

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, January 16, 2024 – 12:00 p.m.

Members: Jessica Bernardini, Ryan Shannon, Sara Ghafouri, Dominic Carollo, Chris Thomas, Sage Ertman, Mike Eliason, Laura Kerr, Hannah Goldblatt, David Hori, Lynne Dzubow, Maureen Bayer, Lindsay Thane, Marika Sitz, Cassie Roberts, Rebeka Dawit, and Olivier Jamin.

Present: Jessica Bernardini, Ryan Shannon, Sara Ghafouri, Dominic Carollo, Chris Thomas, Sage Ertman, Mike Eliason, Laura Kerr, Hannah Goldblatt, David Hori, Lynne Dzubow, Maureen Bayer, and Lindsay Thane.

Quorum (minimum of 9 of 16) – Quorum reached.

Excused: Marika Sitz, Cassie Roberts, and Rebeka Dawit.

Unexcused: Olivier Jamin

Section Members & General Public (non-EC): None

Meeting commenced at 12:03 with quorum.

LOCATION

By Zoom Video Conferencing:

<https://us02web.zoom.us/j/82949680165?pwd=Wi9lWXg3Y0laR3llYkhoZ0dzYVdHUT09>

Meeting ID: 829 4968 0165

Passcode: EnvNat

By Phone: 1-253-215-8782

Meeting ID: 829 4968 0165

MINUTES

1. Introductions

EC members provided introductions.

2. Approval of Minutes (Sara Ghafouri)

Chris Thomas moved to approve the minutes, and Ryan Shannon seconded the motion. Hannah Goldblatt abstained. All other EC members present voted in favor. The motion to approve the minutes passed.

3. Chair's Report (Dominic Carollo)

Nothing new to report.

4. Bar Liaison Report (Stacy Owen)

Nothing reported.

5. Treasurer's Report (Hannah Goldblatt)

Link to Financials: <https://www.osbar.org/sections/financials.html>

Hannah Goldblatt reported the November 2023 financials. The December 2023 financials were unavailable.

6. Publications

a. ENR Deskbook (Ryan Shannon, Sara Ghafouri, Dominic Carollo)

Ryan Shannon provided a description of the ENR Deskbook, explaining that the Deskbook hasn't been updated since 2012. ENR is pursuing new strategies for updating the Deskbook and may need to hire editors to assist with the update. ENR may need to provide a stipend for the editors.

Sage Ertman and Lynne Dzubow volunteered to join the committee. Ryan Shannon will no longer serve but will continue to advise the subcommittee.

b. Case Notes (Hannah Goldblatt and Jessica Bernardini)

Hannah Goldblatt provided a description of Case Notes. Hannah and Jessica provided a volunteer list for some recent cases. Hannah and Jessica plan to stay on the committee.

c. E-Outlooks (Dominic Carollo and Chris Thomas)

Chris Thomas provided a description of E-Outlooks. Chris will continue to serve on the subcommittee but is seeking one or two EC members to join the subcommittee. David and Jessica agreed to join E-Outlooks.

7. Education/CLE

a. Brownbags (Sage Ertman, Olivier Jamin and Marika Sitz)

Sage Ertman provided a description of Brownbags. The subcommittee's goal is to host two lunchtime CLE events in 2024. Currently working on a panel to discuss polyfluoroalkyl substances in the Columbia River Basin in late March/early April.

Olivier Jamin may not continue to serve on the subcommittee because he will be on leave.

b. Field Trips (Maureen Bayer and Laura Kerr)

Maureen requested one or two EC members to join the subcommittee. Maureen provided a summary of last year's Field Trips. Laura explained that the focus is to increase the geographic diversity of the Field Trips. Laura plans to leave this committee. Dominic is going to see if Rebeka will serve on this committee.

c. Annual CLE (Laura Kerr)

Dominic provided a description of Annual CLE, which typically happens in October. Mike Eliason, Sara Ghafouri, Hannah Goldblatt, Maureen Bayer agreed to volunteer.

8. Committees

a. Pro Bono (Dominic Carollo and Olivier Jamin)

Dominic provided a description of the Pro Bono subcommittee. ENR focuses on volunteer-type work but will need to strategize on future activities for this subcommittee.

b. Diversity (Sage Ertman and Sara Ghafouri)

Sage Ertman provided a description of the Diversity subcommittee and a summary of the 2023 virtual diversity career panel for law students. Laura Kerr volunteered to serve, and Rebeka Dawit has expressed an interest in serving on this subcommittee.

c. Executive Committee Membership (Sara Ghafouri, Chris Thomas and non-EC member)

Sara Ghafouri provided a description of the Executive Committee Membership. Sara Ghafouri and Chris Thomas agreed to continue to serve. Laura volunteered to serve on the subcommittee.

d. Annual Award/Meeting (Maureen Bayer, Dominic Carollo, Lindsay Thane, and non-EC member)

The Annual Award/Meeting will be on January 25 at Stoel Rives. There are about 30 attendees for the event. Several firms agreed to sponsor the event. Dominic Carollo and Maureen will no longer serve on the committee. Chris Thomas agreed to serve on the subcommittee.

e. Legislation (Mike Eliason)

Nothing new to report.

9. Technology (Hannah Goldblatt and Maureen Bayer)

Nothing new to report.

10. Other/New Business (Dominic Carollo)

Nothing new to report.

Meeting concluded at 1:02 pm.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending December 31, 2023 <small>Actual</small>	Year To Date December 31, 2023 <small>Actual</small>	Year Ending December 31, 2023 <small>Budget</small>	December 31, 2023 <small>% of Budget</small>	Month Ending December 31, 2022 <small>Current Month-PY</small>	Year To Date December 31, 2022 <small>Prior Year</small>
Operating Revenue						
Registrations	0	6,465	6,500	99.5 %	0	6,460
Membership Fees	4,425	16,675	12,500	133.4 %	0	12,275
Total Operating Revenue	\$ 4,425	\$ 23,140	\$ 19,000	121.8 %	\$ 0	\$ 18,735
Expenditures						
Conferences / Seminars	0	6,882	6,500	105.9 %	0	6,427
Contributions	225	225	0	0.0 %	0	0
Education	0	3,000	3,000	100.0 %	0	0
Gifts & Awards	187	187	3,800	4.9 %	0	3,673
Luncheon CLE_Meetings	0	42	0	0.0 %	0	0
OSB Support Service Assessment	0	5,472	5,500	99.5 %	0	5,462
MCLE Sponsorship Applications Fee	0	180	300	60.0 %	0	115
Credit Card Fee	0	211	0	0.0 %	0	179
Miscellaneous Expense	0	0	500	0.0 %	0	60
Annual Event	0	3,510	2,500	140.4 %	0	0
Telephone - Conference Calls	20	240	240	100.0 %	20	240
Total Expenditures	\$ 432	\$ 19,949	\$ 22,340	89.3 %	\$ 20	\$ 16,156
Change In Net Assets	\$ 3,993	\$ 3,191	\$ (3,340)	(95.5) %	\$ (20)	\$ 2,579
+ Net Assets - Beginning	\$ 15,953	\$ 16,755	\$ 0	0.0 %	\$ 16,775	\$ 14,176
Net Assets - Ending	\$ 19,946	\$ 19,946	\$ (3,340)	(597.2) %	\$ 16,755	\$ 16,755
Paid Headcount	490	490	0	0.0 %	491	491
Comp Headcount	86	86	0	0.0 %	84	84
Section Member Count	576	576	0	0.0 %	575	575

**Oregon State Bar
Section Detail Report
For Current Month (12/01/2023 to 12/31/2023)**

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance forward As of 12/01/2023)											0.00
12/11/2023	12/11/2023		1507 Aptify Orders Batch - 20231211		813	Section	Section	100 APTJ		1,675.00	(1,675.00)
12/18/2023	12/18/2023		1513 Aptify Orders Batch - 20231218		813	Section	Section	100 APTJ		1,050.00	(2,725.00)
12/28/2023	12/28/2023		1521 Aptify Orders Batch - 20231228		813	Section	Section	100 APTJ		1,300.00	(4,025.00)
12/31/2023	12/31/2023		1526 Aptify Orders Batch - 20231231		813	Section	Section	100 APTJ		400.00	(4,425.00)
Totals for 4405 - Membership Fees									0.00	4,425.00	(4,425.00)
Net change for - Membership Fees											(4,425.00)
7270 - Contributions (Balance forward As of 12/01/2023)											0.00
12/04/2023	12/04/2023		2023 DonationBill - Campaign for Equal Justice: 2023 obo ENR sec-Donation obo ENR section tion		813	L055	Campaign for Equal Justice	100 APJ	225.00		225.00
Totals for 7270 - Contributions									225.00	0.00	225.00
Net change for - Contributions											225.00
7395 - Gifts & Awards (Balance forward As of 12/01/2023)											0.00
12/31/2023	12/31/2023		section chairBill - Barter, Caylin Joy: section chair gift gift		813	100000	No Project	100 APJ	187.00		187.00
Totals for 7395 - Gifts & Awards									187.00	0.00	187.00
Net change for - Gifts & Awards											187.00
7885 - Telephone - Conference Calls (Balance forward As of 12/01/2023)											0.00
12/31/2023	12/31/2023		Dec 2023Dec 2023 Zoom Subsc Svcs Zoom Subsc Svcs		813	100000	No Project	100 GJ	20.00		20.00
Totals for 7885 - Telephone - Conference Calls									20.00	0.00	20.00
Net change for - Telephone - Conference Calls											20.00
Grand total									432.00	4,425.00	(3,993.00)