafouri, Chris Thomas and non-EC member)

No update.

e. Annual Award/Meeting (TBD and non-EC member)

No update.

f. Legislation (Caylin Barter and Mike Eliason)

The subcommittee is planning a mid-session legislative update.

8. Technology (Maureen Bayer and Hannah Goldblatt)

Website will be updated this week.

9. Other/New Business (Ryan Shannon)

The head of the Multnomah County Bar Association reached out to Ryan to place two new lawyers with mentors.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending March 31, 2023 <small>Actual</small>	Year To Date March 31, 2023 <small>Actual</small>	Year Ending December 31, 2023 <small>Budget</small>	December 31, 2023 <small>% of Budget</small>	Month Ending March 31, 2022 <small>Current Month-PY</small>	Year To Date March 31, 2022 <small>Prior Year</small>
Operating Revenue						
Registrations	0	0	6,500	0.0 %	0	0
Membership Fees	225	11,950	12,500	95.6 %	100	11,725
Total Operating Revenue	\$ 225	\$ 11,950	\$ 19,000	62.9 %	\$ 100	\$ 11,725
Expenditures						
Conferences / Seminars	0	150	6,500	2.3 %	0	0
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	0	3,800	0.0 %	0	3,205
OSB Support Service Assessment	162	5,073	5,500	92.2 %	67	4,873
MCLE Sponsorship Applications Fee	0	40	300	13.3 %	0	0
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	2,510	2,500	100.4 %	0	0
Telephone - Conference Calls	20	60	240	25.0 %	20	60
Total Expenditures	\$ 182	\$ 7,833	\$ 22,340	35.1 %	\$ 87	\$ 8,138
Change In Net Assets	\$ 44	\$ 4,117	\$ (3,340)	(123.3) %	\$ 14	\$ 3,587
+ Net Assets - Beginning	\$ 20,828	\$ 16,755	\$ 0	0.0 %	\$ 17,749	\$ 14,176
Net Assets - Ending	\$ 20,872	\$ 20,872	\$ (3,340)	(624.9) %	\$ 17,763	\$ 17,763
Paid Headcount	478	478	0	0.0 %	469	469
Comp Headcount	56	56	0	0.0 %	44	44
Section Member Count	534	534	0	0.0 %	513	513

**Oregon State Bar
Section Detail Report
For Current Month (03/01/2023 to 03/31/2023)**

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	Txn No	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance forward As of 03/01/2023)												
03/29/2023	03/29/2023		1345 Aptify Entries		813	Section	Section	100	522 APTJ		125.00	0.00 (125.00)
03/31/2023	03/31/2023		1348 Aptify Orders Batch 1348-20230331		813	Section	Section	100	525 APTJ		100.00	(225.00)
Totals for 4405 - Membership Fees										0.00	225.00	(225.00)
Net change for - Membership Fees												
7745 - OSB Support Service Assessment (Balance forward As of 03/01/2023)												
03/31/2023	03/31/2023		Sec Admn Fee Mar Sec Admn Fee		813	100000	No Project	100	1560 GJ	161.50		0.00 161.50
Totals for 7745 - OSB Support Service Assessment										161.50	0.00	161.50
Net change for - OSB Support Service Assessment												
7885 - Telephone - Conference Calls (Balance forward As of 03/01/2023)												
03/31/2023	03/31/2023		Mar 2023Mar 2023 Zoom Subsc Svcs		813	100000	No Project	100	1532 GJ	20.00		0.00 20.00
Totals for 7885 - Telephone - Conference Calls										20.00	0.00	20.00
Net change for - Telephone - Conference Calls												
Grand total										181.50	225.00	(43.50)