

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**

Tuesday, April 15, 2025 – 12:00 p.m.

Members: Maureen Bayer, Jessica Bernardini, Dominic Carollo, Derek Gauthier, Rebeka Dawit, Lynne Dzubow, Sage Ertman, Sara Ghafouri, Hannah Goldblatt, David Hori, Olivier Jamin, Laura Kerr, Mary Stites, Lindsay Thane, Chris Thomas, and Victor Xu.

Advisory Members: Ty Bair, Maureen McGee, Melissa Powers, and Cassie Roberts.

Present: Maureen Bayer, Hannah Goldblatt, Sage Ertman, Laura Kerr, Mary Stites, Victor Xu, Sara Ghafouri, Lynne Dzubow, Jessica Bernardini, Lindsay Thane, David Hori, Derek Gauthier, Olivier Jamin

Quorum (minimum of 9 of 16) – Quorum reached.

Excused: Chris Thomas

Unexcused:

Section Members & General Public (non-EC): Maureen McGee (Legislative Liason), Stacy Owen (OSB), Eli Olson, Sarah Melton

**Meeting commenced at 12:13pm.**

**LOCATION**

By Zoom Video Conferencing:

<https://us02web.zoom.us/j/82725000744?pwd=4giY626F7i0e6WWEpsw3BnFzXQUAJZ.1>

Meeting ID: 827 2500 0744

Passcode: 455758

By Phone: +1 253 205 0468 US

**AGENDA<sup>1</sup>**

**1. Chair's Report (Laura Kerr)**

Nothing to report.

**2. Bar Liaison Report (Stacy Owen)**

Nothing to report.

**3. Publications**

**a. ENR Deskbook (Dominic Carollo, Sage Ertman, Lynne Dzubow, Derek Gauthier, Victor Xu, and Mary Stites)**

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<sup>1</sup> A quorum of the ENR EC requires the attendance of at least 9 of the 16 members.

Sage reported. OSB to play larger role in preparing Deskbook. Approach is to tackle chapter by chapter instead of entire book at once.

**b. Case Notes (Hannah Goldblatt and Jessica Bernardini)**

Hannah reported. 2025 Q1 issue is in progress; still looking for a few more volunteers.

**c. E-Outlooks (Chris Thomas, Jessica Bernardini, and David Hori)**

Jessica reported. Shooting for an end of April publication.

**4. Education/CLE**

**a. Brownbags (Sage Ertman, Olivier Jamin, Derek Gauthier, and Melissa Powers)**

Sage reported. Committee working on lining something up for CLE on waste management/recycling in mid-May.

**b. Field Trips (Maureen Bayer and Lynne Dzubow)**

Maureen reported. Committee planning to meet soon.

**c. Annual CLE (Sara Ghafouri, Hannah Goldblatt, Mauren Bayer, Cassie Roberts, Olivier Jamin, Jessica Bernardini, Melissa Powers, Lynne Dzubow, Victor Xu, Rebeka Dawit, and Mary Stites)**

Sara reported. Next meeting is this Friday to further refine panels. Also working on increasing CLE cost to balance budget; official proposal to come at May EC meeting.

**5. Committees**

**a. Diversity (Sage Ertman, Sara Ghafouri, Rebeka Dawit, Laura Kerr, and David Hori)**

Sara reported. Stipend recipient Eli Olson introduced; Eli to work at the Green Energy Institute. Discussion of EC/Diversity Committee facilitating mentorship of law students.

**b. Executive Committee Membership (Sara Ghafouri, Chris Thomas, and non-EC member)**

Nothing to report.

**c. Annual Award/Meeting (Lindsay Thane, Chris Thomas, and non-EC member)**

Nothing to report.

**6. Legislative Committee (Maureen McGee)**

Maureen reported. Week 12 of Oregon legislative session (mid-session). Maureen to send notes so that we can send out a written update to our Section as part of E-Outlook.

**7. Approval of Minutes (Hannah Goldblatt)**

No edits. Sage Ertman moved to approve the March 2025 minutes. Sara Ghafouri seconded. Mary Stites and Maureen Bayer abstained. Unanimously passed.

**9. Treasurer's Report (Olivier Jamin)**

**a. Financial Report (Olivier Jamin)**

Link to Financials: <https://www.osbar.org/sections/financials.html>

Sara reported Olivier's update (sent via email). March statement shows a change in -\$3,150 as a result of the deposit for the annual CLE.

**b. Budget Committee (Olivier Jamin and Hannah Goldblatt)**

Hannah reported and Olivier provided update via email. We are working on a budget proposal to raise registration fees for the annual CLE to balance our budget and hope to have this finalize next week.

**8. Technology (Hannah Goldblatt, Maureen Bayer, and Rebeka Dawit)**

Maureen reported. Let Committee know if any changes should be made to website.

**10. Other/New Business (Laura Kerr)**

**Meeting adjourned at 12:59pm.**

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending March 31, 2025 <small>Actual</small>	Year To Date March 31, 2025 <small>Actual</small>	Year Ending December 31, 2025 <small>Budget</small>	December 31, 2025 <small>% of Budget</small>	Month Ending March 31, 2024 <small>Current Month-PY</small>	Year To Date March 31, 2024 <small>Prior Year</small>
<b>Operating Revenue</b>						
Registrations	0	0	10,000	0.0 %	0	0
Membership Fees	125	12,950	13,500	95.9 %	150	12,875
Total Operating Revenue	\$ 125	\$ 12,950	\$ 23,500	55.1 %	\$ 150	\$ 12,875
<b>Expenditures</b>						
Annual Event	0	0	3,000	0.0 %	0	1,465
Conferences / Seminars	3,150	3,150	10,000	31.5 %	0	2,750
Education	0	0	3,000	0.0 %	0	0
Gifts & Awards	0	0	500	0.0 %	0	500
Luncheon CLE_Meetings	0	0	40	0.0 %	0	0
OSB Support Service Assessment	120	6,852	7,500	91.4 %	5,311	5,310
MCLE Sponsorship Applications Fee	0	0	200	0.0 %	0	0
Credit Card Fee	0	0	200	0.0 %	0	0
Telephone - Conference Calls	0	20	240	8.3 %	20	60
Miscellaneous Expense	0	1,669	500	333.8 %	0	0
Total Expenditures	\$ 3,270	\$ 11,691	\$ 25,180	46.4 %	\$ 5,331	\$ 10,085
<b>Change In Net Assets</b>	<b>\$ (3,145)</b>	<b>\$ 1,259</b>	<b>\$ (1,680)</b>	<b>(74.9) %</b>	<b>\$ (5,181)</b>	<b>\$ 2,790</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 15,393</b>	<b>\$ 10,990</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 23,491</b>	<b>\$ 15,521</b>
<b>Net Assets - Ending</b>	<b>\$ 12,248</b>	<b>\$ 12,248</b>	<b>\$ (1,680)</b>	<b>(729.1) %</b>	<b>\$ 18,311</b>	<b>\$ 18,311</b>
<b>Paid Headcount</b>	<b>518</b>	<b>518</b>	<b>0</b>	<b>0.0 %</b>	<b>511</b>	<b>511</b>
<b>Comp Headcount</b>	<b>53</b>	<b>53</b>	<b>0</b>	<b>0.0 %</b>	<b>48</b>	<b>48</b>
<b>Section Member Count</b>	<b>571</b>	<b>571</b>	<b>0</b>	<b>0.0 %</b>	<b>559</b>	<b>559</b>

**Oregon State Bar**  
**Section Detail Report**  
 For Current Month (03/01/2025 to 03/31/2025)

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	JNL	Debit	Credit	Balance
<b>4405 - Membership Fees (Balance forward As of 03/01/2025)</b>											<b>0.00</b>
03/14/2025	03/14/2025		1874 Aptify Orders Batch - 20250314		813	Section	Section	100 APTJ		50.00	(50.00)
03/31/2025	03/31/2025		1876 Aptify Orders Batch - 20250331		813	Section	Section	100 APTJ		75.00	(125.00)
<b>Totals for 4405 - Membership Fees</b>									<b>0.00</b>	<b>125.00</b>	<b>(125.00)</b>
<b>Net change for - Membership Fees</b>											<b>(125.00)</b>
<b>7245 - Conferences / Seminars (Balance forward As of 03/01/2025)</b>											<b>0.00</b>
03/21/2025	03/21/2025		Oct25 EventBill - McMenamins - Edgefield: Oct25 Dep, ENR An-Annual CLE, Dep nual CLE		813	100000	No Project	100 APJ	3,150.00		3,150.00
<b>Totals for 7245 - Conferences / Seminars</b>									<b>3,150.00</b>	<b>0.00</b>	<b>3,150.00</b>
<b>Net change for - Conferences / Seminars</b>											<b>3,150.00</b>
<b>7745 - OSB Support Service Assessment (Balance forward As of 03/01/2025)</b>											<b>0.00</b>
03/31/2025	03/31/2025		Sec Admn Fee Sec Admn Fee		813	100000	No Project	100 GJ	120.00		120.00
<b>Totals for 7745 - OSB Support Service Assessment</b>									<b>120.00</b>	<b>0.00</b>	<b>120.00</b>
<b>Net change for - OSB Support Service Assessment</b>											<b>120.00</b>
<b>Grand total</b>									<b>3,270.00</b>	<b>125.00</b>	<b>3,145.00</b>