

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, September 17, 2024 – 12:00 p.m.

Members: Jessica Bernardini, Ryan Shannon, Sara Ghafouri, Dominic Carollo, Chris Thomas, Sage Ertman, Mike Eliason, Laura Kerr, Hannah Goldblatt, David Hori, Lynne Dzubow, Maureen Bayer, Lindsay Thane, Marika Sitz, Cassie Roberts, Rebeka Dawit, and Olivier Jamin.

Present: Dominic Carollo, Sara Ghafouri, Marika Sitz, Ryan Shannon, Cassie Roberts, Hannah Goldblatt, Olivier Jamin, Lynne Dzubow, Laura Kerr, Chris Thomas, Sage Ertman, and Lindsay Thane

Quorum (minimum of 9 of 16) – Quorum reached.

Excused: David Hori, Maureen Bayer, Mike Eliason, Jessica Bernardini, and Rebeka Dawit.

Unexcused:

Section Members & General Public (non-EC): Stacy Owen (OSB)

Meeting commenced at 12:02 pm

LOCATION

By Zoom Video Conferencing:

<https://us02web.zoom.us/j/81531042012?pwd=bFQwUmhqRTlrWk5XdMZFVFdrVitXdz09>

Meeting ID: 815 3104 2012

Passcode: 587516

By Phone: 1-253-205-0468

Meeting ID: 81531042012#,,,,*587516# US

MINUTES¹

1. Approval of Minutes (Sara Ghafouri)

Hannah provided corrections to the Treasurer’s Report for the July 2024 Minutes. Dominic moved to approve with Minutes with the inclusion of Hannah Goldblatt’s changes, Laura seconded. Sage Ertman and Olivier Jamin abstained. Motion passed.

2. Chair’s Report (Dominic Carollo)

Dominic Carollo reported. Dominic informed the EC that the member assessment fees are going to increase in 2025 to \$19 to \$24 (depending on whether we exceed our threshold) and this increase should be considered for budgeting purposes next year. We have always had our balance under a threshold amount to keep our membership assessment at the lower end of the range. Dominic will forward the email about the membership assessment fees to the entire EC. Hannah will look into this issue as we budget for 2025.

¹ A quorum of the ENR EC requires the attendance of at least 9 of the 17 members.

Sara and Dominic continue to have issues communicating via our ENR Section listserv to advertise upcoming events.

3. Bar Liaison Report (Stacy Owen)

Stacy reported that OSB's IT is continuing to work on the ENR Section's listserv issues. All communications must be sent to Logan in the interim. Chris asked if we are getting increased services with the increased costs with membership fees. Stacy will report back at the next meeting.

4. Treasurer's Report (Hannah Goldblatt)

Link to Financials: <https://www.osbar.org/sections/financials.html>

No notable expenditures for July 2024. Our revenue is \$13,370 and our net assets are \$18,345. Our current headcount is 575 members, with 5 new section members.

5. Publications

a. ENR Deskbook (Dominic Carollo, Sara Ghafouri, Sage Ertman, and Lynne Dzubow)

Dominic reported. Dominic was working with Kieran O'Donnel regarding the administrative law section for deskbooks but Kieran has recently changed positions and is no longer at DEQ. Dominic needs to find a new person to lead the administrative law section. Sage Ertman reported that he is working Michael Campbell regarding the water quality chapter with a draft due in January 2025. The subcommittee plans to work on a water rights chapter, maybe an attorney from Dominic's office can assist. Olivier offered to help with the water rights chapter. The subcommittee's goal is to get on a cycle of three chapters updates every year.

Ryan Shannon commented that it might be more useful to each chapter updated every 5 years.

Laura Kerr asked for a proposal of what are the new chapters going forward.

b. Case Notes (Hannah Goldblatt and Jessica Bernardini)

Hannah Goldblatt reported. The case notes for Q2 went out a couple weeks ago and the case notes for Q3 issue will come out in early November.

c. E-Outlooks (Chris Thomas, Jessica Bernardini, and David Hori)

Chris reported. A new edition of E-Outlooks was published a couple weeks ago. The subcommittee developed a new template but had issues with the ENR Section's listserv and eventually got it published via member services.

Dominic reported that he got an email from Logan about our case notes, asking if we had contracts or paying people to draft articles.

6. Education/CLE

a. Brownbags (Sage Ertman, Olivier Jamin, and Marika Sitz)

Olivier Jamin reported. The subcommittee has confirmed speakers and will schedule the brownbag for mid-November with the three new directors of the Oregon state agency heads – ODFW, DEQ, and Water Resources Department.

b. Field Trips (Maureen Bayer and Lynne Dzubow)

Lynne Dzubow reported. Working on scheduling the field trip at Eagle Creek.

c. Annual CLE (Laura Kerr, Mike Eliason, Sara Ghafouri, Hannah Goldblatt, Maureen Bayer, Cassie Roberts, Marika Sitz, Olivier Jamin and Jessica Bernardini)

Laura Kerr reported. The subcommittee has a set agenda with one or two speakers that need to be confirmed. Discovery media production has been hired for our technological needs. We have a subcommittee meeting this Friday.

7. Committees

a. Pro Bono (Olivier Jamin and Cassie Roberts)

Nothing new to report.

b. Diversity (Sage Ertman, Sara Ghafouri, Rebeka Dawit, and Laura Kerr)

Sage Ertman reported. Diversity Career panel is next Thursday, September 26 at 12 pm. Advertising is getting out to law schools.

c. Executive Committee Membership (Sara Ghafouri, Chris Thomas, Laura Kerr and non-EC member)

Sara Ghafouri reported. We are seeking new members of the EC with statement of interests due on October 14. Currently, we are lacking representation from government agencies, so we will do some outreach.

d. Annual Award/Meeting (Lindsay Thane, Chris Thomas, and non-EC member)

Nothing to report.

e. Legislation (Mike Eliason)

Nothing to report.

8. Technology (Hannah Goldblatt and Maureen Bayer)

Nothing to report.

9. Other/New Business (Dominic Carollo)

Nothing to report.

Meeting adjourned at 12:45 pm.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending September 30, 2024 <small>Actual</small>	Year To Date September 30, 2024 <small>Actual</small>	Year Ending December 31, 2024 <small>Budget</small>	December 31, 2024 <small>% of Budget</small>	Month Ending September 30, 2023 <small>Current Month-PY</small>	Year To Date September 30, 2023 <small>Prior Year</small>
Operating Revenue						
Registrations	2,635	4,455	5,500	81.0 %	3,095	3,095
Membership Fees	50	13,050	12,375	105.5 %	0	12,200
Total Operating Revenue	\$ 2,685	\$ 17,505	\$ 17,875	97.9 %	\$ 3,095	\$ 15,295
Expenditures						
Annual Event	0	1,465	3,000	48.8 %	0	3,510
Conferences / Seminars	0	2,900	6,500	44.6 %	150	450
Education	2,914	2,913	5,000	58.3 %	0	0
Gifts & Awards	0	500	500	100.0 %	0	0
Luncheon CLE_Meetings	0	40	0	0.0 %	42	42
OSB Support Service Assessment	38	5,529	5,367	103.0 %	57	5,330
MCLE Sponsorship Applications Fee	0	25	300	8.3 %	40	105
Credit Card Fee	92	153	0	0.0 %	110	110
Telephone - Conference Calls	20	180	240	75.0 %	20	180
Miscellaneous Expense	0	0	500	0.0 %	0	0
Total Expenditures	\$ 3,064	\$ 13,705	\$ 21,407	64.0 %	\$ 419	\$ 9,727
Change In Net Assets	\$ (379)	\$ 3,800	\$ (3,532)	(107.6) %	\$ 2,676	\$ 5,568
+ Net Assets - Beginning	\$ 19,699	\$ 15,521	\$ 0	0.0 %	\$ 19,647	\$ 16,755
Net Assets - Ending	\$ 19,320	\$ 19,320	\$ (3,532)	(547.0) %	\$ 22,323	\$ 22,323
Paid Headcount	522	522	0	0.0 %	488	488
Comp Headcount	60	60	0	0.0 %	73	73
Section Member Count	582	582	0	0.0 %	561	561

Oregon State Bar
Section Detail Report
 For Current Month (09/01/2024 to 09/30/2024)

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance forward As of 09/01/2024)											
09/14/2024	09/14/2024		1707 Aptify Orders Batch - 20240914		813	Section	Section	100 APTJ		25.00	(25.00)
09/25/2024	09/25/2024		1712 Aptify Orders Batch - 20240925		813	Section	Section	100 APTJ		25.00	(50.00)
Totals for 4405 - Membership Fees									0.00	50.00	(50.00)
Net change for - Membership Fees											
(50.00)											
4565 - Registrations (Balance forward As of 09/01/2024)											
09/07/2024	09/07/2024		1706 Aptify Orders Batch - 20240907		813	100000	No Project	100 APTJ		230.00	(230.00)
09/14/2024	09/14/2024		1707 Aptify Orders Batch - 20240914		813	100000	No Project	100 APTJ		150.00	(380.00)
09/25/2024	09/25/2024		1712 Aptify Orders Batch - 20240925		813	100000	No Project	100 APTJ		2,165.00	(2,545.00)
09/30/2024	09/30/2024		1714 Aptify Orders Batch - 20240930		813	100000	No Project	100 APTJ		90.00	(2,635.00)
Totals for 4565 - Registrations									0.00	2,635.00	(2,635.00)
Net change for - Registrations											
(2,635.00)											
7320 - Education (Balance forward As of 09/01/2024)											
09/30/2024	09/30/2024		Stipend for law student		813	100000	No Project	100 GJ	2,913.75		2,913.75
Totals for 7320 - Education									2,913.75	0.00	2,913.75
Net change for - Education											
2,913.75											
7745 - OSB Support Service Assessment (Balance forward As of 09/01/2024)											
09/30/2024	09/30/2024		Sec Admn Fee		813	100000	No Project	100 GJ	38.00		38.00
Totals for 7745 - OSB Support Service Assessment									38.00	0.00	38.00
Net change for - OSB Support Service Assessment											
38.00											
7747 - Credit Card Fee (Balance forward As of 09/01/2024)											
09/30/2024	09/30/2024		Sep24 BP CCBill - BluePay - AP: Sep24 BP CC Trans Fee		813	100000	No Project	100 APJ	92.46		92.46
Totals for 7747 - Credit Card Fee									92.46	0.00	92.46
Net change for - Credit Card Fee											
92.46											
7885 - Telephone - Conference Calls (Balance forward As of 09/01/2024)											
09/30/2024	09/30/2024		Zoom Svcs Sep24		813	100000	No Project	100 GJ	20.00		20.00
Totals for 7885 - Telephone - Conference Calls									20.00	0.00	20.00
Net change for - Telephone - Conference Calls											
20.00											
Grand total									3,064.21	2,685.00	379.21