

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, December 17, 2024 – 12:00 p.m.

Members: Jessica Bernardini, Ryan Shannon, Sara Ghafouri, Dominic Carollo, Chris Thomas, Sage Ertman, Mike Eliason, Laura Kerr, Hannah Goldblatt, David Hori, Lynne Dzubow, Maureen Bayer, Lindsay Thane, Marika Sitz, Cassie Roberts, Rebeka Dawit, and Olivier Jamin.

Present: Dominic Carollo, Sara Ghafouri, Hannah Goldblatt, Rebeka Dawit, Lynne Dzubow, David Hori, Chris Thomas, Maureen Bayer, Sage Ertman, Ryan Shannon, Olivier Jamin, Lindsay Thane and Laura Kerr.

Quorum (minimum of 9 of 16) – Quorum reached.

Excused: Jessica Bernardini, Mike Eliason, Cassie Roberts, and Marika Sita.

Unexcused:

Section Members & General Public (non-EC): Stacy Owen (OSB), Sarah Melton, and Victor Xu.

Meeting commenced at 12:03 pm.

LOCATION

By Zoom Video Conferencing:

<https://us02web.zoom.us/j/81531042012?pwd=bFQwUmhqRTlrWk5XdMZFVfdrVitXdz09>

Meeting ID: 815 3104 2012

Passcode: 587516

By Phone: 1-253-205-0468

Meeting ID: 81531042012#,,,,*587516# US

AGENDA¹

1. Approval of Minutes (Sara Ghafouri)

Maureen Bayer moved to approve the November 2024 Minutes, and Sage Ertman seconded. Motion passes unanimously.

2. Chair's Report (Dominic Carollo)

Dominic Carollo reported. Dominic submitted the end of the year report to the OSB and will provide a copy to the incoming chair.

3. Bar Liaison Report (Stacy Owen)

Nothing new to report.

4. Treasurer's Report (Hannah Goldblatt)

¹ A quorum of the ENR EC requires the attendance of at least 9 of the 17 members.

Link to Financials: <https://www.osbar.org/sections/financials.html>

Hannah reported. Hannah submitted the 2025 budget proposal to OSB. Total operating revenue is \$21,295, which is the same as last month. The section spent \$370 for conferences and seminar registrations. The total net assets is \$11,834, which is a \$425 change. We have one new member with a total headcount of 602.

5. Publications

a. ENR Deskbook (Dominic Carollo, Sara Ghafouri, Sage Ertman, and Lynne Dzubow)

Dominic Carollo reported that he does not have anything new to report. Sage Ertman reported that Michael Campbell is on track to submit a draft by mid-January.

b. Case Notes (Hannah Goldblatt and Jessica Bernardini)

Hannah Goldblatt reported. Case Notes for Q4 will come out in January 2025.

c. E-Outlooks (Chris Thomas, Jessica Bernardini, and David Hori)

Chris Thomas reported that there is no new update. E-Outlooks will get its fourth edition out by the end of the year.

6. Education/CLE

a. Brownbags (Sage Ertman, Olivier Jamin, and Marika Sitz)

Nothing new to report.

b. Field Trips (Maureen Bayer and Lynne Dzubow)

Nothing new to report.

c. Annual CLE (Laura Kerr, Mike Eliason, Sara Ghafouri, Hannah Goldblatt, Maureen Bayer, Cassie Roberts, Marika Sitz, Olivier Jamin and Jessica Bernardini)

Nothing new to report.

7. Committees

a. Pro Bono (Olivier Jamin and Cassie Roberts)

Olivier Jamin reported. Looking into different pro bono opportunities for 2025.

b. Diversity (Sage Ertman, Sara Ghafouri, Rebeka Dawit, and Laura Kerr)

Sara Ghafouri reported. We plan to contact OSB regarding the stipend for next year.

c. Executive Committee Membership (Sara Ghafouri, Chris Thomas, Laura Kerr and non-EC member)

Sara Ghafouri reported about Ty Bair will be an advisory member until his admission to OSB is approved. Victor Xu, new member of the EC in 2025, introduced himself.

d. Annual Award/Meeting (Lindsay Thane, Chris Thomas, and non-EC member)

Lindsay Thane reported. Allison LaPlante is the Section's award winner and there will be an update about the event. The subcommittee secured the gift for the event. Sage Ertman requested a formal calendar invite.

e. Legislation (Mike Eliason)

Sara Ghafouri reported that Maureen McGee will likely be our new legislative liaison for 2025.

8. Technology (Hannah Goldblatt and Maureen Bayer)

Nothing new to report.

9. Other/New Business (Dominic Carollo)

The EC thanked Dominic Carollo for his work being chair.

Meeting adjourned at 12:26 pm

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending November 30, 2024 <small>Actual</small>	Year To Date November 30, 2024 <small>Actual</small>	Year Ending December 31, 2024 <small>Budget</small>	December 31, 2024 <small>% of Budget</small>	Month Ending November 30, 2023 <small>Current Month-PY</small>	Year To Date November 30, 2023 <small>Prior Year</small>
Operating Revenue						
Registrations	0	8,245	5,500	149.9 %	0	6,465
Membership Fees	0	13,050	12,375	105.5 %	0	12,250
Total Operating Revenue	\$ 0	\$ 21,295	\$ 17,875	119.1 %	\$ 0	\$ 18,715
Expenditures						
Annual Event	0	1,465	3,000	48.8 %	0	3,510
Conferences / Seminars	370	12,820	6,500	197.2 %	0	6,882
Education	0	3,851	5,000	77.0 %	3,000	3,000
Gifts & Awards	0	500	500	100.0 %	0	0
Luncheon CLE_Meetings	0	40	0	0.0 %	0	42
OSB Support Service Assessment	10	5,719	5,367	106.6 %	0	5,472
MCLE Sponsorship Applications Fee	25	90	300	30.0 %	0	180
Credit Card Fee	0	277	0	0.0 %	0	211
Telephone - Conference Calls	20	220	240	91.7 %	20	220
Miscellaneous Expense	0	0	500	0.0 %	0	0
Total Expenditures	\$ 425	\$ 24,982	\$ 21,407	116.7 %	\$ 3,020	\$ 19,517
Change In Net Assets	\$ (425)	\$ (3,687)	\$ (3,532)	104.4 %	\$ (3,020)	\$ (802)
+ Net Assets - Beginning	\$ 12,258	\$ 15,521	\$ 0	0.0 %	\$ 18,973	\$ 16,755
Net Assets - Ending	\$ 11,834	\$ 11,834	\$ (3,532)	(335.0) %	\$ 15,953	\$ 15,953
Paid Headcount	522	522	0	0.0 %	490	490
Comp Headcount	80	80	0	0.0 %	86	86
Section Member Count	602	602	0	0.0 %	576	576

Oregon State Bar
Section Detail Report
 For Current Month (11/01/2024 to 11/30/2024)

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	JNL	Debit	Credit	Balance
7245 - Conferences / Seminars (Balance forward As of 11/01/2024)											
11/30/2024	11/30/2024	Section Regis-November Section Registrations			813	100000	No Project	100 GJ	120.00		120.00
		trations									
11/30/2024	11/30/2024	Section Regis-November Section Registrations			813	100000	No Project	100 GJ	250.00		370.00
		trations									
Totals for 7245 - Conferences / Seminars									370.00	0.00	370.00
Net change for - Conferences / Seminars											370.00
7745 - OSB Support Service Assessment (Balance forward As of 11/01/2024)											
11/30/2024	11/30/2024	Sec Admn Fee Sec Admn Fee			813	100000	No Project	100 GJ	9.50		9.50
Totals for 7745 - OSB Support Service Assessment									9.50	0.00	9.50
Net change for - OSB Support Service Assessment											9.50
7746 - MCLE Sponsorship Applications Fee (Balance forward As of 11/01/2024)											
11/30/2024	11/30/2024	MCLE FundsNovember 2024 MCLE Funds Tx			813	100000	No Project	100 GJ	25.00		25.00
		Tx									
Totals for 7746 - MCLE Sponsorship Applications Fee									25.00	0.00	25.00
Net change for - MCLE Sponsorship Applications Fee											25.00
7885 - Telephone - Conference Calls (Balance forward As of 11/01/2024)											
11/30/2024	11/30/2024	Zoom SvcsZoom Svcs Nov24			813	100000	No Project	100 GJ	20.00		20.00
		Nov24									
Totals for 7885 - Telephone - Conference Calls									20.00	0.00	20.00
Net change for - Telephone - Conference Calls											20.00
Grand total									424.50	0.00	424.50