

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**

Tuesday, May 16, 2023 – 12:00 p.m.

ENR Executive Committee Members: Caylin Barter, Maureen Bayer, Jessica Bernardini, Mike Eliason, Sage Ertman, Sara Ghafouri, Hannah Goldblatt, Olivier Jamin, Laura Kerr, Sadie Normoyle, Cassie Roberts, Ryan Shannon, Marika Sitz, Avalyn Taylor, Lindsay Thane, Chris Thomas

Present: Caylin Barter, Maureen Bayer, Jessica Bernardini, Sage Ertman, Hannah Goldblatt, Laura Kerr, Sadie Normoyle, Cassie Roberts, Ryan Shannon, Marika Sitz, Lindsay Thane

Quorum (minimum of 9 of 17) – Quorum reached

Excused: Mike Eliason, Sara Ghafouri, Olivier Jamin, Chris Thomas

Unexcused: Avalyn Taylor

Section Members & General Public (non-EC): Stacy Owen (OSB), Suraya Barbee (OSB)

Meeting commenced at 12:03 with quorum

**MINUTES**

**1. Approval of Minutes (Laura Kerr)**

Hannah moved to approve the minutes and Jessica seconded. Maureen and Marika abstained; all others present voted in favor. The motion to approve the minutes passed.

**2. Chair's Report (Ryan Shannon)**

**3. Bar Liaison Report (Stacy Owen)**

**4. Treasurer's Report (Sara Ghafouri)**

Ryan reported on the financials.

**5. Publications**

**a. ENR Deskbook (Ryan Shannon, Sara Ghafouri and Sage Erman)**

Ryan reported that there is a proposal to hire editors of the ENR Deskbook

**b. Case Notes (Hannah Goldblatt and Jessica Bernardi)**

Hannah reported that the committee is on track to issue Case Notes in first week of June.

**c. E-Outlooks (Chris Thomas)**

Nothing to report

**6. Education/CLE**

**a. Brownbags (Sage Ertman, Olivier Jamin and Marika Sitz)**

Sage reported that PFAS presentation has been postponed. Olivier is working on a legislative update.

**b. Field Trips (Caylin Barter, Maureen Bayer, Laura Kerr and Avalyn Taylor)**

Caylin reported that the field trip committee brainstormed some ideas for this year including a field trip with RestorCap and Forest Accord.

**c. Annual CLE (Maureen Bayer, Dominic Carollo, Olivier Jamin, Laura Kerr, Cassie Roberts, Avalyn Taylor, Lindsay Thane, Chris Thomas)**

Dominic reported that the Annual CLE group met to begin planning process. Topics that the committee discussed including are Oregon water law with focus on groundwater regulation, Oregon administrative law update, Indian law.

**7. Subcommittees**

**a. Pro Bono (Dominic Carollo and Olivier Jamin)**

Dominic reported that an email with volunteer and pro bono opportunities went out to the section.

**b. Diversity (Sage Ertman, Sara Ghafouri and Sadie Normoyle)**

Sadie reported that there were no updates. Sage reported that there will be a diversity law conference in August. Sadie introduced Suraya Barbee, who reported on the administration of the OSB ENR stipend through the OSB.

The application process for the next stipend will be opened up in December. Therefore, the Committee will discuss the administration of the stipend again in September.

**c. Executive Committee Membership (Sarah Ghafouri, Chris Thomas and non-EC member)**

Nothing to report at this time.

**e. Annual Award/Meeting (TBD and non-EC member)**

Nothing to report at this time.

**f. Legislation (Caylin Barter and Mike Eliason)**

Caylin reported that the Legislation Committee will be working on a report over the next few months.

**8. Technology (Maureen Bayer and Hannah Goldblatt)**

Nothing to report at this time.

**9. Other/New Business (Ryan Shannon)**

None.

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending May 31, 2023 <small>Actual</small>	Year To Date May 31, 2023 <small>Actual</small>	Year Ending December 31, 2023 <small>Budget</small>	December 31, 2023 <small>% of Budget</small>	Month Ending May 31, 2022 <small>Current Month-PY</small>	Year To Date May 31, 2022 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	0	0	6,500	0.0 %	0	0
Membership Fees	25	12,125	12,500	97.0 %	0	11,925
Total Operating Revenue	\$ 25	\$ 12,125	\$ 19,000	63.8 %	\$ 0	\$ 11,925
<b>Expenditures</b>						
Conferences / Seminars	0	150	6,500	2.3 %	150	150
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	0	3,800	0.0 %	0	3,452
OSB Support Service Assessment	48	5,159	5,500	93.8 %	29	4,988
MCLE Sponsorship Applications Fee	0	40	300	13.3 %	40	40
Miscellaneous Expense	0	0	500	0.0 %	0	0
Annual Event	0	2,510	2,500	100.4 %	0	0
Telephone - Conference Calls	20	100	240	41.7 %	20	100
Total Expenditures	\$ 68	\$ 7,959	\$ 22,340	35.6 %	\$ 239	\$ 8,730
<b>Change In Net Assets</b>	<b>\$ (43)</b>	<b>\$ 4,166</b>	<b>\$ (3,340)</b>	<b>(124.7) %</b>	<b>\$ (239)</b>	<b>\$ 3,195</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 20,964</b>	<b>\$ 16,755</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 17,610</b>	<b>\$ 14,176</b>
<b>Net Assets - Ending</b>	<b>\$ 20,921</b>	<b>\$ 20,921</b>	<b>\$ (3,340)</b>	<b>(626.4) %</b>	<b>\$ 17,371</b>	<b>\$ 17,371</b>
<b>Paid Headcount</b>	<b>485</b>	<b>485</b>	<b>0</b>	<b>0.0 %</b>	<b>477</b>	<b>477</b>
<b>Comp Headcount</b>	<b>58</b>	<b>58</b>	<b>0</b>	<b>0.0 %</b>	<b>48</b>	<b>48</b>
<b>Section Member Count</b>	<b>543</b>	<b>543</b>	<b>0</b>	<b>0.0 %</b>	<b>525</b>	<b>525</b>

**Oregon State Bar  
Section Detail Report  
For Current Month (05/01/2023 to 05/31/2023)**

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	Txn No	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance forward As of 05/01/2023)</b>												
05/31/2023	05/31/2023		1384 Aptify Orders Batch 1384-20230531		813	Section	Section	100	562 APTJ		25.00	0.00
<b>Totals for 4405 - Membership Fees</b>										<b>0.00</b>	<b>25.00</b>	<b>(25.00)</b>
<b>Net change for - Membership Fees</b>												<b>(25.00)</b>
<b>7745 - OSB Support Service Assessment (Balance forward As of 05/01/2023)</b>												
05/31/2023	05/31/2023		Sec Admn Fee May Sec Admn Fee		813	100000	No Project	100	1663 GJ	47.50		47.50
<b>Totals for 7745 - OSB Support Service Assessment</b>										<b>47.50</b>	<b>0.00</b>	<b>47.50</b>
<b>Net change for - OSB Support Service Assessment</b>												<b>47.50</b>
<b>7885 - Telephone - Conference Calls (Balance forward As of 05/01/2023)</b>												
05/31/2023	05/31/2023		May 2023May 2023 Zoom Subsc Svcs Zoom Subsc Svcs		813	100000	No Project	100	1668 GJ	20.00		20.00
<b>Totals for 7885 - Telephone - Conference Calls</b>										<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
<b>Net change for - Telephone - Conference Calls</b>												<b>20.00</b>
<b>Grand total</b>										<b>67.50</b>	<b>25.00</b>	<b>42.50</b>