

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION
EXECUTIVE COMMITTEE MEETING**

Tuesday, March 18, 2025 – 12:00 p.m.

Members: Maureen Bayer, Jessica Bernardini, Dominic Carollo, Derek Gauthier, Rebeka Dawit, Lynne Dzubow, Sage Ertman, Sara Ghafouri, Hannah Goldblatt, David Hori, Olivier Jamin, Laura Kerr, Mary Stites, Lindsay Thane, Chris Thomas, and Victor Xu.

Advisory Members: Ty Bair, Maureen McGee, Melissa Powers, and Cassie Roberts.

Present: Hannah Goldblatt, Laura Kerr, Sara Ghafouri, Lindsay Thane, Rebeka Dawit, Sage Ertman, Chris Thomas, Derek Gauthier, Lynne Dzubow, Victor Xu, and Olivier Jamin.

Quorum (minimum of 9 of 16) – Quorum reached.

Excused: Jessica Bernardini, Mary Stites, Dominic Carollo, and David Hori.

Unexcused:

Section Members & General Public (non-EC): Maureen McGee (Legislative Liason), Stacy Owen (OSB), Ty Bair.

Meeting commenced at 12pm.

LOCATION

By Zoom Video Conferencing:

<https://us02web.zoom.us/j/82725000744?pwd=4giY626F7i0e6WWEpsw3BnFzXQUAJZ.1>

Meeting ID: 827 2500 0744

Passcode: 455758

By Phone: +1 253 205 0468 US

AGENDA¹

1. Approval of Minutes (Hannah Goldblatt)

No edits. Sara Ghafouri moved to approve the February 2025 minutes. Sage seconded. Chris Thomas abstained. Unanimously passed.

2. Chair's Report (Laura Kerr)

Laura will forward links from chair training.

3. Bar Liaison Report (Stacy Owen)

Nothing to report.

4. Legislative Committee (Maureen McGee)

Maureen gave legislative update and shared resources for tracking legislation.

¹ A quorum of the ENR EC requires the attendance of at least 9 of the 16 members.

5. Publications

a. ENR Deskbook (Dominic Carollo, Sage Ertman, Lynne Dzubow, Derek Gauthier, Victor Xu, and Mary Stites)

Sage reported. Committee recently learned that OSB should be taking the lead on updating the Deskbook and the Section just fills in gaps; thinking about how to move forward given this information.

b. Case Notes (Hannah Goldblatt and Jessica Bernardini)

Hannah reported. Committee will start working on 2025 Q1 issue in April.

c. E-Outlooks (Chris Thomas, Jessica Bernardini, and David Hori)

Chris reported. No updates, Committee will start working on 2025 Q1 publication soon.

6. Education/CLE

a. Brownbags (Sage Ertman, Olivier Jamin, Derek Gauthier, and Melissa Powers)

Sage reported. Committee met last week and discussed potential Brownbag CLE topics for spring or summer.

b. Field Trips (Maureen Bayer and Lynne Dzubow)

Lynne reported. No updates, Committee will set up meeting soon.

c. Annual CLE (Sara Ghafouri, Hannah Goldblatt, Maureen Bayer, Cassie Roberts, Olivier Jamin, Jessica Bernardini, Melissa Powers, Lynne Dzubow, Victor Xu, Rebeka Dawit, and Mary Stites)

Sara reported. Edgefield venue is confirmed; Committee meeting this week; continuing to brainstorm panel topics.

7. Committees

a. Diversity (Sage Ertman, Sara Ghafouri, Rebeka Dawit, Laura Kerr, and David Hori)

Sage reported. Committee met recently. Update on stipend from OSB; next person on list selected – Eli Olson, Lewis & Clark student – Section to help Eli secure job placement for stipend. Starting to brainstorm for career panel.

b. Executive Committee Membership (Sara Ghafouri, Chris Thomas, and non-EC member)

Sara reported; no update.

c. Annual Award/Meeting (Lindsay Thane, Chris Thomas, and non-EC member)

Chris reported; no update. Committee hoping to propose updated criteria at next meeting.

8. Technology (Hannah Goldblatt, Maureen Bayer, and Rebeka Dawit)

Hannah reported.

9. Treasurer's Report (Olivier Jamin)

a. Financial Report (Olivier Jamin)

Link to Financials: <https://www.osbar.org/sections/financials.html>

Olivier reported February financials. Roughly \$4600 change in net assets from membership fees. Total paid headcount of 513 members; a little bit of growth from prior year.

b. Budget Committee (Olivier Jamin and Hannah Goldblatt)

Olivier reported. Committee met to start thinking about how to balance budget going forward. Asked bar for numbers on Annual CLE to help us plan for this year's revenue and think about increasing cost of attendance going forward. We can also think about revenue from Field Trips.

10. Other/New Business (Laura Kerr)

No new business.

Meeting adjourned at 12:40pm.

Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending February 28, 2025 <small>Actual</small>	Year To Date February 28, 2025 <small>Actual</small>	Year Ending December 31, 2025 <small>Budget</small>	December 31, 2025 <small>% of Budget</small>	Month Ending February 29, 2024 <small>Current Month-PY</small>	Year To Date February 29, 2024 <small>Prior Year</small>
Operating Revenue						
Registrations	0	0	10,000	0.0 %	0	0
Membership Fees	4,675	12,825	13,500	95.0 %	575	12,725
Total Operating Revenue	\$ 4,675	\$ 12,825	\$ 23,500	54.6 %	\$ 575	\$ 12,725
Expenditures						
Annual Event	0	0	3,000	0.0 %	0	1,465
Conferences / Seminars	0	0	10,000	0.0 %	2,750	2,750
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	0	500	0.0 %	500	500
Luncheon CLE_Meetings	0	0	40	0.0 %	0	0
OSB Support Service Assessment	48	6,732	7,500	89.8 %	0	0
MCLE Sponsorship Applications Fee	0	0	200	0.0 %	0	0
Credit Card Fee	0	0	200	0.0 %	0	0
Telephone - Conference Calls	0	20	240	8.3 %	20	40
Miscellaneous Expense	0	1,669	500	333.8 %	0	0
Total Expenditures	\$ 48	\$ 8,421	\$ 25,180	33.4 %	\$ 3,270	\$ 4,755
Change In Net Assets	\$ 4,627	\$ 4,404	\$ (1,680)	(262.1) %	\$ (2,695)	\$ 7,970
+ Net Assets - Beginning	\$ 10,766	\$ 10,990	\$ 0	0.0 %	\$ 26,186	\$ 15,521
Net Assets - Ending	\$ 15,393	\$ 15,393	\$ (1,680)	(916.3) %	\$ 23,491	\$ 23,491
Paid Headcount	513	513	0	0.0 %	490	490
Comp Headcount	48	48	0	0.0 %	86	86
Section Member Count	561	561	0	0.0 %	576	576

Oregon State Bar
Section Detail Report
 For Current Month (02/01/2025 to 02/28/2025)

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	JNL	Debit	Credit	Balance
4405 - Membership Fees (Balance forward As of 02/01/2025)											0.00
02/07/2025	02/07/2025		1849 Aptify Orders Batch - 20250207		813	Section	Section	100 APTJ		100.00	(100.00)
02/14/2025	02/14/2025		1850 Aptify Orders Batch - 20250214		813	Section	Section	100 APTJ		100.00	(200.00)
02/21/2025	02/21/2025		1851 Aptify Orders Batch - 20250221		813	Section	Section	100 APTJ		25.00	(225.00)
02/28/2025	02/28/2025		1852 Aptify Orders Batch - 20250228		813	Section	Section	100 APTJ		75.00	(300.00)
02/28/2025	02/28/2025		Unearned2025 Section revenue to earned Section Revenue		813	Section	Section	100 GJ		4,375.00	(4,675.00)
Totals for 4405 - Membership Fees									0.00	4,675.00	(4,675.00)
Net change for - Membership Fees											(4,675.00)
7745 - OSB Support Service Assessment (Balance forward As of 02/01/2025)											0.00
02/28/2025	02/28/2025		Sec Admn Fee Sec Admn Fee		813	100000	No Project	100 GJ	48.00		48.00
Totals for 7745 - OSB Support Service Assessment									48.00	0.00	48.00
Net change for - OSB Support Service Assessment											48.00
Grand total									48.00	4,675.00	(4,627.00)