

**OSB ENVIRONMENTAL AND NATURAL RESOURCES SECTION  
EXECUTIVE COMMITTEE MEETING**

Tuesday, October 21, 2025 – 12:00 p.m.

Members: Ty Bair, Maureen Bayer, Jessica Bernardini, Dominic Carollo, Derek Gauthier, Rebeka Dawit, Lynne Dzubow, Sage Ertman, Sara Ghafouri, Hannah Goldblatt, David Hori, Olivier Jamin, Laura Kerr, Mary Stites, Lindsay Thane, Chris Thomas, and Victor Xu.

Advisory Members: Maureen McGee, Melissa Powers, and Cassie Roberts.

Present: Hannah Goldblatt, Sara Ghafouri, Dominic Carollo, Lindsay Thane, Chris Thomas, Jessica Bernardini, Olivier Jamin, Victor Xu, Derek Gauthier, Sage Ertman, David Hori, Maureen Bayer, Mary Stites, Lynne Dzubow

Quorum (minimum of 9 of 16) – Quorum reached.

Excused: Rebeka Dawit, Ty Bair, Laura Kerr

Unexcused:

Section Members & General Public (non-EC): Stacy Owen (OSB), Maureen McGee, Cassie Roberts

**Meeting commenced at 12:00pm.**

**LOCATION**

By Zoom Video Conferencing:

<https://us02web.zoom.us/j/84895331705>

Meeting ID: 848 9533 1705

By Phone: +1 309 205 3325

**AGENDA<sup>1</sup>**

**1. Approval of Minutes (Hannah Goldblatt)**

Mary moved to approved. David seconded. Unanimously approved. Chris, Sage, and Dominic abstained.

**2. Annual CLE (Sara Ghafouri, Hannah Goldblatt, Mauren Bayer, Cassie Roberts, Olivier Jamin, Jessica Bernardini, Melissa Powers, Lynne Dzubow, Victor Xu, Rebeka Dawit, and Mary Stites)**

Sara recapped Annual CLE. Strong attendance this year despite increase in cost. Better attendance in person, and slightly less online. We made money on the CLE. Great panels and engaging Q&A. Some slight issues with AV, but better than prior years and was less expensive.

**3. Chair's Report (Sara Ghafouri for Laura Kerr)**

Nothing to report.

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<sup>1</sup> A quorum of the ENR EC requires the attendance of at least 9 of the 16 members.

#### **4. Bar Liaison Report (Stacy Owen)**

Nothing to report.

#### **5. Treasurer's Report (Olivier Jamin)**

Link to Financials: <https://www.osbar.org/sections/financials.html>

Olivier reported on budget and revenue from Annual CLE. We brought in about \$13,000 in registration fees for Annual CLE, which is better than what we had budgeted. This likely means we do not need to increase our membership dues.

Discussion of whether we should have an annual meeting given having more budget to work with in the future. This had been done in the past but hasn't in recent years.

#### **6. Publications**

##### **a. ENR Deskbook (Dominic Carollo, Sage Ertman, Lynne Dzubow, Derek Gauthier, Victor Xu, and Mary Stites)**

Sage gave update. It has been difficult to get commitments from authors and editors for chapters, so going to focus on Water, Oregon APA, and Waste and Hazardous Substances chapters.

##### **b. Case Notes (Hannah Goldblatt and Jessica Bernardini)**

Hannah reported. Subcommittee plans to start working on Q3 Case Notes soon.

##### **c. E-Outlooks (Chris Thomas, Jessica Bernardini, and David Hori)**

Chris reported. Third edition published recently. Will start working on fourth issue soon.

#### **7. Education**

##### **a. Brownbags (Sage Ertman, Olivier Jamin, Derek Gauthier, and Melissa Powers)**

Sage reported. Plan to do one more lunch CLE this year.

##### **b. Field Trips (Maureen Bayer and Lynne Dzubow)**

Nothing to report.

#### **8. Committees**

##### **a. Diversity (Sage Ertman, Sara Ghafouri, Rebeka Dawit, Laura Kerr, and David Hori)**

Sage reported that attendance was somewhat low at diversity panel, but event and panelists were great. Idea to have a happy hour event before the panel to try and get people more committed and comfortable. Reminder to committee to update statement for the website. Sara reported that we had good law student attendance at Annual CLE; students approached and asked about the stipend process.

##### **b. Executive Committee Membership (Sara Ghafouri, Chris Thomas, and non-EC member)**

Chris reported. All EC members have confirmed they will continue to serve next year; however, we are having difficulties filling the officer slots for Treasurer and Secretary. Hope to have slate confirmed by our members in the next few weeks.

##### **c. Annual Award/Meeting (Lindsay Thane, Chris Thomas, and non-EC member)**

Lindsay reported. Solicitation for nominations is live; nomination period closes November 3 but we have not received any nominations yet. In discussion with Stoel Rives about a date for the banquet; tentative date is January 22nd or 29th.

#### **d. Legislative Committee (Maureen McGee)**

Maureen reported. In the interim right now and will soon be discussing potential proposals for next session.

#### **9. Technology (Hannah Goldblatt, Maureen Bayer, and Rebeka Dawit)**

Maureen reported. Did a recent quality assessment of the website. Seeking photos from Annual CLE and other events for use on the website. Idea to create an archive page to put old information. Idea to use Google Drive to store photos from past events. Need to follow up on Google Drive issues to ensure everyone has access (including two-factor authentication issue).

#### **10. Other/New Business (Sara Ghafouri for Laura Kerr)**

No new business.

**Meeting adjourned at 12:48pm.**

## Oregon State Bar Statement of Activities - Actual vs Budget

	Month Ending September 30, 2025 <small>Actual</small>	Year To Date September 30, 2025 <small>Actual</small>	Year Ending December 31, 2025 <small>Budget</small>	December 31, 2025 <small>% of Budget</small>	Month Ending September 30, 2024 <small>Current Month-PY</small>	Year To Date September 30, 2024 <small>Prior Year</small>
<b>Operating Revenue</b>						
Annual Meeting Section	3,435	7,510	0	0.0 %	0	0
Registrations	0	650	10,000	6.5 %	2,635	4,455
Membership Fees	50	13,250	13,500	98.1 %	50	13,050
Total Operating Revenue	\$ 3,485	\$ 21,410	\$ 23,500	91.1 %	\$ 2,685	\$ 17,505
<b>Expenditures</b>						
Annual Event	0	0	3,000	0.0 %	0	1,465
Conferences / Seminars	0	3,510	10,000	35.1 %	0	2,900
Education	0	300	3,000	10.0 %	2,914	2,913
Gifts & Awards	0	0	500	0.0 %	0	500
Luncheon CLE_Meetings	0	0	40	0.0 %	0	40
OSB Support Service Assessment	120	7,236	7,500	96.5 %	38	5,529
MCLE Sponsorship Applications Fee	0	65	200	32.5 %	0	25
Credit Card Fee	132	338	200	168.8 %	92	153
Telephone - Conference Calls	20	40	240	16.7 %	20	180
Miscellaneous Expense	0	1,669	500	333.8 %	0	0
Total Expenditures	\$ 272	\$ 13,158	\$ 25,180	52.3 %	\$ 3,064	\$ 13,705
<b>Change In Net Assets</b>	<b>\$ 3,213</b>	<b>\$ 8,252</b>	<b>\$ (1,680)</b>	<b>(491.2) %</b>	<b>\$ (379)</b>	<b>\$ 3,800</b>
<b>+ Net Assets - Beginning</b>	<b>\$ 16,029</b>	<b>\$ 10,990</b>	<b>\$ 0</b>	<b>0.0 %</b>	<b>\$ 19,699</b>	<b>\$ 15,521</b>
<b>Net Assets - Ending</b>	<b>\$ 19,242</b>	<b>\$ 19,242</b>	<b>\$ (1,680)</b>	<b>(1,145.4) %</b>	<b>\$ 19,320</b>	<b>\$ 19,320</b>
<b>Paid Headcount</b>	<b>530</b>	<b>530</b>	<b>0</b>	<b>0.0 %</b>	<b>522</b>	<b>522</b>
<b>Comp Headcount</b>	<b>73</b>	<b>73</b>	<b>0</b>	<b>0.0 %</b>	<b>60</b>	<b>60</b>
<b>Section Member Count</b>	<b>603</b>	<b>603</b>	<b>0</b>	<b>0.0 %</b>	<b>582</b>	<b>582</b>

**Oregon State Bar**  
**Section Detail Report**  
 For Current Month (09/01/2025 to 09/30/2025)

Posted dt.	Doc dt.	Doc	Memo/Description	Department	Project	Project name	Location	JNL	Debit	Credit	Balance
<b>4025 - Annual Meeting Section (Balance forward As of 09/01/2025)</b>											<b>0.00</b>
09/07/2025	09/07/2025		2003 Aptify Orders Batch - 20250907		813	100000	No Project	100	APTJ	625.00	(625.00)
09/14/2025	09/14/2025		2004 Aptify Orders Batch - 20250914		813	100000	No Project	100	APTJ	140.00	(765.00)
09/23/2025	09/23/2025		2006 Aptify Orders Batch - 20250923		813	100000	No Project	100	APTJ	345.00	(1,110.00)
09/30/2025	09/30/2025		2008 Aptify Orders Batch - 20250930		813	100000	No Project	100	APTJ	2,325.00	(3,435.00)
<b>Totals for 4025 - Annual Meeting Section</b>									<b>0.00</b>	<b>3,435.00</b>	<b>(3,435.00)</b>
<b>Net change for - Annual Meeting Section</b>											<b>(3,435.00)</b>
<b>4405 - Membership Fees (Balance forward As of 09/01/2025)</b>											<b>0.00</b>
09/14/2025	09/14/2025		2004 Aptify Orders Batch - 20250914		813	Section	Section	100	APTJ	50.00	(50.00)
<b>Totals for 4405 - Membership Fees</b>									<b>0.00</b>	<b>50.00</b>	<b>(50.00)</b>
<b>Net change for - Membership Fees</b>											<b>(50.00)</b>
<b>7745 - OSB Support Service Assessment (Balance forward As of 09/01/2025)</b>											<b>0.00</b>
09/30/2025	09/30/2025		Sec Admn Fee Sec Admn Fee		813	100000	No Project	100	GJ	120.00	120.00
<b>Totals for 7745 - OSB Support Service Assessment</b>									<b>120.00</b>	<b>0.00</b>	<b>120.00</b>
<b>Net change for - OSB Support Service Assessment</b>											<b>120.00</b>
<b>7747 - Credit Card Fee (Balance forward As of 09/01/2025)</b>											<b>0.00</b>
09/30/2025	09/30/2025		Sep25 BP CCBill - BluePay - DD: Sep25 BP CC Trans Trans Fee Fee		813	100000	No Project	100	APJ	131.56	131.56
<b>Totals for 7747 - Credit Card Fee</b>									<b>131.56</b>	<b>0.00</b>	<b>131.56</b>
<b>Net change for - Credit Card Fee</b>											<b>131.56</b>
<b>7885 - Telephone - Conference Calls (Balance forward As of 09/01/2025)</b>											<b>0.00</b>
09/30/2025	09/30/2025		Zoom SvcsZoom Svcs Sep25 Sep25		813	100000	No Project	100	GJ	20.00	20.00
<b>Totals for 7885 - Telephone - Conference Calls</b>									<b>20.00</b>	<b>0.00</b>	<b>20.00</b>
<b>Net change for - Telephone - Conference Calls</b>											<b>20.00</b>
<b>Grand total</b>									<b>271.56</b>	<b>3,485.00</b>	<b>(3,213.44)</b>