

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, February 18, 2025 – 12:00 p.m.

Members: Jessica Bernardini, Sara Ghafouri, Dominic Carollo, Chris Thomas, Sage Ertman, Laura Kerr, Hannah Goldblatt, David Hori, Lynne Dzubow, Maureen Bayer, Lindsay Thane, Rebeka Dawit, Olivier Jamin, Mary Stites, Victor Xu, and Derek Gauthier.

Advisory Members: Cassie Roberts, Ty Bair, and Melissa Powers.

Present: Laura Kerr, Sara Ghafouri, Rebeka Dawit, Hannah Goldblatt, Lindsay Thane, David Hori, Lynne Dzubow, Victor Xu, Derek Gauthier, Jessica Bernardini, Olivier Jamin, and Sage Ertman.

Quorum (minimum of 9 of 16) – Quorum reached.

Excused: Maureen Bayer, Dominic Carollo, and Chris Tomas.

Unexcused: Mary Stites.

Section Members & General Public (non-EC): Stacy Owen (OSB), Ty Bair (Advisory), Maureen McGee (Prospective Legislative Liaison), and Cameron Catanzano.

Meeting commenced at 12pm.

LOCATION

By Zoom Video Conferencing:

<https://us02web.zoom.us/j/89980160822?pwd=jy8PrOaCMUcwajOOnQ6s14xsAzKOKb.1>

Meeting ID: 899 8016 0822

Passcode: 523010

By Phone: 1-253-205-0468 (US)

AGENDA¹

1. Approval of Minutes (Hannah Goldblatt)

Edits: remove names from subcommittees since they were just being formed. Sara Ghafouri moved to approve the January 2025 minutes with noted edits. Sage seconded. Jessica Bernardini and Derek Gauthier abstained. Unanimously passed.

2. Chair's Report (Laura Kerr)

Laura reported back on new OSB new chair training. Laura noted connection with Tribal Law section chair regarding possibility for co-chairing CLEs, field trips, etc. Laura to submit report to OSB regarding section's plan for year.

3. Approval of New Legislative Liaison

Laura Kerr moved to approve Maureen McGee as new legislative liaison. Sara seconded. Unanimously passed.

¹ A quorum of the ENR EC requires the attendance of at least 9 of the 16 members.

4. Bar Liaison Report (Stacy Owen)

Nothing to report.

5. Treasurer's Report (Olivier Jamin)

a. Financial Report (Olivier Jamin)

Link to Financials: <https://www.osbar.org/sections/financials.html>

Olivier reported December 2024 financials. No new revenue; a couple of expenses related to Annual Award Event. End of year, we have \$10,990 net assets. Increased section head count by about 32 paying members.

b. Budget Committee (Olivier Jamin and Hannah Goldblatt)

Hannah and Olivier to meet in next couple weeks to discuss and recommend changes to revenues and expenses to balance budget. Sara made point to consider whether to raise section dues since that would make us one of the most expensive sections. Laura made point to draw comparisons to other sections (free offerings—brown bags, field trips, publications, etc., Annual CLE offering). Budget committee to make proposal prior to setting pricing for Annual CLE.

6. Publications

a. ENR Deskbook (Dominic Carollo, Sage Ertman, and Lynne Dzubow)

Sage reported. Committee is expecting update on water quality chapter soon. Discussions with OSB folks to get Word versions of chapters to send to authors of new chapters. Sara Ghafouri stepping down from Deskbook committee; committee needs 1-2 new members. Victor Xu and Derek Gauthier will join.

b. Case Notes (Hannah Goldblatt and Jessica Bernardini)

Hannah reported. 2024 Q4 Case Notes issue went out in February.

c. E-Outlooks (Chris Thomas, Jessica Bernardini, and David Hori)

David reported. Expecting next E-outlook end of Q1 or early Q2. Laura raised idea to think about collaborating with other sections.

7. Education/CLE

a. Brownbags (Sage Ertman, Olivier Jamin, and Melissa Powers)

Olivier reported. Committee met to start thinking about spring CLE. Committee will think about co-sponsorship. Committee could use 1 new member. Derek Gauthier will join.

b. Field Trips (Maureen Bayer and Lynne Dzubow)

Lynne reported. Committee is aiming to have two field trips in 2025, one in spring/summer and one in fall. Committee will limit expenses of field trips this year for budget purposes.

c. Annual CLE (Sara Ghafouri, Hannah Goldblatt, Maureen Bayer, Cassie Roberts, Olivier Jamin, Jessica Bernardini, Melissa Powers, Lynne Dzubow, Victor Xu, and Rebeka Dawit)

Sara reported. Tentative date for Annual CLE at Edgefield: October 16, 2025. Discussion whether to have a keynote speaker this year to allow more time for panels and networking. Sara gave overview of topics being thought about for panels.

8. Committees

a. Diversity (Sage Ertman, Sara Ghafouri, Rebeka Dawit, Laura Kerr, and David

Hori)

Sage reported. Heard from OSB representative that prospective stipend recipient accepted non-environmental job so we will be selecting the next person on the list.

b. Executive Committee Membership (Sara Ghafouri, Chris Thomas, and non-EC member)

Nothing to report.

c. Annual Award/Meeting (Lindsay Thane, Chris Thomas, and non-EC member)

Lindsay reported. Committee is expecting to present a substantive discussion for EC meeting next month. Laura mentioned feedback that award has morphed into a lifetime achievement award rather than an annual achievement—something for committee to consider.

d. Legislation (pending vote: Maureen McGee)

Maureen officially voted in as advisory EC member, new legislative liaison. Maureen reported. Week 5 of Oregon legislative session.

9. Technology (Hannah Goldblatt, Maureen Bayer, and Rebeka Dawit)

Laura flagged ENR EC Google Drive. Hannah and Rebeka to coordinate with Maureen to make sure all EC members have access to Drive.

10. Other/New Business (Laura Kerr)

No new business

Meeting adjourned at 1:00pm.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending January 31, 2025 <small>Actual</small>	Year To Date January 31, 2025 <small>Actual</small>	Year Ending December 31, 2025 <small>Budget</small>	December 31, 2025 <small>% of Budget</small>	Month Ending January 31, 2024 <small>Current Month-PY</small>	Year To Date January 31, 2024 <small>Prior Year</small>
Operating Revenue						
Registrations	0	0	10,000	0.0 %	0	0
Membership Fees	8,150	8,150	13,500	60.4 %	12,150	12,150
Total Operating Revenue	\$ 8,150	\$ 8,150	\$ 23,500	34.7 %	\$ 12,150	\$ 12,150
Expenditures						
Annual Event	0	0	3,000	0.0 %	1,465	1,465
Conferences / Seminars	0	0	10,000	0.0 %	0	0
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	0	500	0.0 %	0	0
Luncheon CLE_Meetings	0	0	40	0.0 %	0	0
OSB Support Service Assessment	6,684	6,684	7,500	89.1 %	0	0
MCLE Sponsorship Applications Fee	0	0	200	0.0 %	0	0
Credit Card Fee	0	0	200	0.0 %	0	0
Telephone - Conference Calls	20	20	240	8.3 %	20	20
Miscellaneous Expense	1,669	1,669	500	333.8 %	0	0
Total Expenditures	\$ 8,373	\$ 8,373	\$ 25,180	33.3 %	\$ 1,485	\$ 1,485
Change In Net Assets	\$ (223)	\$ (223)	\$ (1,680)	13.3 %	\$ 10,665	\$ 10,665
+ Net Assets - Beginning	\$ 10,990	\$ 10,990	\$ 0	0.0 %	\$ 15,521	\$ 15,521
Net Assets - Ending	\$ 10,766	\$ 10,766	\$ (1,680)	(640.9) %	\$ 26,186	\$ 26,186
Paid Headcount	326	326	0	0.0 %	490	490
Comp Headcount	231	231	0	0.0 %	86	86
Section Member Count	557	557	0	0.0 %	576	576

Oregon State Bar
Section Detail Report
 For Current Month (01/01/2025 to 01/31/2025)

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance forward As of 01/01/2025)											0.00
01/07/2025	01/07/2025		1819 Aptify Orders Batch - 20250107		813	Section	Section	100 APTJ		1,700.00	(1,700.00)
01/14/2025	01/14/2025		1820 Aptify Orders Batch - 20250114		813	Section	Section	100 APTJ		1,425.00	(3,125.00)
01/21/2025	01/21/2025		1821 Aptify Orders Batch - 20250121		813	Section	Section	100 APTJ		725.00	(3,850.00)
01/31/2025	01/31/2025		1822 Aptify Orders Batch - 20250131		813	Section	Section	100 APTJ		4,300.00	(8,150.00)
Totals for 4405 - Membership Fees									0.00	8,150.00	(8,150.00)
Net change for - Membership Fees											(8,150.00)
7745 - OSB Support Service Assessment (Balance forward As of 01/01/2025)											0.00
01/31/2025	01/31/2025		Sec Admn Fee Sec Admn Fee		813	100000	No Project	100 GJ	6,684.00		6,684.00
Totals for 7745 - OSB Support Service Assessment									6,684.00	0.00	6,684.00
Net change for - OSB Support Service Assessment											6,684.00
7885 - Telephone - Conference Calls (Balance forward As of 01/01/2025)											0.00
01/31/2025	01/31/2025		Zoom SvcsZoom Svcs Jan25 Jan25		813	100000	No Project	100 GJ	20.00		20.00
Totals for 7885 - Telephone - Conference Calls									20.00	0.00	20.00
Net change for - Telephone - Conference Calls											20.00
7999 - Miscellaneous Expense (Balance forward As of 01/01/2025)											0.00
01/20/2025	01/20/2025		Jan25 cateringBill - Thomas, Christopher B: Jan25 svcs, ENRcatering svcs, ENR Awards Awards		813	100000	No Project	100 APJ	1,669.18		1,669.18
Totals for 7999 - Miscellaneous Expense									1,669.18	0.00	1,669.18
Net change for - Miscellaneous Expense											1,669.18
Grand total									8,373.18	8,150.00	223.18